
Student Name

Date

NETWORK AND INTERNET

STUDENT "ACCEPTABLE USE POLICY" AND "PARENT INTERNET PERMISSION FORM"

PARENTS AND STUDENTS: PLEASE READ THE FOLLOWING CAREFULLY. STUDENTS SHOULD SIGN AT THE BOTTOM OF THE FORM TO ACKNOWLEDGE UNDERSTANDING OF "TECHNOLOGY USE POLICIES" AT INDIAN CREEK SCHOOLS. PARENTS SHOULD SIGN AT THE BOTTOM TO APPROVE USE OF THE INTERNET AND ACKNOWLEDGE UNDERSTANDING OF POLICIES.

Welcome to the **Indian Creek Information Network**. The technology and information systems at Indian Creek Schools are provided as a privilege to all members of our educational community for the purpose of enhancing learning, improving communication and increasing productivity. The **Indian Creek Information Network** provides access to local educational software, access to research information, access to productivity software, access to local library catalogs, access to the Internet and World Wide Web, and access to electronic storage to save the information you create. All access to the Internet and World Wide Web is supervised by Indian Creek teachers and staff and protected by filters to ensure safe use of these outside resources. Parents must approve Internet Use for their children.

The use of this Information Network is important to your success as a student. However, remember that it is a privilege. Your continued use of this network is dependent on following the guidelines that are listed below:

Guidelines for the use of the Indian Creek Information Network:

- ❖ **Never share the use of your account and passwords with anyone.** Your Login Name and Password are for you only. They protect access to information you have created. You have the responsibility for appropriate use of your account and you will be held responsible for any policy violations that are traced to your account. Keep your password secret. You have the ability to change your password. Do it often. It is your responsibility to remember the password that you have assigned to yourself. Re-assigning a password will cost a \$.50 fee.
- ❖ **Take care of the technology equipment you are using.** Use the technology equipment for its intended use only. Any intentional damaging or defacing of technology at Indian Creek will be considered an act of vandalism and dealt with as such. Students and parents will be held legally and financially responsible for any damage or defacing of technology equipment.
- ❖ **Access only those areas of the Information Network to which you are assigned.** Appropriate access will be granted to the Information Network from Icons on your desktop. You are to follow specific teacher directions on programs and Internet sites you are to visit during class time. It is not permitted to explore or "hack" in the Network Operating System, school administrative information, or someone else's electronic storage area. Such instances will be treated as "electronic trespassing" and will be dealt with severely.
- ❖ **Access, create and store only appropriate information.** While the network is protected by filters and supervised by Indian Creek staff, it is not permitted for you to attempt to access, transmit or store violent, pornographic, obscene, or sexually explicit materials on the network. It is not permitted for you to access and store large multimedia music, video or gaming files that are meant for entertainment purposes. It is also not permitted for you to transmit any such materials to others. It is not permitted for you to access chat rooms or instant messaging. You are not allowed to make abusive or sexually explicit comments to others on the network. Upon accidental receipt of any such materials, it is your responsibility to contact a teacher, librarian or administrator and report the incident.

Failure to follow any of the above guidelines may result in any of the following consequences depending on the severity of the violation:

- ❖ **A warning followed by clarification of the appropriate use guidelines.**
- ❖ **Loss of all access privileges to the Information Network for not less than a week and not more than the student's career at Indian Creek.**
- ❖ **Notification of administrators and parents by phone or by personal conference to jointly determine consequences.**
- ❖ **Referral to proper authorities for disciplinary and/or legal action.**

**I have read and agree to the guidelines for use of the Indian Creek Information Network.
I give my child permission to use the Internet/WorldWide Web.**

Student Signature