JUDICIAL BOARD OUTCOME LETTER

[Date]

Delivered via [Insert Email and/or Physical Address]

Dear Brother [Insert Name],

The Judicial Board of the [Insert University] Chapter of Delta Upsilon Fraternity has found you [Responsible/Not Responsible] for the following:

* [Insert Policy from Constitution and/or By-Laws/Membership Expectations]
* During [Insert Date, Time and/or Location of Incident]

*[If applicable:]*

The outcome of these findings are the following:

* [Insert Sanctions including due dates and times]

If you should have any questions regarding your hearing, please contact [Insert Judicial Board Chairman’s Name] at [Insert Email and Phone Number].

Sincerely,

[Insert Judicial Board Chairman’s Name]