



2024-2025 FEE AND REPORTING INFORMATION

FEES DUE

Chapter Fee:

Fall - \$1,125 is billed in Aug. and is **due** Sept. 30

Spring - \$1,125 is billed in Jan. and is **due** Feb. 1

Roster/Membership Fees:

Fall – Rosters must be updated in the DU Portal by Aug. 19. **Chapters are billed \$110 per man for all men pledged and/or initiated on or before Aug. 19.**

Spring – Rosters must be updated in the DU Portal no later than Jan. 7. **Chapters are billed \$110 per man for all men pledged and/or initiated on or before Jan. 7.**

Loss Prevention Assessment:

Fall portion (75% of total) is billed in Aug. and **due** Sept. 30

Spring portion (25% of total) is billed in Nov. and **due** Feb. 1

Directors and Officers (D&O) Insurance and Coverage:

Annual - \$700 is billed in Aug. and **due** Sept. 30

(Chapters are automatically invoiced for this insurance and coverage once a year. Payment will be expected by Sept. 30 unless the decline form is returned by Sept. 1 with the signature of an alumni officer.)

Associate Member Fees:

\$100 per man is due within seven (7) days of pledging. *A late fee of \$10 per new associate member will be assessed if payment is not received/postmarked within seven (7) days of pledging.*

Initiation Fees:

\$285 per man and is due before or within seven (7) days of initiation. *A late fee of \$20 per new initiated member will be assessed if payment is not received/postmarked within seven (7) days of Initiation.*

Alumnus Initiation Fees:

\$285 per man and is due before or within seven (7) days of initiation. *A late fee of \$20 per new alumni initiate will be assessed if payment is not received/postmarked within seven (7) days of Initiation.*

Finance Charges: 1% / month (12% annually) on outstanding past due balances

EXTENSIONS FOR CHAPTER FEE, ROSTER AND ROSTER FEES, AND LOSS PREVENTION FEE

The deadline of Feb. 15 will apply to the following for the spring fees:

Carthage DePauw Lafayette

Because the following chapters operate on the quarter system, the following due dates apply for fall and spring billings: fall due Oct. 15 and spring due Feb. 1 and April 15.

Cal Poly

CANADIAN EXCHANGE

Canadian Chapters should pay invoices in CAD. When making payments in CAD, chapters should indicate which invoice, or invoices, they are paying in addition to writing a separate check for Loss Prevention payments. Educational program registration fees should be paid in USD. Global Service Initiative fundraising goals are recognized in USD.

ADMINISTRATIVE REPORTS DUE

Associate Members Claim DU Portal Accounts-
Due to IHQ at time of pledging

Member Expulsions-
Immediately with documentation

News Articles for Quarterly
Jan. 15, May 15

Leadership Institute Registration - By June 15

Associate Members Reported- Due within seven (7) days of pledging

Member Resignations-
Immediately with documentation

Officer List- Due immediately after officer elections

Presidents Academy Registration- By Dec. 1

Initiates Reported- Due within seven (7) days of initiation

Regional Leadership Academy Registration-
Date determined by region

PROCEDURES FOR REPORTING ASSOCIATE MEMBERS AND INITIATES

WHEN YOU INTAKE AN ASSOCIATE MEMBER CLASS:

Send to the Fraternity:

1. Report all associate members via the DU Portal, Recruitment tab within 7 days of bid acceptance.
2. \$100 per man associate member fee must be submitted electronically or postmarked within seven (7) days of pledging. *Late fees are \$10 per man for associate member fees that are seven (7) days past due.*

Fraternity will send the chapter:

1. *Cornerstone* for each associate member
2. *You may order associate member pins at any time for \$3 per pin plus shipping by contacting the executive assistant.*

WHEN YOU INITIATE A GROUP OF MEN:

Send to the Fraternity:

1. Change statuses to Undergraduate in the DU Portal, Roster tab within seven (7) days of initiation.
2. \$285 per man initiation fee prior to or within seven (7) days of the Initiation ceremony. *Late fees are \$20 per man for initiation fees that are seven (7) days past due.*

The Fraternity will send the chapter:

1. A goldklad member badge for each man.
2. Instructions on how to claim their DU Portal account.
3. Upon claiming DU Portal account, a membership certificate and membership card. *Certificates and cards are ordered and will be sent as soon as possible (approx. 6-8 weeks).*

WHEN YOU INITIATE AN ALUMNUS MEMBER

The By-Laws of the Fraternity provide for the initiation of an "Alumnus Member of the Fraternity". The By-Laws of the Fraternity also provide for the method to be followed to elect an alumnus to membership in the Fraternity.

Send to the Fraternity:

1. Email the alumnus's name, email address, and phone number to ihq@deltatau.org
2. \$285 per alumnus initiate will be invoiced to the chapter upon notification

The Fraternity will send the chapter:

1. A goldklad member badge for each man
2. Instructions on how to claim their DU Portal account.
3. Upon claiming DU Portal account, a membership certificate and membership card. *Certificates and cards are ordered and will be sent as soon as possible (approx. 6-8 weeks).*