

NEIGHBORHOOD CLEANUP MUNCIE SANITARY DISTRICT

Spring 2018

IF YOU ARE NO LONGER THE PRESIDENT OF YOUR NEIGHBORHOOD ASSOCIATION, PLEASE GIVE THIS FORM TO THE NEW PRESIDENT SO THAT YOUR NEIGHBORS HAVE THE OPPORTUNITY TO HAVE A MUNCIE SANITARY DISTRICT ASSISTED NEIGHBORHOOD CLEANUP.

Choose your responses to the questions below or fill in responses where indicated. If you have questions regarding this form or MSD assisted neighborhood cleanups in general please call the Administration Office at 213-6468.

Neighborhoods that want to participate must complete this form. Please complete the form completely so that you receive what you need for your cleanup.

- Cleanup requests are not taken by phone.
- Spring requests must be received by **March 1, 2018**. Forms will not be accepted after this date.
- Return this completed form by mailing or dropping it off at the Muncie Sanitary District Administration Office, 300 N. High St., Muncie, IN, 47305 during normal business hours.
- Do not assume that because you've requested items in the past you will automatically receive the same again.
- Do not call the Muncie Sanitary District the week before your cleanup and ask if you can receive items you did not request.
- Remember that when you sign up as Cleanup Coordinator, you are taking responsibility to follow all guidelines on behalf of your neighborhood.
- Failure to meet any of the criteria listed in this form could result in your neighborhood being placed on a probationary period during future cleanups.

Date: These Saturday cleanup dates have been approved by the Muncie Sanitary District. The Muncie Sanitary District reserves the right to change the number of cleanup dates, depending on the number of participating neighborhoods. There are no rain dates available. Indicate your first and second choice of dates. Those who do not indicate first and second date choices will be assigned a date by the Muncie Sanitary District based on availability.

Saturday, May 5th: _____ **Saturday, May 12th:** _____
(Cleanup dates are assigned on a first come, first served basis.)

Time: Cleanups will take place from 8:00 a.m. - 11:45 a.m. The Muncie Sanitary District will not make return trips the week after your cleanup to pick up of items. Please encourage all able-bodied residents who wish to dispose of items during the cleanup to help load items on the truck.

Muncie Sanitary District Truck(s): Only Muncie Sanitary District personnel will operate any District owned truck(s). Neighborhoods requesting a truck(s) must have at least six people who will participate in the cleanup, rain or shine. Please request only the truck(s) your volunteers can handle. At least two of your volunteers must be at your requested starting point by 8:00 a.m. to meet the truck(s). No materials

may be put in the truck(s) that would not ordinarily be accepted by the Muncie Sanitary District during regular trash pickup (including, but not limited to; brick, car parts, cement, concrete, fencing, roofing, insulation, wire, wood, dirt, rocks, roofing, tires, or any hazardous/toxic items* [such as herbicides, oil-based paint, paint thinner, motor oil, pesticides, etc.]). Hypodermic needles must be placed in a regular sharps container. Private haulers and businesses should not bring items to the cleanups – cleanups are for neighborhood residents only.

*(*If you have any of the before mentioned hazardous/other items please dispose of them at East Central Recycling – 701 E Centennial Ave, Muncie, IN during normal business hours.)*

What type of truck(s) do you need?

(You may select both – if you have enough volunteers.)

Packer (trash truck): _____ Peterson (crane truck): _____

Do you want the truck(s) stationery?

(This would entail the truck being set in one location giving residents the opportunity to bring their trash to the truck.)

Yes: _____ No: _____

If so, where is the exact location where the truck(s) should park?

(An address must be provided. If site is a street corner, specify which corner. You must have the property owner's permission to park the truck there.)

Do you want the truck(s) to travel the neighborhood streets?

Yes: _____ No: _____

(If so, an additional the Muncie Sanitary District employee is needed and residents must be on hand to go with the truck to help load the trash.)

If so, where is the exact location where the truck(s) should park?

(An address must be provided. If site is a street corner, specify which corner. You must have the property owner's permission to park the truck there.)

Will you have brush and limbs to dispose of during the cleanup?

(Please note these items will not be put in same truck as trash. Brush and limbs should be placed so that they are not within 3 feet of any objects or under any power lines.)

Yes: _____ No: _____

Do you need trash bags – if so, how many?

(The Muncie Sanitary District provided trash bags may be used for the spring neighborhood cleanups only. The bags must be picked up at the Muncie Sanitation Department – 811 E Centennial Ave, Muncie, IN 47303 – no no more than 3 days prior to your clean up.)

10: _____ 25: _____ 50: _____

**CONTACT INFORMATION
Spring 2018**

Neighborhood Association Name: _____

Cleanup Coordinator: _____

(Cleanup coordinator and/or person listed below MUST be present throughout cleanup)

Mailing Address: _____ Zip: _____

Primary phone: _____ Email: _____

If unable to reach the cleanup coordinator, who should be contacted?

2nd contact: _____

Address: _____ Zip: _____

Primary phone: _____ Email: _____

Comments/Questions:
