



CHAPTER PRESIDENT

POSITION FUNCTION:

The chapter president will serve as the chief executive officer and chief operating officer of the chapter. He shall be the head of the chapter's organizational structure. He will be the liaison between the chapter and the university, community, alumni, and International Fraternity.

PRINCIPLE RESPONSIBILITIES:

- Serve as an executive council officer within the chapter. Attend executive council meetings and contribute input as to the advancement of the Fraternity.
- Lead executive council and chapter meetings.
- Oversee all officers; ensure accountability and responsibility in all members.
- Coordinate the goal setting process of the chapter and executive council.
- Ensure all goals are actively pursued and achieved.
- Approve major financial expenditures.
- Serve as a positive role model by adhering to Fraternity, FIPG, university, city, county, and state/province laws and guidelines.
- Recruit and cultivate new leaders.
- Keep in contact with International Headquarters and return completed paperwork in a timely manner.
- Keep in contact with alumni chapter, chapter advisory board, chapter house corporation board, and alumni volunteers.
- Keep in contact with province governor and undergraduate advisory board representative for your province.
- Meet with the university officials/fraternity-sorority professional on a regular basis.
- Serve as the chapter spokesperson.
- Develop and maintain a detailed account of presidential activities and compile an officer notebook to educate future officers and committee members.
- Develop position goals and budget.
- Properly and adequately train all executive board members and replacements.