

**Illinois Athletic Trainers Association**  
**BOARD OF DIRECTORS BUSINESS MEETING**

*Friday, 6/7/2024*  
IATA State Meeting

**BOARD ROLL CALL**

**Present:**

<b>President</b>	<b>Greg Garofalo, LAT, ATC</b>
<b>Past President</b>	<b>Jordan Anderson, LAT, ATC</b>
<b>Vice President</b>	<b>Andy Renner, LAT, ATC</b>
<b>Treasurer</b>	<b>Jerry Bornhoff, LAT, ATC</b>
<b>Secretary</b>	<b>Jenny Ludwig-Anderson, LAT, ATC</b>
<b>Reg 1 Representative</b>	<b>Denny Wongosari, LAT, ATC</b>
<b>Reg 2 Representative</b>	<b>Tanya Marquez, LAT, ATC</b>
<b>Reg 3 Representative</b>	<b>Justin Stanek, LAT, ATC</b>
<b>Reg 4 Representative</b>	<b>Sarah Turner, LAT, ATC</b>
<b>Governmental Affairs Director</b>	<b>Brandon Gonzales, LAT, ATC</b>
<b>Past Governmental Affairs Director</b>	<b>Bill Durand, LAT, ATC</b>
<b>Public Relations Director</b>	<b>Cortney Brunner, LAT, ATC</b>
<b>Development Director</b>	<b>Megan Hutchins, LAT, ATC</b>
<b>Communications Director</b>	<b>Andrea Kovalsky, LAT, ATC</b>
<b>IL Representative to GLATA</b>	<b>Eric Streeter, LAT, ATC</b>
<b>Membership Director</b>	<b>Greg Gaa, LAT, ATC</b>

**Absent:** Stanek, Durand, Brunner, Streeter. Bornhoff arrived at 10:20 am.

**GUEST ROLL CALL**

**Present:**

<b>ATs Care Committee Chair</b>	<b>Tanya Marquez, LAT, ATC / Leah Oliver-Pataki, LAT, ATC</b>
<b>COPA Chair</b>	<b>Mark Colston, LAT, ATC</b>
<b>Education Committee Chair</b>	<b>Nick Grahovec, LAT, ATC</b>
<b>SSC Co-Chairs</b>	<b>Aaron Kremmel, LAT, ATC &amp; Chris Murphy, LAT, ATC</b>
<b>Archivist</b>	<b>Dan Stephens, LAT, ATC</b>
<b>CLCA Chair</b>	<b>Ryan Moran, LAT, ATC</b>
<b>CECAT Chair</b>	<b>Emily Espinosa, LAT, ATC</b>

**Veteran Members Committee Chair  
DEIA Committee Chair**

**Tony Garofalo, LAT, AT-Retired  
Autumn Taylor, LAT, ATC**

**Absent: Stephens, Moran, T. Garofalo, Taylor**

**Special Guest: Tim Mizdrak, Patrick Roscoe, Chuck Harrier, Ashley Harris, Taylor  
Arman, Elisa McKinley**

**# = Motion and Vote Expected or Possible**

**1.0 CALL TO ORDER/INTRODUCTIONS 10:01 am**

**#2.0 APPROVAL of the Friday, June 7, 2024 Meeting Agenda**

**Motion:**

**1st: Hutchins          2nd: Gonzales**

**10-0-0. Motion Passes. Bornhoff was not present for the vote. (arrived 10:20  
am)**

**★ Change: Executive Session moved to the beginning of the meeting after  
4.1.1**

**#3.0 APPROVAL of Minutes from May 5, 2024, BOD Meeting (Appendix A)**

**Motion:**

**1st: Ludwig-Anderson          2nd: Gaa**

**10-0-0. Motion Passes. Bornhoff was not present for the vote. (arrived 10:20  
am)**

**4.0 Reports - Board of Directors**

**#4.1 President Report (See Report)**

**- G. Garofalo**

4.1.1 Official transition of new BOD members

Garofalo motioned to move into Executive Session. Renner Second.  
10:08 am.

Renner motioned to move out of the Executive Session. Mizdrak  
Second. 10:18 am.

11-0 to appoint Patrick Roscoe as the new Communication Director.  
Appointment approved by the majority of the BOD members.

- 4.1.2 "Commitment Statement" for BOD to sign (Appendix B)  
Garofalo brings up the need to sign this statement due to a lack of participation from members and committee chairs. Look at Appendix B for the commitment statement. Garofalo will have all present members and committee chairs sign it before the meeting ends. Garofalo will contact members and committee chairs not at the meeting to sign it. Garofalo stated that you cannot be on the BOD or a committee chair if you do not sign it.
- 4.1.3 Discussion on the Strategic Plan (Appendix C)  
Began this initiative in early 2020 before COVID. The group has been unable to circle back to it until now but achieved many of these tasks in the 2020 Strategic Plan. Take the old plan and tweak it. Membership still needs to be improved, and new ideas need to be developed to engage members and make them more active. Create healthcare lobbyists and have them work together with our current lobbyists. Gonzales brings up that we have \$5000 for a lobbyist. The BOD will need to develop P&P, finish onboarding, and update all bylaws in order to revisit the strategic plan. Anderson brings up that any new items should be added after sunset to reduce the risk of getting denied and losing licensure. More to come.
- 4.1.4 Candidate for Communications Director (Executive Session)  
(Appendices D and E)
- #4.1.5 CECAT bylaw changes (New Business) (Appendix G)  
To be discussed later in the meeting under 7.2 New Business

## **4.2 Past President Report (See Report) - Anderson**

4.2.1 Anderson transitioning out of role and into Governmental Affairs Director-Elect role; Renner transitioning into President-Elect role

As Reported. Anderson thanked the group as he transitioned out of the role.

**#4.3 Vice President Report (See Report)** - Renner/Grahovec

Renner is transitioning out of his role into the President-Elect role;  
Grahovec is transitioning in

4.3.1 Onboarding Work Group Update

The group has been in contact, and bylaws will be updated, reflecting a 6-month onboarding process.

4.3.2 Re-branding Work Group Update

Approved the logo at the last meeting and got new signs and accessories for the meeting. Updating the logo on various platforms needs to be done, possibly creating additional costs.

4.3.3 Update on 2024 Annual Meeting & Clinical Symposium

ATs Care event (with nine new members) and golf outing took place over the past few days, and both had good turnouts. Financially, we are looking at a \$7000 loss with registration and sponsors, but it is normally budgeted for a \$12,000 loss. 91 in-person and 43 virtual have signed up for the meeting as of this morning.

4.3.4 Reminder of 2024 Elections & Appointments Schedule

All committee chairs are up for reappointment this fall. Regions 1 and 2, treasure, and memberships are also up for election this fall. Renner reminds everyone that the board is a 2-year position.

#4.3.5 Bylaws update approval for onboarding (New Business)  
(Appendix F)

Renner and Gaa worked on the bylaws changes and said that each officer would go through a 6-month onboarding process and start their position at the June board meeting. Gaa says that they will have additional updates on the bylaws to be voted on in future meetings. Marquez mentions that AT cares should have a 6-month onboarding process due to all that goes into that committee. Renner brings up that each committee can choose if they want to have an onboarding process.

#### 4.4 Treasurer Report (No Report)

- Bornhoff

##### 4.4.1 Account Updates, as of 5/5/2024:

Operations - \$200,644.49  
PAC Fund - \$22,803.00  
Money Market Fund - \$45,339.23  
Endowment Fund - \$9,045.20  
Reward Total - \$1,148.64  
PNC Investment Account - \$26,664.78  
RBC Investments - \$85,719.52

Nothing new with account numbers. IATA golf outing had the lowest turnout Bornhoff has had in 30 years of running this. He is trying to figure out new ATs coming to the event. Bornhoff said that it will barely be profitable, but we will make money on it. BOD members had various conversations based on trying to draw the next generation into these events.

Bornhoff just finished the taxes for this year, and he needs the new forms for purchases and reimbursement filled out if you are getting reimbursed by IATA. Ludwig-Anderson asked Bornhoff to resend the forms with the change in positions.

#### 4.5 Secretary Report (See Report) - Ludwig-Anderson/Mizdrak

Ludwig-Anderson transitioning out of role; Mizdrak transitioning in Ludwig-Anderson thanked everyone for the past eight years.

##### 4.5.1 Cybersecurity (Ludwig-Anderson)

The cybersecurity workgroup has been discussing options for password sharing. SLACK is one option where a Google Voice number can be created and attached to an IATA account. Renner said each board member would have their own Slack account. Codes/info can then be forwarded to the individual needing it. Wongosari brought up a second option, which is using a cloud-based app (Bitwarden) that will store our passwords. There was a discussion between BOD members about both options. The

workgroup will start researching the use of SLACK and bring their findings to the BOD in the next meeting.

Finally, Ludwig-Anderson thanked the group as she transitioned out of her role.

**#4. 6 Membership Director Report (See Report)** - Gaa

**#4.6.1 IATA Bylaw Manual update (New Business) (Appendix H)**

Gaa cleaned up the wording in the bylaws and will make additional recommendations in future meetings to get voted on.

**4.6.2 IATA Bylaw Manual future item discussion**

Gaa asked about specific bylaws that can be discussed in future meetings that need to be updated. He posed the question, "Is IL licensure needed to be on BOD?" - Or does the IATA want people from outside of IL on the BOD? Does the IATA want IATA and NATA membership for the BOD members as well?

**4.7 Region 1 Representative Report (See Report)** - Wongosari  
As Reported

**4.8 Region 2 Representative Report (See Report)** -Marquez  
As Reported

**4.9 Region 3 Representative Report (No Report)** - Stanek/Harrier  
Stanek is transitioning out of his role; Harrier is transitioning in Harrier at the meeting

**4.10 Region 4 Representative Report (See Report)** - Turner  
As Reported

**4.11 Governmental Affairs Report (See Report)** - Gonzales  
As Reported. Gonzales locked in the room at NIU on July 13th and 14th for the legislative book camp. Encourage every board member to come to the boot camp. 75 is the cap on the number of people who can come. Renner asked about the cost of the boot camp.

Gonzales said it's the same price no matter the number of people. Gonzales will send out a registration email for the event shortly to see how many people will be attending the boot camp.

**4.12 Public Relations Director Report (No Report)** - Brunner/Harris  
Brunner transitioning out of role; Harris transitioning in  
Harris was present at the meeting, and Brunner was not at the meeting

**4.13 Development Director Report (See Report)** - Hutchins  
As Reported, Hutchins said they received \$4050 from the IATA's sponsors for the annual meeting.

**4.14 Communications Director Report (See Report)** - Kovalsky  
4.14.1 Timeline for installing & onboarding Communications Director  
Training will take six months, and they will set up a few times to meet in person as well. Kovalsky thanked the group as she transitioned out of the role.

**4.15 State Rep to GLATA Report (No Report)** - Streeter  
Ashley Harris is the GLATA Treasurer and provided an update, as Streeter was not present for the meeting. Harris said that grants that IATA gets from GLATA will have a new timeline for distribution voted on in the July BOD meeting. If the new timeline gets voted through, the grants will come around February or March instead of Sept/October. Bornhoff asked if this vote would affect the grants that we are getting this year. Harris said it would not affect this year's grant, and we would still get grant money in September/October. Further requirements for money distribution will include how money from grants will be used. Another potential update: If a state has an initiative/special project that would like additional funding, this can be submitted to GLATA for approval.  
More to come

## 5.0 Reports – Committees

- 5.1 Finance Committee** - Bornhoff, et al  
No recent meeting
- 5.2 Committee on Practice Advancement (See Report)** - Colston  
As Reported
- 5.3 Secondary Schools Committee (See Report)** - Kremmel/Murphy  
5.3.1 SSC folder documents (Appendix I)  
As Reported. A packet (Appendix I) was given to the board with materials that educate students and administrators at schools on athletic trainers. They would like to add the packet to the IATA website. Renner is asking college program directors to fill out a form that talks about their AT program. Arman mentioned that it is better to have a link to the school's website to avoid issues with CAATE. Kremmel is open to adding to the packet if he missed anything.
- 5.4 Committee on Leadership and Career Advancement (CLCA, formally YP) (No Report)** - Moran  
Not present at the meeting
- 5.5 Committee on Early Career Athletic Trainers (CECAT, formally Student Congress Advisor) (See Report)** - Espinosa  
5.5.1 CECAT bylaws motion via Garofalo (New Business) (Appendix G)
- 5.6 Education Committee Report (No Report)** - Grahovec/Arman  
Grahovec is transitioning out of his role and into Vice President role;  
Arman is transitioning in  
No Report
- 5.7 Archives Committee (No Report)** - Stephens  
Was not present at the meeting
- 5.8 ATs Care Committee (See Report)** - Marquez/Oliver-Pataki

Marquez is transitioning out of her role; Oliver-Pataki is transitioning in  
Marquez thanked everyone for her years of service. She is taking  
over the NATA AT Care committee chair.

**5.9 IATA Veteran Members Committee (No Report)** - T. Garofalo  
Not present at the meeting

**5.10 IATA DEIA Committee (No Report)** - Taylor  
Not present at the meeting

## **6.0 UNFINISHED BUSINESS**

## **#7.0 NEW BUSINESS**

### **7.1 Approval of IATA bylaw changes for onboarding process (Renner)**

**Motion:** I move to approve updates to the IATA bylaws in Article V, Section 4 (Elections) and Article V, Section 20 (Appointments) to reflect the onboarding of IATA officers as detailed in Appendix F.

**1st: Renner            2nd: Gaa**

**11-0-0. Motion Passes**

### **7.2 Approval of IATA bylaw changes for CECAT (Garofalo with Espinosa)**

**Motion:** I move to approve the identified CECAT Bylaw Manual updates (specifically requesting the addition of Early Career definition of 0-6yrs and requesting the change of number of members from 10 to 14 as detailed in Appendix G.

**1st: Garofalo            2nd: Bornhoff**

**11-0-0. Motion Passes**

Espinosa got great feedback from the last board meeting. She can update the policy and procedures but had to motion this for approval by the board.

### **7.3 Approval of IATA bylaw changes (Gaa)**

**Motion:** I move to approve updates to the IATA bylaws as detailed in Appendix H.

**1st: Gaa**

**2nd: Renner**

**11-0-0. Motion Passes**

Article 4, #1: The term "Board of Directors" is used very loosely in the language. Gaa defined what the BOD means.

Page 28: Governmental Affairs-Elect: currently has no voting capacity. Will need to change this if wanting this individual to be a voting member (since Governmental Affairs Director is a voting member)

Bornhoff noted there is no IATA stamp

**8.0 Executive Session**

Done at the beginning of the meeting.

**9.0 ANNOUNCEMENTS** (Informational Only)

**8.1 Next Official BOD Meetings: September 8, 2024**

**8.2 Next Newsletter Deadline: June 25, 2024**

**8.3 Next NATA News Deadline: July 23, 2024, for Aug/Sept issue**

**10.0 Adjournment:**

**Motion: I move to adjourn the meeting. Time 11:57 am**

**1st: Gaa**

**2nd: Gonzales**