



## **Executive Session Minutes**

Nineveh-Hensley-Jackson United School Corporation  
Administration Building- Board Room  
Tuesday, May 9, 2017  
5:30 pm

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**EXECUTIVE SESSION:** The Board of School Trustees of the Nineveh-Hensley-Jackson United School Corporation met in Executive Session Tuesday, May 9, 2017, in the Administration Building board room.

Board members present: Greg Waltz, Ed Harvey, Judy Misiniec, Kevin Parks, and Thomas Burgett. Also present, Dr. Tim Edsell, Superintendent.

The Executive Session subject matter to be considered is shown on the attached Agenda.

The Board of School Trustees of the Nineveh-Hensley-Jackson United School Corporation certifies that no subject matter was discussed other than the subject matter specified in the public notice.

The Executive Session adjourned at 7:00 p.m.

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Greg Waltz, President

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Ed Harvey, Vice President

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Judy Misiniec, Secretary

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Kevin Parks, Member

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Thomas Burgett, Member

**Board of School Trustees**



**Regular Session Minutes**  
Nineveh-Hensley-Jackson United School Corporation  
Administration Building- Board Room  
Tuesday, May 9, 2017  
7:00 pm

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**BOARD MEETING:** The Board of School Trustees of the Nineveh-Hensley-Jackson United School Corporation met for a regular meeting on Tuesday, May 9, 2017, in the Board Room of the Administration Building. Board members present: Greg Waltz, Ed Harvey, Judy Misiniec, Kevin Parks, and Thomas Burgett. Also present: Dr. Tim Edsell, Superintendent, and Roger Young, Corporate Attorney.

The Pledge of Allegiance to the United States Flag was led by two students from the elementary school, Lilly Foster and Joaquin Giron. They were introduced by Keith Grant, ICES Principal.

**ADDITIONS TO THE AGENDA** None

**RECOGNITION OF VISITOR/PATRON COMMENTS:** None

**NHJ RECOGNITION AWARD:** The “You Make a Difference Award” was awarded to Beth Crousore, who was introduced by Mike Bottorff, Director of Technology. Beth is the District’s Technology Operations Manager. She leads collection, maintenance and distribution of student devices and served on the 1:1 planning and device selection team. Mike described her as positive and energetic. Dr. Edsell added she has a great personality and handles everything with a smile.

**CONSENT AGENDA:** Upon proper motion by Judy Misiniec and second by Kevin Parks, the Board accepted and approved the following items:

**Financial Report:** See Attached Reports

**Claims:** See Attached Reports

**Minutes:**

Special Executive Session	Thursday, April 6, 2017
Executive Session	Tuesday, April 11, 2017
Regular Session	Tuesday, April 11, 2017
Special Executive Session	Monday, April 24, 2017
Special Regular Session	Monday, April 24, 2017

**Principal’s Reports:** See Attached Reports

**Cafeteria Reports:** See Attached Report

**Facilities Reports:** See Attached Report

**Transportation Report:** See Attached Report

**Technology Report:** See Attached Report

**Health Services Report:** See Attached Report.

**Asst. Superintendent Report:** See Attached Report

**Passed 5/0**

## **COMMITTEE REPORTS:**

**C-9 Report:** Judy Misiniec reported she attended the special program focusing on mentorship. One student will graduate this year and has a job lined up with Bobcat. 8-10 students currently work with Bobcat. Another student decided to become a teacher after working in the Clark-Pleasant Corporation. Many opportunities are being presented to the students.

Greg Waltz reported the Skills USA Competition was held and 6 students are advancing to Nationals in June in Louisville, Kentucky.

He also reported the enrollment for C-9 is up for next year.

**NHJ Foundation:** Judy reported the Foundation is still taking applications for scholarships until May 12. They are also accepting applications for teacher grants.

**ICES Construction Project Update:** Dr. Edsell reported work is still being done on the punch list. .

## **OLD BUSINESS:**

NEOLA Special Release Information and Technology Policies – Phase 1

The Board acknowledged NEOLA Special Release Information and Technology Policies – Phase 1. No action is needed at this time.

## **NEW BUSINESS:**

### **Consider action to approve Expulsion Appeal Student 2017-1**

Upon proper motion by Thomas Burgett and seconded by Ed Harvey, the Board approved to uphold the recommendation for expulsion of Student 2017-1. .

**Passed 3/2**

### **Consider action to approve addition of STEM to 6<sup>th</sup> grade**

Sean Zachery, ICMS Principal, asked the board to approve a 6<sup>th</sup> grade robotics based STEM class for the 2017-18 school year. The course's official title will be Middle Level Engineering/Technology and its course number will be 0490. He hopes to expand to 7<sup>th</sup> grade but will start with implementation in two 6<sup>th</sup> grade classes each semester. He added he is meeting with Jessi Ellis, former robotics club sponsor to build on the strengths of the ICIS program.

Upon proper motion of Judy Misiniec and seconded by Thomas Burgett, the Board approved the recommendation.

**Passed 5/0**

### **Consider action to approve NHJ Classified Employees Handbook**

Dr. Edsell asked the Board to approve the 2017-18 NHJ Classified Employees Handbook.

Only minor changes were corrected that are noted in the document, such as a formatting error and addition of some title changes under the description of employees section.

Upon proper motion by Ed Harvey and seconded by Kevin Parks, the Board approved the 2017-18 NHJ Classified Employees Handbook.

**Passed 5/0**

### **Consider action to approve Internet service contract**

Based on thorough review of the vendor responses, Mike Bottorff, NHJ Director of Technology, recommend the Nineveh-Hensley-Jackson School Corporation Board of Trustees approve 36-month agreements for 1 Gbps (1,000 Mbps) of Internet service with both Lightbound and Johnson County Fiber Network.

Upon proper motion by Ed Harvey and seconded by Judy Misiniec, the Board approved the Internet service contract.

**Passed 5/0**

### **Consider action to approve declaring technology items surplus**

Mike Bottorff, Director of Technology, recommended damaged, broken and/or obsolete technology equipment and parts, most of which have not been in production for 2-3 years, be declared surplus. The technology department coordinates eWaste disposal for such items with appropriately certified vendors (e.g., ISO 14001, OHSAS 18001, R2/2013). These vendors provide recycling services at no cost and, in some cases, reimburse the school corporation for any of the items' residual value.

Mr. Bottorff stated all retiring iPads are on the list of surplus items as well and will be resold to teachers, vendors, and students. There are currently 60-70 teachers signed up to purchase a retiring iPad for \$59. The lives of these iPads are short and cannot be updated.

Greg Waltz requested this information be advertised to those students and teachers purchasing.

Upon proper motion by Kevin Parks and seconded by Ed Harvey, the Board approved the recommendation to declare technology items surplus.

**Passed 5/0**

### **Consider action to approve N2N contract**

Mike Bottorff recommended the Board approve a 12-month contract with N2N Technologies for ongoing network and server support at a price of \$47,040.00. This agreement will begin on July 1, 2017 and end on June 30, 2018, covering the 2017-2018 school year.

Upon proper motion by Ed Harvey and seconded by Judy Misiniec, the Board approved the N2N contract.

**Passed 5/0**

### **Consider action to approve student Chromebook lease**

Mike Bottorff recommended the Board approve a 48-month lease agreement for the new student computing devices, including an extended (4-year) warranty and accidental damage service. The warranty and accidental damage services fully cover one (1) incident of damage per 12-month period which occurs during normal operation or use of the device. This would replace NHJ's existing self-insurance model.

Representatives from Dell and ESI were present.

Upon proper motion by Kevin Parks and seconded by Ed Harvey, the Board approved the student Chromebook lease.

**Passed 5/0**

### **Consider action to approve recommendation for IREAD-3 summer remediation plans**

Eight (8) students at ICIS did not pass the IREAD-3 Spring Assessment. These eight (8) students will complete summer remediation with a certified teacher during the first week of June and complete the IREAD-3 Summer Assessment (retest opportunity).

Due to the size of the group, Andrea Perry, ICIS Principal, recommended one teacher, Jennie Robertson, for IREAD-3 summer remediation instruction.

Upon proper motion by Kevin Parks and seconded by Thomas Burgett, the Board approved the IREAD-3 summer remediation plans.

**Passed 5/0**

**Consider action to approve recommendation for the 2017-18 school year ICES, ICIS, ICMS, and ICHS textbook rental fees and book adoptions.**

See attached recommendations.

ICIS, ICMS, and ICHS are only increasing their textbook rental fees by a few dollars. Kindergarten is increasing because of its transition to 1:1 devices. The rental fees include the device and an optional \$20 insurance fee. First and Second grades only increased by the \$20 insurance fees.

Judy Misiniec asked this information be advertised to the parents as soon as possible.

Upon proper motion by Judy Misiniec and seconded by Kevin Parks, the Board approved the 2017-18 school year ICES, ICIS, ICMS, and ICHS textbook rental fees and book adoptions.

**Passed 5/0**

**Consider action to approve recommendation for the 2017-18 Corporation Parent and Student Handbook**

Andy Cline, Assistant Superintendent, recommended approval with the changes being made to the following areas:

- 1) "2016 - 2017" updated to "2017 -2018" throughout the handbook.
- 2) Page 2, the addition of addresses and contact information for each school.
- 3) Pages 3 - 5, updates to the District's mission, vision and long-range planning goals.
- 4) Page 33, updates to include the 2017 - 2018 immunization requirements.
- 5) Page 37, the increase from \$10.00 to \$12.00 for the allowable amount of money an elementary student may charge for lunch and/or breakfast before receiving an alternative lunch.

No other changes are required at this time. In the event Board NEOLA policy changes, which would effect this handbook, changes would be made to the document accordingly.

Upon proper motion by Judy Misiniec and seconded by Ed Harvey, the Board approved the 2017-18 Corporation Parent and Student Handbook.

**Passed 5/0**

**Consider action to approve recommendation for ICMS donations**

Indian Creek Middle School was given three donations in the total amount of \$475.00 from three businesses (Dugan Air -\$125.00 on 3/9/17, Fletcher Chrysler -\$250.00 on 3/17/17, and Marshall Mechanical -\$100.00 on 4/20/17). The donations were given in support of the annual 8th Grade Celebration.

Indian Creek Middle Schools Academic Team had a Dine to Donate on April 5, 2017. Mi Jefe donated 15% (\$558.39) of total sales for that evening to the Academic Team.

Upon proper motion by Ed Harvey and seconded by Thomas Burgett, the Board approved ICMS donations.

**Passed 5/0**

**Consider action to approve recommendation for 30 day extension for Hensley Township of Old ICES.**

Per Beth Baird's recent request, Dr. Tim Edsell recommended to provide a 30-day extension to Hensley Township regarding the offer to accept or decline the elementary school at 200 N. Pearl Street, Trafalgar. This will extend the deadline to July 12, 2017.

Upon proper motion by Ed Harvey and seconded by Thomas Burgett, the Board approved 30 day extension for Hensley Township of Old ICES.

**Passed 5/0**

**Consider action to approve reduction of insurance coverage of Old ICES.**

In talking with insurance agent, Jim Wise, Dr. Tim Edsell recommended a reduction of insurance coverage of the old elementary school from \$9 million to \$2 million dollars effective immediately. In case of a total loss, this amount should be enough to cover the demo and clean-up of said event. This proposal would also remove the current blanket coverage of the old elementary school and move it to a specific scheduled coverage. Also, there will be a premium refund due to this deduction.

Jim Wise of Green Owens Insurance was present to answer questions.

Upon proper motion by Thomas Burgett and seconded by Kevin Parks, the Board tabled the recommendation to reduce insurance coverage of Old ICES.

**Passed 5/0**

**Consider action to approve ICHS Summer School PE Course fees.**

Luke Skobel, ICHS Principal, recommended the Board approve a course fee for ICHS Summer School PE of \$50.

The fee is for the field trips the students will be taking. The \$50 fee will take care of transportation and the entry fees for each of the vendors.

Upon proper motion by Ed Harvey, the Board approved ICHS Summer School PE Course fees.

**Passed 5/0**

**Consider action to approve Overnight Field Trip/Creative Teens in Action/Robin Bratton/Barnes & Nobel, Greenwood/Lock-in at ICHS/04.28-04.29.**

Upon proper motion by Thomas Burgett and seconded by Ed Harvey, the Board approved the CTIA Overnight Field Trip.

**Passed 5/0**

**Consider action to approve Overnight Field Trip/FFA/Joe Dunn/State FFA Convention, Purdue/06.19-06.22**

Upon proper motion by Judy Misiniec and seconded by Thomas Burgett, the Board approved the FFA Overnight Field Trip.

**Passed 5/0**

**Consider action to approve authority to execute deed.**

Roger Young, Corporate Attorney, anticipates the trustee will be in a position to accept the building of the Old ICES soon and therefore recommended the authorization of proper officers of the Corporation to sign over the deed to the trustee at closing.

Upon proper motion by Thomas Burgett and seconded by Kevin Parks, the Board approved authority to execute deed.

**Passed 5/0**

**PERSONNEL/EMPLOYMENT:**

Dr. Edsell asked the Board to approve the "Personnel/Employment" package in its entirety as presented:

**A. Resignations/Leaves**

1. Custodians Ricky Kenworthy  
Douglas Percy  
Sue Whitaker
2. Title I Assistant Amanda Swanson
3. ICHS Boys' Basketball Coach Derek Perry
4. ICHS Girls' Basketball Coach Dan Burkman
5. ICHS Guidance Counselor Aubrei Teter

**B. Employment:**

1. ICMS/MS Athletic Director Derek Perry
2. 5<sup>th</sup> grade teacher Nikki Lower
3. 3<sup>rd</sup> grade teacher Rhianna Dyer
4. Custodians Karen Salamander  
Thomas Cave  
Chris Wagner
5. Bus Driver Jennifer Wilson
6. Summer School Teachers English Language Arts - Erin Davis  
Mathematics - Brittany Kehoe  
Physical Education - John Butler  
Social Studies - Kyle Vorhies
7. Kindergarten teacher Nicole Wilbur
8. 2<sup>nd</sup> grade teacher Danielle Dale

**C. Coaches:**

1. Volunteer Assistant Baseball Coach Brian Ferris
2. ICMS Assistant Football Coaches
  - a. John Butler
  - b. Jacob Taft
  - c. Matthew Wray
  - d. Jordan Jackson
  - e. Luke McFann
  - f. Braxton Zachery
  - g. Derrick Lacey
  - h. Hunter Pottorff
  - i. Todd Wilkerson

Upon proper motion by Kevin Parks and seconded by Judy Misiniec, the Board approved the Personnel/Employment package in its entirety.

**Passed 5/0**

**Remarks:**

Andrea Perry recognized Nikki Lower and Rhianna Dyer. She said they interviewed with a competitive group and truly wowed the committee.

Dr. Tim Edsell recognized Derek Perry. He stated there were over 50 applicants and Derek Perry did an outstanding job. He mentioned Mr. Perry is willing to step out of coaching for this position as Athletic Director.

Derek Perry responded by thanking the hiring committee. He said he is passionate about Indian Creek and this community.

**SUPERINTENDENT’S REPORT:**

- Dr. Edsell mentioned the Erate funding was received in the full amount.
- The ICMS play was outstanding and Dr. Edsell was very impressed. Both nights sold out.
- Presented a plaque to the school for the United Way Most Outstanding Employee Campaign.

**OTHER ITEMS FROM THE BOARD:**

**Kevin Parks:**

- Shared he was on the hiring committee for the Athletic Director and Derek Perry blew them away.

**Thomas Burgett:** Nothing to report

**Judy Misiniec:**

- Shared the article in The Journal about Mrs. Skobel’s class working with the nursing home.
- Mr. Grand had a successful Muffins with Mothers.