



## Academic Territory Director

### **Bold Goals:**

- To inspire all members to realize their potential through effective academic programming.
- To ensure that college chapters meet the all-women's average or all-Panhellenic average, whichever is higher.

### **Outline of Responsibilities:**

- Perform all duties assigned by the National Academic Director, seeing that the overall academic programming of the territory is strengthened.
- Assist the National Academic Director in conducting research to identify the academic programming needs of Alpha Xi Delta members in order to create academic programs, procedures and strategies to improve chapter academics.
- Coordinate and deliver the appropriate response to requests for assistance from Area Facilitators and/or Chapter Development Specialists.
- Assist the Area Facilitators and/or Chapter Development Specialists in interpreting academic policy.
- Provide assistance to Area Facilitators and/or Chapter Development Specialists to ensure proper training of the Academic Achievement Directors.
- Assist Area Facilitators and/or Chapter Development Specialists in recruiting Academic Advisors when necessary.
- Encourage members within appointed territory to understand the need for high academics in order to maintain the strength of the chapter.
- Provide new ideas and motivation to chapters having difficulty with academics.
- Obtain and maintain materials and files on successful academic programs to be shared with the Academic Achievement Directors and territory team.
- Encourage college chapters to partner with and participate in campus programs to aid in academic success.
- Ensure that chapters are following the correct academic probation procedures.
- Review appointed territory's Academic Standing Reports, Academic Climate Reports, and Annual Progress Reports upon submission and provide appropriate feedback to Academic Achievement Directors.
- Interpret and make case-by-case exceptions for women with documented learning disabilities.
- Maintain frequent and open communication with the National Academic Director.

### **Time Commitment:**

- Approximately 5 - 10 hours per month.