

EAST CENTRAL INDIANA SPECIAL SERVICES

GOVERNING BOARD MEETING

East Central Special Services

107 Layman Street

Liberty, IN 47353

Minutes from the June 22, 2023 Meeting

Members present: Ms. Tammy Chavis, Dr. Matthew Hicks, Mr. Andy Stover and Mrs. Liza Bates.

1. Call to Order

Dr. Hicks called the meeting to order at 9:32 A.M.

2. Approval of Minutes

Mr. Stover made a motion to approve the minutes as presented. Ms. Chavis seconded. Motion carried 3-0.

3. Approval of Agenda

Mr. Stover made a motion to approve the agenda as written. Ms. Chavis seconded. Motion carried 3-0.

4. Financial Report

Mrs. Bates shared an overview of expenditures for the previous month and presented accompanying documents for the board to review. The assurance documents for the FY2024 grants have been submitted to the Department of Education. Mrs. Bates also reminded the board about the verification process to be completed for those paid out of federal funds for suspended and debarred employees/contractors.

5. Director's Report

Mrs. Bates shared information with the board pertaining to the reports that were recently completed related to special education evaluation timeliness (DOE-EV) and the transition of students from special education (DOE-TR). Mrs. Bates will also be participating in Facilitated IEP training in July and will share techniques learned with the coordinators and public agency representatives.

6. New Business

A. 2023 -2024 Governing Board Officers

Mrs. Bates presented a slate of officers per the rotational plan developed for this process: President, Ms. Chavis; Vice-President, Mr. Stover; Secretary, Mr. Edge. Ms Chavis made a motion to accept the slate of officers as presented, seconded by Mr. Stover. Motion carried 3-0.

B. 2023-2024 Governing Board Meeting Schedule

Mrs. Bates presented a proposed meeting schedule for the 2023-2024 school year. After discussion, Ms. Chavis made a motion to accept the revised meeting schedule, seconded by Mr. Stover. Motion carried 3-0.

C. East Central Indiana Special Services Credit Card

Mrs. Bates recommended that a business credit card be acquired for the cooperative. After discussion, Mrs. Bates was asked to contact the attorney for guidance related to internal controls over the use of a credit card. Mr. Stover made a motion to conditionally approve acquiring a card for the cooperative with the internal controls in place per Church Church Hittle and Andrew's guidance. Ms. Chavis seconded the motion. Motion carried 3-0.

D. Behavior Consultant Position

Mrs. Bates recommended that a behavior consultant be added to the cooperative staff. Mr. Stover made a motion to add this position to the East Central staff for the upcoming school year. Ms. Chavis seconded the motion. Motion carried 3-0.

7. Discussion Items

A. Speech Language Pathology Update

Mrs. Bates shared that she had posted for a speech aide to support the speech language pathology staff. She is working to find speech language pathologists for the cooperative.

B. Amendment to the Bargaining Unit Update

Mr. Edge was not present, but Mrs. Bates indicated that the 30 day window for comment has now passed.

C. 23-24 Stipends - TAG Grant

The board discussed the provision of a stipend similar to the TAG Grant.

D. LEA Fee Update

Mrs. Bates shared the LEA fee expenses for the first quarter with the board.

E. Grant Assurance Requirements - FY 2025

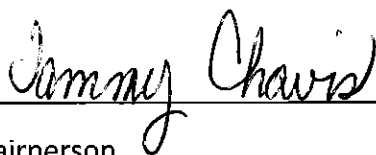
Mrs. Bates shared that the next IDEA grant assurance documents will require additional information to be provided by districts.

8. Board Comments

No comments.

9. Adjournment

Mr. Stover moved to adjourn the meeting at 11:55 A.M., seconded by Ms. Chavis. The motion carried 3-0.



Chairperson