

JOHNSON COUNTY COMMUNITY FOUNDATION

Privacy Policy

This Privacy Policy was approved by the Johnson County Community Foundation's Board of Directors on September 21, 2016.

The Johnson County Community Foundation (JCCF) has created this privacy statement in order to demonstrate its firm commitment to the privacy of JCCF donors, grantees, scholarship awardees and website users. The following paragraphs describe JCCF's information gathering and dissemination practices. Should you have additional questions, comments or concerns please contact:

Johnson County Community Foundation
398 S. Main Street
gailr@jccf.org
317/738-2213

Donors

Unless legally required, JCCF will not disclose personal or financial information about a donor or a donor's gift. However, unless otherwise requested by the donor, JCCF may publish the names of individual donors in the Annual Report and other reported listings. In the case of memorial gifts, JCCF will provide the names of donors to members of the immediate family unless the donor has requested anonymity. JCCF will not disclose the amount of any gift without the donor's consent. JCCF accepts anonymous gifts on a case-by-case basis.

Grant and Scholarship Applicants, Grantees and Scholarship Awardees

JCCF will not disclose the identity of applicants except as necessary to process the application and will protect the confidentiality of financial and personal information that applicants submit. Except in the case of hardship assistance grants to individuals, JCCF will typically disclose the identity of grantees and the amount awarded.

E-Mail

E-mail addresses will only be used within JCCF. JCCF does not share, sell or rent e-mail addresses to anyone outside the organization. If you do not wish to receive e-mail correspondence, please e-mail your request to gailr@jccf.org or call Gail Richards at 317/738-2213.

Use of IP Addresses and Cookies

A unique number called an IP address identifies every computer on the Internet. Each time you connect to the Internet your machine is assigned an IP address. An IP address is a number that

identifies each sender or receiver of information that is sent in packets across the Internet. JCCF uses your IP address to help diagnose problems with our server, and to administer the JCCF website.

“Cookies” are small pieces of information that are stored by your browser on your computer’s hard drive. Most Web browsers automatically accept cookies, but if you prefer, you can edit your browser options to block them in the future. JCCF uses cookies to maintain user session identity, and, in some non-member areas, to store your username and password locally for ease of access.

JCCF may also collect certain demographic information about visitors to jccf.org through the use of cookies. JCCF only uses this data to improve the overall jccf.org website and for internal business purposes.

Site Registration Forms

JCCF’s website registration forms require users to give us contact information (such as name and e-mail address), method of payment, and demographic information. JCCF may use customer contact information from the registration forms to send the user information about JCCF. The customer’s contact information is also used to contact the visitor when necessary. Information regarding the method of payment is collected for registration and to process orders for products and services.

External Links

Jccf.org contains links to other external websites that do not fall under the jccf.org domain. JCCF is not responsible for the privacy practices or the content of such external websites. If you choose to follow such links to external websites, you do so at your own risk.

Other

Except as authorized by the Board, discussions and records of JCCF’s operations are generally not to be disclosed. This includes information about JCCF’s financial operations, fundraising, investments, personnel, grantmaking, and contractual relationships.

This policy does not apply to disclosures to attorneys, accountants and other professionals providing assistance to JCCF or to tax authorities, government agencies, courts, or as otherwise legally required.

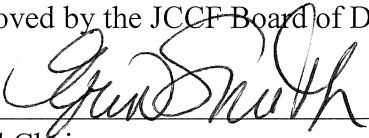
The following are not considered confidential:

- JCCF’s annual report or financial review once it has been accepted by the Board.
- JCCF’s Form 990 as required to be publicly disclosed. This does not include the names and addresses of donors as that information is not required to be disclosed.
- JCCF’s investment and spending policies.

Security

The JCCF website has security measures in place to protect the loss, misuse and alteration of the information under JCCF's control.

Approved by the JCCF Board of Directors, September 21, 2016.




Board Chair

This document supersedes all prior documents related to such policies and procedures.



Signature



Date