



Governor's Work Ethic Certificate
 Student Participation Acknowledgement Form

Student Name: _____

Email Address: _____

**Central Nine students should opt into the program at*

Central Nine rather than their home school.

Students wishing to obtain the Governor's WEC will be measured in 11 areas of academic and work ethic competency. Students will be assessed in six subjective measures (IMPACT) which will be verified by the student's Indian Creek High School instructor and countersigned by your counselor and one non-related adult familiar with the student. Five additional objective competencies (items 7-11 below) will be obtained from the student management system.

1. **Integrity:** Student is trustworthy, honest, comprehends ethical courses of action, ethical decision making and social responsibility, and encourages such behavior in others, and does not use illegal drugs.
2. **Motivation:** Student applies self-motivation and self-direction to learning, takes personal ownership and demonstrates initiative, and has a positive outlook.
3. **Professionalism:** Student uses appropriate judgment; demonstrates empathy, respect for others, social maturity, and behaviors appropriate to the situation and environment; is organized, punctual, and demonstrates self-management; maintains appropriate hygiene and attire; does not use profanity; does not harass or bully and uses electronic devices appropriately.
4. **Adaptability:** Student follows employer-established policies and business practices including attendance; is able to persevere through challenges; is resourceful and able to creatively problem-solve and takes ownership of problems rather than leaving them to someone else.
5. **Communication:** Student clearly, effectively and convincingly expresses ideas and messages both verbally and in writing; speaks politely; is a good listener; expresses thoughts in a way that builds bridges with colleagues, customers and vendors; uses appropriate nonverbal communication and follows written/verbal instructions.
6. **Teamwork:** Student creates positive and responsive relationships with peers, colleagues and customers; uses effective collaboration and cooperation skills to solve problems and handle conflicts professionally; accepts roles as both leader and team member to get things done; participates and shares in teams, and appropriately accepts feedback from team.
7. **GPA:** Student maintains a cumulative Grade Point Average of 2.0 through senior year at Indian Creek High School.
8. **Attendance:** Student must have a minimum attendance rate of 98% during grades 9 - 11.
9. **Disciplinary Referrals:** Student has one or fewer disciplinary referrals during senior year at Indian Creek High School. However, even a single disciplinary action which results in a suspension could disqualify the student.
10. **Community Service:** Student completes a minimum of 6 (six) hours of volunteer community service work.
11. **Resume and Mock Interview:** Students must prepare a professional resume and participate in a mock interview with a professional interviewer.

Additionally, students will be required to submit all paperwork by the stated deadlines (**no exceptions**) including: Student Verification form, Community Service form, and the Student Survey/Post-secondary plans form.

Instructions: Please read the following statement, sign this form and return it via email or in person **Mrs. Burton** aburton@nhj.k12.in.us or **Ms. Huffer** jhuffer@nhj.k12.in.us, Student Services, by **Friday, September 30, 2022** .

My signature below acknowledges that I received, read and understood the standards and requirements for the Governor's WEC program. I fully understand the established criteria necessary to achieve the certificate and am committing to pursue the WEC. I will not use illegal drugs / alcohol or commit a crime or delinquent act. I acknowledge that my name will be placed in the pool for random drug testing at my home school.

Student Signature: _____

Date: _____

Parent Signature: _____

Date: _____

Admin. Signature: _____

Date: _____