

EAST CENTRAL INDIANA SPECIAL SERVICES

GOVERNING BOARD MEETING

East Central Special Services

107 Layman Street

Liberty, IN 47353

Minutes from the August 17, 2021 Meeting

Members present: Dr. Matthew Hicks, Ms. Tammy Chavis, Mr. Aron Borowiak, Ms. Mort Maurer, and Mrs. Liza Bates. Mr. Andy Stover was also in attendance.

1. Call to Order

Mr. Borowiak called the meeting to order at 12:32 P.M.

2. Approval of Minutes

Dr. Hicks made a motion to approve the minutes as presented. Ms. Chavis seconded. Motion carried 3-0.

3. Approval of Agenda

Ms. Chavis made a motion to approve the agenda. Dr. Hicks seconded. Motion carried 3-0.

4. Financial Report

Mrs. Bates shared the electronic version of the financial packet with the board. She reviewed the grant and state/local fund accounts. She discussed the preschool and nonpublic school reimbursement processes.

5. Director's Report

Mrs. Bates shared information about the 2021-2022 meetings/trainings that have been held thus far by the cooperative: back to school meetings with special education teachers in each district, meetings with administrators in most districts, as well as new teacher orientation/training, and CPI.

6. Coordinator's Report

Ms. Maurer shared that she is working with new staff regarding upcoming case conferences, including move-ins and annual case reviews. She is also working with preschool staff regarding ISPROUT training.

7. New Business

A. Personnel: Kelsey Powell, Speech Language Pathologist

Dr. Hicks made a motion to approve the hire of Kelsey Powell, seconded by Ms. Chavis. Motion carried 3-0.

B. Special Education Program Evaluation

Dr. Hicks made a motion to approve the special education program evaluation proposal, seconded by Ms. Chavis. Motion carried 3-0.

C. East Central Professional Development Plan

Dr. Hicks made a motion to approve the proposed professional development plan, seconded by Ms. Chavis. Motion carried 3-0.

D. Special Education Director Job Description

Ms. Chavis made a motion to approve the special education director job description with the removal of blind/low vision services teacher of record, seconded by Dr. Hicks. Motion carried 3-0.

E. Special Education Director Evaluation Tool

This item was tabled to allow board members to contribute to the development of the special education director evaluation tool.

F. 2021-2022 Governing Board Meeting Calendar

Ms. Chavis made a motion to approve the calendar with the agreed upon changes, seconded by Dr. Hicks. Motion carried 3-0.

8. Discussion Items

A. Insurance Coverage - ESCRFT

Mrs. Bates shared that coverage via ESCRFT is not available for special education cooperatives. She reminded the board that 50% of the member districts must maintain the same insurance provider in order for that company to also offer coverage to the cooperative.

B. Job Descriptions/Evaluation Tools for East Central Staff

Mrs. Bates shared that job descriptions/evaluations for each of the special education cooperative staff members' roles will be reviewed and updated, then presented to the board for approval in the upcoming months.

9. Board Comments

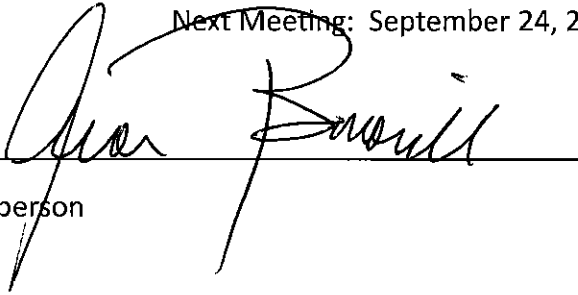
No comments.

10. Adjournment

Dr. Hicks moved to adjourn the meeting at 1:34 PM, seconded by Ms. Chavis. The motion carried 3-0.

Next Meeting: September 24, 2021, 9:30 AM, East Central

Chairperson

A handwritten signature in black ink, appearing to read "Alan Powell", is written over a horizontal line. The signature is fluid and cursive, with the first name "Alan" and the last name "Powell" clearly distinguishable.