

COVID-19 Hardship Waiver Application

The _____ Chapter is applying for a hardship waiver due to the impact COVID-19 is having on the chapter's operations. To be granted, we understand that the following conditions must be met:

- All chapter operations will be suspended.
- All members must be enrolled solely in virtual classes.
- Members residence are located outside of the local community of the institution.
- The host institution has been made aware of the members' status changes and will remain in good standing with the university.
- If any of the criteria above changes, the chapter agrees to notify the Central Office.
- The chapter submits documentation that it has communicated to the parents of all members the chapter is suspending its operations temporarily and the Fraternity's liability insurance coverage does not cover suspended members.
- The suspension of operations will last until _____. If the chapter wishes to extend the suspension it will need to submit an updated application.

The membership status of all members in the chapter will be changed to suspended. Below outlines how the Fraternity's *Constitution* defines suspension:

In accordance with the Constitution, Article XI, Section 2: Suspension means denial—for a definite, specified period—of the usual rights and privileges of membership in the Fraternity, and such other rights and privileges as may be specified in the order of suspension. During this period the member's Badge of membership shall be deposited with his chapter's Chapter Advisor or with the Chief Executive Officer, or his delegate. Rights and privileges denied by suspension shall consist of living in a chapter house, attending chapter and other Fraternity meetings, voting, holding office, representing the Fraternity, and participating in any Fraternity rites, functions, or activities. Upon the expiration of the effective period of suspension, the member shall resume his previous membership status along with corresponding rights and privileges, unless there are pending charges for further suspension or expulsion against him. In this case, the period of suspension shall be automatically extended until such time as final disposition is made of such charges.

Operational Impacts

- The chapter's annual dues assessment will be postponed until members' statuses return to members in good standing. The chapter must update its roster within 15 days of members returning to campus. The annual dues will be assessed within 10 days of the deadline to update its roster.
- The chapter's liability insurance assessment will be postponed until members' statuses return to members in good standing. The Central Office will meet with the chapter's leadership to discuss the assessed rate and payment dates once the membership status changes are processed.
- Members are not covered under the Fraternity's liability insurance program while suspended.
- The chapter is required to suspend all operations. This includes, but is not limited to, recruitment activities, philanthropy events, and chapter meetings.

Chapter President (printed name)

Director of Finance (printed name)

Approved by:

Chapter Advisor (printed name)

Vice President of Membership (printed name)

Date