



## **VICE PRESIDENT OF LOSS PREVENTION**

### **POSITION FUNCTION:**

The vice president risk management serves on the executive council and works closely with them to help prevent and reduce risk within the chapter. He educates the entire membership on Fraternity policy and loss prevention in general. He provides regular reports to the chapter and to the Fraternity concerning risk reduction and ensures that the chapter operates under guidelines established by federal, state, local, university, and Fraternity officials.

### **PRINCIPLE RESPONSIBILITIES:**

- Serve as an executive council officer within the chapter. Attend executive council meetings and contribute input as to the advancement of the Fraternity.
- Review and educate on FIPG, Fraternity, and university loss prevention policies with the entire membership annually.
- Ensure that guidelines and laws of the Fraternity, FIPG, university, city, county, and state are adhered to by the chapter.
- Schedule three speakers per year dealing with issues concerning Loss Prevention such as alcohol/drug abuse, hazing, sexual abuse, AIDS/STD's, legal liability, etc.
- Develop and enforce a written code of conduct for all members.
- This code will at a minimum include:
  - policies concerning the treatment of women
  - prohibitive measures concerning the use of illegal drugs
  - a statement concerning the abuse of alcohol and underage drinking
- Develop and enforce the chapter's loss prevention policy.
- Develop and maintain a detailed account of loss prevention activities and compile an officer notebook to educate future officers.
- Develop position goals and budget.
- Properly and adequately train all assistants and replacements.