

**AMTA Wisconsin Chapter Board of Directors Meeting
November 13, 2015
GoTo Meeting**

Meeting called to order by Lynn Kutz, President at 3:00pm.

Board Members and Chairpersons present: Lynn Kutz, President, Casey Guilfoyle, 1st VP, Mindy Murkley-Kruckeberg, 3rd VP, Marilyn Heckert, Treasurer, Liz Lehr, Member at Large.

Review BOD meeting minutes from September 13, 2015. **MOTION:** Marilyn Heckert moved to approve the meeting minutes from September 13, 2015. Mindy Murkley-Kruckeberg seconded. All approved.

Consent Agenda Approved

Committee Reports:

Finance Committee: **MOTION:** Mindy Murkley-Kruckeberg moves to dissolve Finance Committee. Discussion National Accounting has indicated Treasurer and President are the appropriate checks for this system. Motion carries.

Government Relations: Update shared

Budget 2016-17:

Lynn and Marilyn are entering numbers into worksheet provided by National. Added \$ to Newsletter, NBOD (AMTA WI President expense), ???

Lynn Kutz reported on November 5, 2015 National BOD meeting and possible Chapter BOD makeup revisions

New Business:

MOTION: Casey Guilfoyle moved \$150 Visa Card be purchased and send ASAP to Amy Appel. Along with credit for ¼ page ad in a 2016 edition Newsletter due to delayed payment of presenter fee \$2400.00. Mindy Murkley-Kruckeberg seconded. Motion carries. Lynn will obtain and send. Casey will send address.

Recess: 4:10 - 4:20 p.m.

2016 Dates

Lynn found out 2016 NBOD meeting dates and locations:

March 5 - Chicago, IL

June 11 - Tampa, FL

October - Milwaukee, WI

Marilyn & Liz reported on Brookfield & DeForest meeting space for standalone meeting/elections. Discussion and date set for this event.

March 19 Tentatively 1 p - 5 p Quality Inn, 20150 West Bluemound Road, Brookfield, WI 53045

<https://www.choicehotels.com/wisconsin/brookfield/quality-inn-hotels/wi132?source=gglocaloz>

Marilyn directed to contract 4 hours meeting space \$25/hour includes podium, screen, projector, WiFi. Can bring food in or order from catering. Room block to be secured due to potential sporting conferences/events at same time in calendar and traveling board members.

AMTA WI Education:

April 9, Madison MATC

August 26-27, Green Bay Aurora BayCare Sports and Orthopedic Center

Oct 26-29 National Convention, Milwaukee, WI

Strategic Planning/Goal Setting

2016 CHAPTER BOD Meetings:

GoToMeeting

January 24

March 13

InPerson:

March 19 Chapter Business Meeting & Elections Brookfield, WI

BOD Orientation TBD pm

MOTION: Lynn Kutz moved AMTA WI obtain an exhibit at S4OM 2016 Oncology Healing Summit charged to 2015 Marketing budget line pending approval from National office. Casey Guilfoyle seconded. Motion carried.

MOTION: Mindy Murkley-Kruckeberg moved AMTA WI obtain exhibit at 2016 WSNA Convention, charged to 2015 Marketing budget line pending approval from National office. Liz Lehr seconded. Motion carried.

Marilyn moves to adjourn. Liz second. Motion carried.

5:34 pm Adjourned meeting