



## **Regular Session Minutes**

Nineveh-Hensley-Jackson United School Corporation

Administration Building – Board Room

Tuesday, January 8, 2019

7:00 pm

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**BOARD MEETING:** The Board of School Trustees of the Nineveh-Hensley-Jackson United School Corporation met for a regular meeting on Tuesday, January 8, 2019, in the Board Room of the Administration Building. Board members present: Greg Waltz, Judy Misiniec, Ben Swopes, Ed Harvey and Thomas Burgett. Also present: Dr. Tim Edsell, Superintendent, and Roger Young, Corporate Attorney.

Roger Young, Corporate Attorney, called the meeting to order.

The Pledge of Allegiance to the United States Flag was led by Grant Harding a 2<sup>nd</sup> grade student from the elementary school. He was introduced by Keith Grant, ICES Principal.

### **Reorganization of the Board:**

#### **Oath of Office for Newly Elected Members**

Roger Young, Corporate Attorney, conducted the swearing in of Judy Misiniec and Ben Swopes, our newly elected members.

#### **Election of Officers:**

Greg Waltz made a motion to nominate Ed Harvey for President, motion was seconded by Judy Misiniec. Judy Misiniec made a motion to close nominations, motion was seconded by Greg Waltz. Ed Harvey was elected to be President of the School Board.

***Passed 4/0, Ed Harvey abstained from vote.***

***Roger Young turned the meeting over to Ed Harvey.***

Judy Misiniec made a motion to nominate Greg Waltz for Vice President, motion was seconded by Ben Swopes. Judy Misiniec made a motion to close nominations, motion was seconded by Ben Swopes. Greg Waltz was elected to be Vice President of the School Board.

***Passed 4/0, Greg Waltz abstained from vote.***

Thomas Burgett made a motion to nominate Judy Misiniec for Secretary, motion was seconded by Ben Swopes. Thomas Burgett made a motion to close nominations, motion was seconded by Ben Swopes. Judy Misiniec was elected to be Secretary of the School Board.

***Passed 5/0***

The newly elected officers for the School Board are Greg Waltz as President; Ed Harvey as Vice President, and Judy Misiniec as Secretary.

**Dates, Time and Place of Meetings for 2019:** Upon proper motion by Greg Waltz and seconded by Thomas Burgett, the Board agreed to continue having their Regular Board Meetings on the second Tuesday of each month, starting at 7:00 pm in the Administration Building Board Room.

***Passed 5/0***

**C-9 Board Member and Alternate:** Judy Misiniec made a motion to nominate Greg Waltz for C-9 Board Member, motion was seconded by Thomas Burgett. Thomas Burgett made a motion to close nominations, motion was seconded by Judy Misiniec. Greg Waltz was elected to be C-9 representative for 2019

***Passed 5/0***

Greg Waltz nominated Judy Misiniec to be C-9 Representative Alternate, seconded by Ben Swopes. Judy Misiniec was elected to be the C-9 Representative Alternate.

***Passed 5/0***

**ISBA Legislative Liaison:** The Board designated Ed Harvey as ISBA Legislative Liaison for 2019.

**Board Member Compensation:** Upon proper motion by Ben Swopes and seconded by Judy Misiniec, the Board approved Board Members' compensation at \$2,000 per annum, \$62 per Special Meeting, and \$62 per committee meeting/C-9 meeting, and be reimbursed for out-of-corporation mileage expense per state allotment.

*Passed 4/1*

**Approval of Corporation Treasurer, Deputy Treasurer, and Legal Counsel:** Upon proper motion by Judy Misiniec and seconded by Thomas Burgett, the Board approved Debbie Carter as Corporation Treasurer, Terri Ellington as Deputy Treasurer, and Roger Young of the Young & Young Law Office in Franklin, as the Corporation's legal counsel for 2019.

*Passed 5/0.*

**Re-Development Commission:** Upon proper motion by Tomas Burgett and seconded by Ben Swopes, the Board appointed Judy Misiniec to be the Board Representative on the Re-Development Commission.

*Passed 5/0*

*Public Meeting Suspended*

**The Board of Finance Meeting was called to order by Ed Harvey, President.**

Thomas Burgett made a motion that the officers of the Board of Finance be the same as officers of the School Board; motion was seconded by Judy Misiniec. The Board agreed the officers of the Board of Finance will be Ed Harvey, President; Greg Waltz, Vice President, and Judy Misiniec, Secretary.

*Passed 5/0*

Dr. Edsell gave a financial report that for 2018 we accumulated \$141,893.70 in investments.

*The public meeting was reconvened by Ed Harvey, President.*

**Additions to the Agenda:** Dr. Edsell recommended the addition of two resolutions to New Business.

10. F. Consider action to approve a Resolution to Authorize one-Time Transfer of Funds from the Cash Balance of the Education Fund to the Cash Balance of the Operations Fund.

10. G Consider action to approve a Resolution to Transfer Amounts from Education Fund to the Operations Fund.

Upon proper motion by Thomas Burgett and seconded by Greg Waltz, the Board approved the recommendation.

*Passed 5/0*

**Recognition of Visitors/Patron Comments:** None

**NHJ Recognition Award:** Dr. Edsell awarded Sean Zachery, ICMS Principal, Kim Davis ICMS Assistant Principal, and Andrea Perry, ICIS Principal the January "You Make a Difference Award" Dr. Edsell applauded each of these three administrators for making a difference in their schools as ICMS and ICIS were both recognized as "A" schools.

**Data Talk:** Sean Zachery, ICMS Principal and Kim Davis, ICMS Assistant Principal reported on ICMS ISTEP Data.

**CONSENT AGENDA:** Upon proper motion by Greg Waltz and second by Thomas Burgett, the Board accepted and approved the following items:

Financial Report: See Attached Reports

Claims: See Attached Reports

Minutes:

Executive Session  
Regular Session

Tuesday, December 11, 2018  
Tuesday, December 11, 2018

Principal's Reports: See Attached Reports

Food Services Report: See Attached Report

Facilities Report: See Attached Report

Transportation Report: See Attached Report

Asst. Superintendent Report: See Attached Report

*Passed 5/0*

**COMMITTEE REPORTS:**

**C-9 Report:** Greg Waltz reported that the HVAC Program was showcased. He said that this newer program is very positive with great instructors. Waltz mentioned that they discussed NEOLA policies and left over monies from latest building expansion.

**NHJ Foundation:** Judy Misiniec reported that grants will be awarded at upcoming meeting.

**OLD BUSINESS:** None

**NEW BUSINESS:**

**Consider action to approve Admin Building Surplus Item**

Upon proper motion by Greg Waltz and seconded by Thomas Burgett, the Board approved the Admin Building declaring an office chair as surplus.

*Passed 5/0*

**Consider action to approve Conflict of Interest Statements**

Dr. Edsell recommended the Board approve the conflict of interest statements.

Upon proper motion by Greg Waltz and seconded by Judy Misiniec, the Board approved the Conflict of Interest Statements.

*Passed 5/0*

**Consider action to approve Submission of NEOLA Policy Packet 31, Volume 1**

Andy Cline, Assistant Superintendent asked the Board to approve the submission of NEOLA Policy Packet 31, Volume 1.

**The Board received the NEOLA Policy Packet 31, Volume 1**

**Consider action to approve D. McNeely Extension Request**

Upon proper motion by Thomas Burgett and seconded by Greg Waltz, the Board approved the extension request.

*Passed 5/0*

**Consider action to approve Certified Administration Compensation**

Dr. Edsell recommended that salary adjustments of the 2018-19 contracts for administrators that are eligible due to either Effective or Highly Effective evaluation ratings, from the 2017-18 school year. A

3% increase will be added to their base salary. This recommendation will be retroactive dating back to July 1, 2018, which is the beginning of their 2018-19 administrative contract.

Upon proper motion by Judy Misiniec and seconded by Ben Swopes, the Board approved the recommendation.

***Passed 5/0***

**Consider action to approve a Resolution to Authorize One-Time Transfer of Funds from the Cash Balance of the Education Fund to the Cash Balance of the Operations Fund**

**Consider action to approve a Resolution to Transfer Amounts from Education Fund to the Operations Fund**

Upon proper motion by Ben Swopes and seconded by Thomas Burgett, the Board approved the Resolutions F. and G.

***Passed 5/0***

**PERSONNEL/EMPLOYMENT:**

Dr. Edsell asked the Board to approve the “Personnel/Employment” package in its entirety as presented.

A. Resignations/Retirements/Terminations

1. Resignation Custodian Mike Summers
2. Resignation Sub Cook Terri Summers

B. Employment/Transfers

1. Sub Bus Driver Kara Collins
2. ICES Special Education Teacher Cassie Tremble
3. Café Sub Cook Rebecca Davenport
4. ICMS Essential Skills Assistant Keidra Porter
5. Café Cook Transfer to 20 Hrs/Wk Amber Henderson
6. Café Cook Transfer to 29 Hrs/Wk Danielle Walters
7. SRO Brian Smith
8. ICHS Custodian Sammie Woodall

C. Employee Pay Rate Increases

1. ICIS Head Custodian Cindy Dillingham

Upon proper motion by Judy Misiniec and seconded by Thomas Burgett, the Board approved the “Personnel/Employment” package in its entirety.

***Passed 5/0***

**Superintendent’s Report:**

Dr. Edsell reported that the 2019 Budget will be a challenge. Edsell recommended that the Board review the DUAB website.

Edsell read a thank you card about ICHS Madrigal Dinner. He also said that ICIS teacher, Brenda Mendenhall is experiencing health issues. Edsell finished by reporting that the K-6<sup>th</sup> Wrestling Team has done very well.

**Other items from the Board:**

**Judy Misiniec:** Thanked ICHS Teacher Tiffany Swopes for a great job with the Madrigal Dinner. She said that Swopes is very innovating.

**Greg Waltz:** Congratulated Sean Zachery, Kim Davis and Andrea Perry for much improvement over the years.

**Ed Harvey:** Seconded what Greg Waltz said.

**ADJOURNMENT:**

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Ed Harvey, President

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Greg Waltz, Vice President

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Judy Misiniec, Secretary

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Ben Swopes, Member

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Thomas Burgett, Member

Board of School Trustees/As **Presented**

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Board of School Trustees/**Amended**