

Position Description and Major Responsibilities
FIELD GEOLOGIST

Wilcox Environmental Engineering, Inc.

Field Geologists report to their respective Division Director or Branch Manager. This position involves the accountabilities and responsibilities described below which are directed at providing field support for Investigation and Remediation Services Division projects.

Accountabilities and Responsibilities

All Wilcox employees are responsible for performing their duties in a professional manner that exemplifies the corporate core values of ***Expertise, Efficiency, Passion, Innovation, Integrity, and Communication.***

In addition, Field Geologists are specifically accountable and responsible for:

Accountabilities

- Achieving their personal utilization expectation.

Responsibilities

- Project related field activities such as soil, water, and waste sampling
- Participating in and/or overseeing the documentation of project activities via field notes, logbooks, drilling logs, calculations, field-data sheets, memos, chain-of-custody forms, photographs, laboratory reports, and maps.
- Preparation of instruments of service such as reports, drawings, maps, etc., and arranging for internal quality-control reviews by appropriate staff.
- Efficiently and responsibly using company resources (equipment, information, etc.).
- Other activities as assigned to meet project and company objectives

This position requires well-developed skills in writing, organization, and data and staff management; attention to detail; the ability to simultaneously manage multiple project tasks; and strong communication, administrative, and computer skills.

Field work related to this position may entail strenuous activities such as, but not limited to, hand augering of soil; lifting, loading, and carrying sample containers and equipment; and working in varying weather conditions. This position also involves project-related overnight traveling, which, from time to time, may be for extended periods.