# Welcome!

# Indian Creek Media Center

# $20\overline{20-20}\overline{21}$



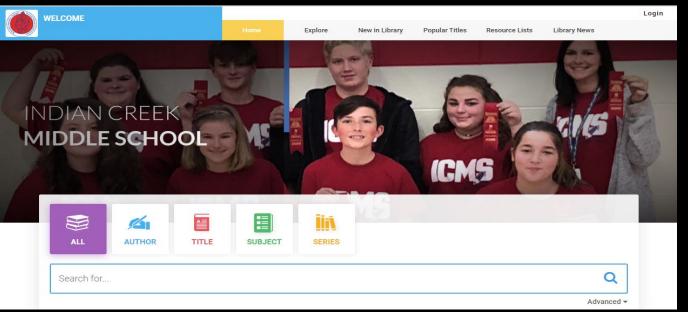


#### A different kind of year..

- $\star$  It is a good idea to try to wash or sanitize your hands before coming to the library.
- ★ As soon as you enter the library you must find a seat. You can not move chair around in the library. They must stay in their original spots.
- $\star$  You must wear a mask at all times in the library.

Before coming to the library or as soon as you enter the library and sit down you will need to search the card catalog. You should have an idea of what books you are interested in before going to the book stacks.

https://indiancreekms.library.site/



BOOK MARK THIS PAGE!!

# Mrs. Summers is here to help!

- ★ You MUST sanitize your hands before entering the stacks.
   ★ Only 4-6 students will be allowed in the stacks at one time.
   ★ You will ONLY have 5 mins in the stacks to look for a book in order to give all students a chance to look.
  - This shouldn't be an issue if you search the card catalog first and find books you are interested in. The card catalog gives you the information you need to find a book and I am always here to help!
- ★ We need to cut back on browsing/touching books you aren't planning on checking out as much as possible.



- ★ 1 book you are allowed to have only 1 books checked out at a time this year.
- ★ Books that are turned in will have to sit for 3 days before being reshelved.
- ★ 2 weeks your reading teacher will bring you to the library as a class every 2 weeks.
  - You should return or renew your books every time your class comes to the library.
- ★ Unfortunately, times you can come to the library will be restricted this year.



BOOK RETUR



# **Book Fines**



- ★ In the past the Middle School has charged a fine of \$0.20 for the first day and \$0.05 a day after that for an overdue book. Because of restrictions this year fines will not be charged. However books are due to be returned or renewed every 2 weeks when your class comes to the library.
  - You <u>do not</u> need your books with you to renew them! Tell your last name and that you want your books renewed and I will renew them.

## Sanitation

★ I may have you at the end of each period before you leave the library have you help me sanitize the tables, if so I will spray off each table with disinfecting spray and have you wipe down your work areas to keep our library clean.

# Take care of your books!

- ★ You are responsible for any books checked out to your name. You should not let a friend borrow your library books.
- **\star** You will have to pay for any lost or damaged library books.
- ★ Storing books in your locker next to wet swimsuits, water bottles, food, etc. is not a good idea!
- $\star$  Do not dog ear the corners of your book.
- ★ Bookmarks -I will try to ask who needs a bookmark at the end of the period and hand them out, or ask and I will be happy to give you one.
- ★ If you have a lost or damaged book, you will not be allowed to check anything else out until it is taken care of and found or paid for.



# Please take Care of the Library!

- ★ DO NOT push the books back on the shelves. Keep the shelves neat and orderly.
- $\star$  DO NOT randomly shelve books.
  - If you take a book off the shelf and you are unsure where it goes put it on top of the shelf and we will reshelf it in its proper location.
- $\star$  DO NOT move markers or lables!
- $\star$  Be responsible with gum and candy.
  - $\circ~$  I do not want to find gum or candy wrappers.
- $\star$  Push in your chair before leaving the library.
- $\star$  Be respectful anytime your in the library. All school rules apply.



What happens if you are caught messing around in the book area or being disrespectful?

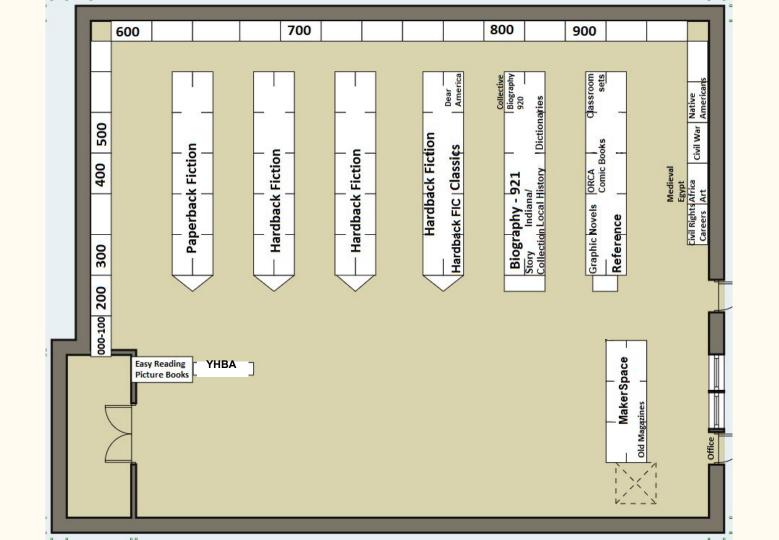
- $\star$  1st warning
- $\star$  2nd sign the log
- $\star$  3rd temporary banned from using the library
- $\star$  4th permanently banned from using the library
  - If you are banned from using the school library you would have to use the SORA (online books) or the Public Library for books.

- $\bigstar \quad \text{Marked with a red dot}$
- ★ You can only take quizzes over books you have read this year.
  - If you have already passed a quiz on a book, it will not let you take that quiz again.
- ★ You get 3 attempts and must wait 24 hours to retake your quiz.
- ★ Lexiles and reading levels are written inside the front cover of the book.
- ★ If you are looking for a specific lexile the hardback fiction section has color coded stars to find lexiles quickly.

https://readingcountsbookexpert.tgds.hmhco.com/bookexpert/default.asp?UID=137E95FC520B



### Reading Counts~



#### Young Hoosier Books



#### **Easy Reading**





# Nonfiction

Nonfiction



Native American Civil War Medieval Egypt Africa Art Civil Rights Careers

Books around the outer edges of the library.



# Fiction

All Fiction is alphabetized by the 1st 3 letters of the author's last name

Fiction

Nonfiction

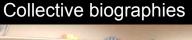
 $5^{1}/_{2}$  rows of hardback fiction 2 rows of paperback fiction -will have PB on the Call Number

Fiction

#### Classics



### **Biographies -** books about famous people







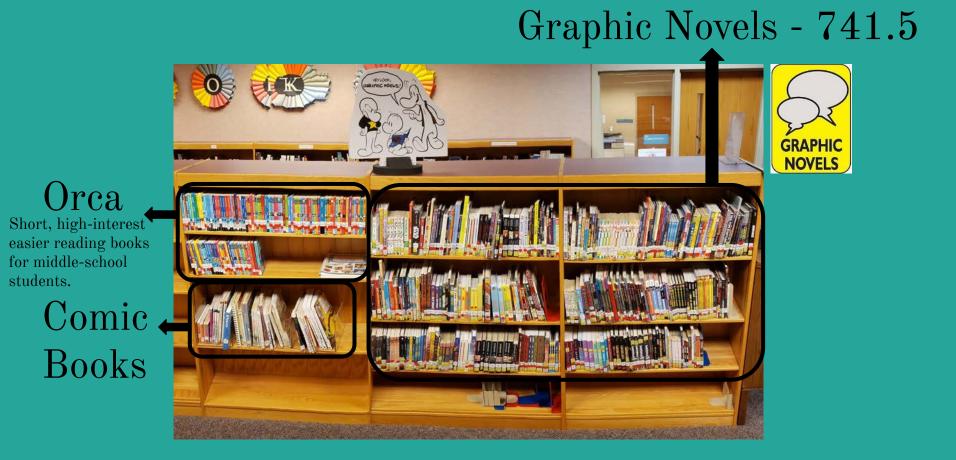
Regular biographies

- ★ All Biographies will have 920, 921 or B on the spine labels.
- Biographies are sorted by the last name of the person it is about, NOT the author.
- 920 are collective
   biographies (biographies about more than one person) and go at the very beginning of the section.
- ★ 921 or B are regular biographies and go from the A-Z makers.

Story Collections (SC on Spine label)



Indiana/ Local History



# SORA

#### www.soraapp.com



### soraapp.com



If yours does not look like this..

Open a world of reading.

My school is West Central Indiana Schools Shared Digital Collection

Not your school? Switch schools ->

Then click here. -

I have a setup code  $\rightarrow$ 

🌐 English 🗸



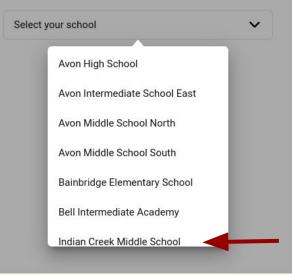
#### Enter your school's setup code







#### Sign into your school





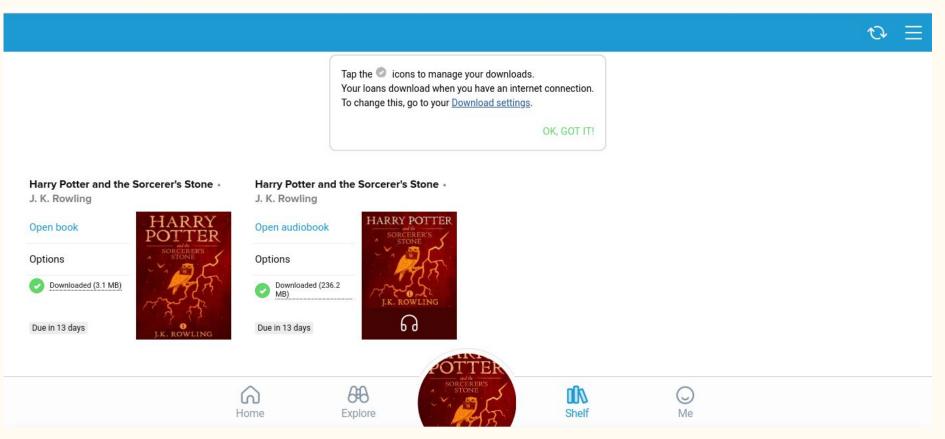
#### Sign into your school

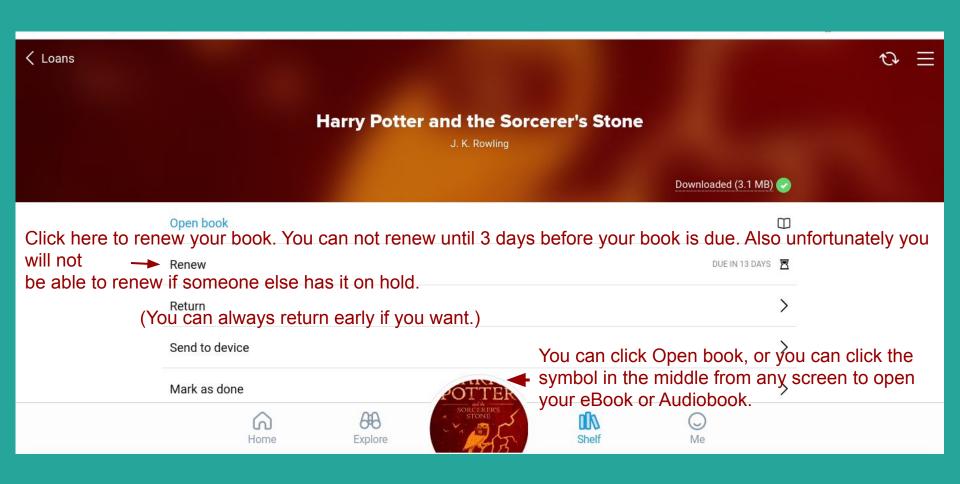
In	dian Creek Middle School Username	~	
9	bsummers	Ø	
	Password	-	
0		×	Use your regular school
	Sign in		Username and Password.
	orgin in		If you have issues logging ir
	OverDrive respects your privacy.		please email Mrs. Summers
	Read the OverDrive Privacy Policy.		bsummers@nhj.k12.in.us

Use the Explore tab to look for books that interest you!



## Use the Shelf tab to see what you have checked out. Click on the book for more information





# Helpful Terms

★ Check-Out-

★ Check-In-

★ Renew→

You check it out - you take the book with you out of the library.

AKA Return - you put your book in the return slot and turn it back into the library.

Renew to keep your book again. You need to remember to return every 2 weeks with your class.

- ★ We can not use any shared library materials this year.
   ★ Magazines- If you grab a
  - magazine put it back in the book return so it can isolate for 3 days.
- A few things we unfortunally can't use for now...
- ★ MakerSpace
- $\star$  Treasure Chest
- $\star$  Student Computers
- $\star$  Headphones



#### Get to know Mrs. Summers!

-I have 2 kids, a Kindergartener

and a 2 year old.

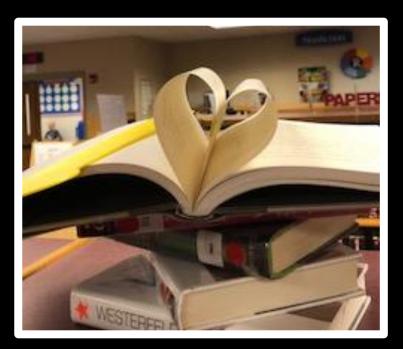
- -I have 3 dogs.
- -This is my 7th year at

the Middle School

Library!



### We love books and reading!



Why?

### We are here to help you!

Any questions? Email Mrs. Summers bsummers@nhj.k12.in.us

ICMS Media Center