

**EAST CENTRAL INDIANA SPECIAL SERVICES  
GOVERNING BOARD MEETING**

Union County High School  
410 Patriot Boulevard  
Liberty, IN 47353

Minutes from the July 16, 2019 Meeting

Members present: Dr. Debbie Howell, Dr. Laura Blessing, Dr. George Philhower, Mr. Aron Borowiak, and Mrs. Liza Bates.

**1. Call to Order**

Dr. Laura Blessing called the meeting to order at 6:25 P.M.

**2. Approval of Minutes**

Dr. Howell moved to approve the minutes from the June 4, 2019 meeting. Dr. Philhower seconded. Mr. Borowiak indicated that the outgoing superintendent, Mr. Chris Winchell, asked for two amendments to be made to the minutes. Mr. Borowiak shared the proposed amendments with the board. After discussion, the board agreed to revise the final sentence under 5. A. to read, "Mr. Winchell opposed the motion, and indicated that he wanted the notes to reflect that the board was taking action against the president and director's recommendation."

The motion to approve the minutes as written was presented for a vote. Vote: 0-4. Motion did not pass.

Dr. Howell made a motion to approve the minutes as modified. Dr. Philhower seconded. Motion carried.

**3. Approval of Agenda**

Mrs. Bates requested that the agenda be amended to remove Item 6A, 2019-2020 Budget. Dr. Philhower moved to accept the agenda as altered, Dr. Howell seconded. Motion carried.

**4. Financial Report**

The financial report was reviewed and discussed. Mrs. Bates shared that there were some discrepancies found in the expenditure information that had previously been reported. These are felt to be related, in part, to the timing of the board meeting. Beginning this month, the reimbursement and expenditure information will be presented a month in arrears.

The FY 2020 IDEA grant assurance documents from each corporation and the preschool grant applications have been approved by the Department of Education.

Franklin County is the only corporation that was billed for APC money this year. Mrs. Bates indicated that the required annual meeting with St. Michael, the nonpublic school in Franklin County, was held last week.

Information about each corporation's Medicaid billing for the 2018-2019 school year was presented.

**5. Old Business**

Discussion was held regarding the length of the East Central administrator contracts. Mr. Borowiak made a motion for a one year contract for the East Central administrators, seconded by Dr. Philhower. Motion carried.

**6. New Business**

**A. 2019-2020 Blind/Low Vision Services Contract, Fayette County Schools**

Mrs. Bates presented a Memorandum of Understanding with Fayette County Schools for services one day per month from their licensed blind/low vision teacher. This blind/low vision teacher will provide support to East Central for the 2019-2020 school year. Dr. Philhower moved to approve this recommendation, seconded by Dr. Howell. Motion carried.

### **C. Personnel**

Mrs. Bates shared a resignation from Stacey Creech, Occupational Therapy Assistant. Dr. Howell moved to accept this resignation, seconded by Mr. Borowiak.

Mrs. Bates recommended Yvonne Swafford as an instructional coach for East Central. Yvonne will also provide blind/low vision services for the cooperative. Dr. Philhower made a motion to approve this hire, seconded by Mr. Borowiak. Motion carried.

### **7. Discussion Items**

East Central job descriptions were discussed. Input was requested from superintendents and will also be requested from principals and special education teachers regarding the roles of the instructional coaches. East Central support staff job descriptions also need to be reviewed. Discussion was held about possible reduction of support staff assistance to East Central.

The Department of Education sent out information to schools with students identified as having "No Mode of Communication" for two years. Mrs. Bates indicated that Union County received one of these letters, but she was unaware that any others had.

Mrs. Bates indicated that she attended a meeting at Ivy Tech regarding 18-22 year old programming there.

### **8. Adjournment**

Dr. Philhower moved to adjourn the meeting, seconded by Mr. Borowiak. The motion carried.

Next Meeting – August 19, 2019 – East Central

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Chairperson