

EAST CENTRAL INDIANA SPECIAL SERVICES

GOVERNING BOARD MEETING

East Central Special Services

107 Layman Street

Liberty, IN 47353

Minutes from the September 18, 2023 Meeting

Members present: Ms. Tammy Chavis, Dr. Matthew Hicks, Mr. Andy Stover, Mr. John Edge, and Mrs. Liza Bates.

1. Call to Order

Ms. Chavis called the meeting to order at 9:03 A.M.

2. Approval of Minutes

Dr. Hicks made a motion to approve the minutes as presented. Mr. Stover seconded. Motion carried 4-0.

3. Approval of Agenda

Dr. Hicks made a motion to approve the agenda with the addition of item 7D. LEA Fee Update. Mr. Stover seconded. Motion carried 4-0.

4. Financial Report

Mrs. Bates shared an overview of expenditures for the previous month and presented accompanying documents for the board to review. The FY2024 IDEA grants have been submitted to the Indiana Department of Education. She also reviewed the allocations for this grant cycle, indicating that there is a \$117,786 increase from the past year. Mrs. Bates applied for and received paraprofessional training grants for each of the four participating corporations. Mrs. Bates reported the proportionate share information for the participating districts' Adjusted Pupil Count (APC) funds for nonpublic school students. Mrs. Bates also provided information about the Schedule of Expenditures of Federal Awards (SEFA) document recently distributed to districts.

5. Director's Report

Mrs. Bates shared information with the board pertaining to Indicator 13, secondary transition IEPs. All four participating districts were found to be compliant on this indicator. Mrs. Bates also shared an update on the professional development activities that have been provided by the cooperative thus far this school year.

6. New Business

A. Letters of Employment - Revised Language

Dr. Hicks moved to accept the revised letter of employment language provided by Church, Church, Hittle, and Antrim. Mr. Stover seconded the motion. Motion carried 4-0.

B. East Central Indiana Special Services Credit Card

Dr. Hicks moved to approve the internal controls procedures provided by Church, Church, Hittle and Antrim as well as the proposed resolution authorizing issuance of a procurement card. Mr. Edge seconded the motion. Motion carried 4-0.

C. Personnel: Molly Herdrich, Speech Language Pathologist

Dr. Hicks made a motion to approve hiring Molly Herdrich as a speech language pathologist for the cooperative. Mr. Stover seconded. Motion carried 4-0.

D. Personnel: Kelsey Powell, Speech Language Pathologist

Mr. Stover made a motion to approve an additional day as well as a salary adjustment for Kelsey Powell, a speech language pathologist for the cooperative. Mr. Edge seconded. Motion carried 4-0.

E. Personnel: Betsy Kirk, Speech Language Pathologist

Mr. Stover made a motion to approve an additional day as well as a salary adjustment for Betsy Kirk, a speech language pathologist for the cooperative. Mr. Edge seconded. Motion carried 4-0.

F. Personnel: Stephanie Riley, Speech Language Pathology Support Staff

Mr. Stover made a motion to approve hiring Stephanie Riley as speech language pathology support staff for the cooperative. Mr. Edge seconded. Motion carried 4-0.

G. Personnel: Carrol Jaynes, Occupational Therapy Assistant

Dr. Hicks made a motion to move Carrol from an hourly employee to a salaried position as she will be working five days per week this year. Mr. Edge seconded. Motion carried 4-0.

H. Personnel: Amanda Westrich, School Psychologist

Mr. Edge made a motion to approve a change in the number of days worked as well as a salary adjustment for Amanda Westrich, a school psychologist for the cooperative. Mr. Stover seconded. Motion carried 4-0.

I. Personnel: Lisa Schmidt, Coordinator

Dr. Hicks made a motion to approve an additional day as well as a salary adjustment for Lisa Schmidt, a coordinator for the cooperative. Mr. Stover seconded. Motion carried 4-0.

J. Personnel: Brandi Runnebohm, Diagnostician

Dr. Hicks made a motion to approve an additional day as well as a salary adjustment for Brandi Runnebohm, a diagnostician for the cooperative. Mr. Stover seconded. Motion carried 4-0.

7. Discussion Items

A. MTSS Training Series for Elementary School Teams

Mrs. Bates shared information about this professional development opportunity being provided to participating districts.

B. Robokind Grant Update

Mrs. Bates shared that grant applications were submitted for Northeastern, Western Wayne, and Franklin County. Union County was not eligible this year.

C. Paraprofessional Training Grant Update

Mrs. Bates indicated that all four districts' grant applications have been approved by the Indiana Department of Education.

D. LEA Fee Update

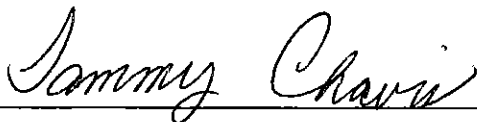
Mr. Edge indicated that no new information was available at the time of today' meeting regarding the LEA Fee.

8. Board Comments

No comments.

9. Adjournment

Mr. Stover moved to adjourn the meeting at 9:56 A.M., seconded by Mr. Edge. The motion carried 4-0.



Chairperson