

DESKTOP OR LAPTOP

Information for Parents to complete online sports physical paperwork (separate from doctor evaluation)

1. School website - www.uc.k12.in.us
2. Click on “UC Athletics” at top
3. Click on “Student-Athlete Registration (Sports Physical Paperwork)”
4. Click on “Eventlink” to go to Eventlink website (you may click on “Eventlink Registration Tutorial” for additional information)
5. Click the grey “Create Account” button at the top
6. Enter zip code “47353” into the search bar and press blue “Find Schools” button
7. Click the “+” sign to the left of the option that says “Union County”
8. Do NOT click the option that says “Union County Middle School”
9. Click the blue “Next” button
10. Create your parent profile **BUT DO NOT CLICK GREEN “COMPLETE REGISTRATION” BUTTON**
11. Click the small “Add Contact” link in the parent profile box
12. Enter name and email address and click green “Save” button
13. Click green “Complete Registration” button

It is very likely at this point you will be asked to verify your account with an activation code that is automatically sent from Eventlink to the email address you entered in your parent profile.

After you have verified your account, you may now create your student(s) profile and complete sports physical paperwork.

1. Hover over “Eventlink Registrations” at top
2. Select “My Students”
3. Click green “Add Student +” in upper right corner
4. Enter student information, and be sure to include birth date and middle name, even though they are listed as optional.
5. Click green “Save” button
6. Repeat process for additional students

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7. Click on “Eventlink Registrations” tab at top of the page
8. Click on the big box “Student-Athlete Registration”
9. Click on big box 1
10. Select student you are completing form for and click green “Next”
11. Complete the form answering all required questions and electronically sign with all necessary student and parent signatures. The form will tell you how many required answers still need to be completed.

There are 4 forms total. These are the same 4 forms that were done in paper form in previous years.

1. 2021-22 Student-Athlete Demographics Form
2. 2021-22 Athletic Participation Authorization Form
3. 2021-22 IHSA Concussion/Sudden Cardiac Arrest Form
4. 2021-22 IHSA Consent/Release Form

Complete and E-Sign on all 4 forms for all students that you have by selecting them after clicking on “Eventlink Registrations” and then “Student-Athlete Registration”

The 5th form is the option to upload the doctor’s exam form, or you may turn in a hard copy to the Athletic Department.

You can verify completion of all 4 forms by:

1. Hovering over “Eventlink Registrations”
2. Selecting “My Forms”
3. Under the “Item” column, it should show forms 1-4, and under “Submission Date” it should show a date and time. If there is not a date and time listed for each item under “Submission Date”, the form(s) is/are not complete.

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