

UNION COUNTY/COLLEGE CORNER JOINT SCHOOL DISTRICT

107 Layman Street, Liberty, IN 47353

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The Union County College Corner Joint School District Board of Trustees met in regular session on Monday, January 13, 2020 at College Corner Union School, 230 Ramsey Street, College Corner, OH 45003. Those Board members in attendance were: Darrell Harvey, Susan Kirkpatrick, Ben Caskey, Josh Garwood, Grace Atkins, Mike Sims, Jessica Ewing-Jones, David Hofmann and Mary Eversole.

1. Fund Report

Educational Fund	\$1,208,824.70
Debt Service Fund	\$ 635,867.49
Retirement/Severance Bond Fund	\$ 14,571.36
Operations Fund	\$1,976,155.31
Local Rainy Day Fund	\$1,071,690.05
School Lunch Fund	\$ 105,407.89
Textbook Rental Fund	\$ 106,328.84

2. Bank Reconciliation

Komputrol Bank Statement	\$5,129,880.88
Bath State Bank Balance	\$5,129,880.88
Outstanding Deposit	\$ 0.00
Outstanding Checks	-\$ 308,360.26

BALANCE	\$4,821,520.62
FUND BALANCE	\$4,821,520.62

MINUTES

REGULAR SESSION

1. **Call Meeting to Order and Roll Call**

President, Mary Eversole, called the Board meeting to order at 7:07 pm.

2. **Establish a Quorum and Pledge of Allegiance**

President, Mary Eversole, established a quorum and led the Pledge of Allegiance.

3. **Amend the Agenda**

There were two amendments to the agenda, one in personnel – (contracts) and item 17 will be changed to, "Motion to Authorize the superintendent to Deliver the Preliminary Notice Regarding Administrative Contracts".

The Board unanimously approved these amendments.

Motion: Dave Hofmann

Second: Ben Caskey

Carried: 8-0

4. **Public Participation**

There were no public comments at this time.

5. Presentation from Jim Halik, Compass-Keynote Consulting

Mr. Jim Halik of Compass-Keynote Consulting presented the Board with information regarding strategic planning.

6. Administrative Updates and Building Recognitions (CCUS, LES, UCMS, UCHS)

Administrative updates were given by: Mrs. Connie Rosenberger, UCHS Principal, Mr. Stewart Durham, UCMS Principal, Mr. Andy Brown, CCUS Principal and Mrs. Kathy Sourbeer, LES Principal.

The current student enrollment per building is: UCHS-412, UCMS-307, CCUS-259 and LES-319.

7. Accept Donations

- \$146.65 from Troy & Mary Reibolt to CCUS to cover outstanding cafeteria balances.
- \$100.00 from Bath State Bank to Debbie Allbright/Choir for random acts of kindness sponsored by Ethan Hornung.
- \$211.00 from gate donations (from alumni game) to athletics for girl's basketball.
- Total Donations \$457.65

The Board unanimously approved the above donations.

Motion: Susan Kirkpatrick Second: Jessica Ewing-Jones Carried: 8-0

8. Consent Agenda

A. Board Minutes

Regular Session – December 16, 2019
Executive Session – December 16, 2019

B. Overnight/Out-of-State Trip Requests

LES 5th Grade Students to the Center of Science and Industry (COSI) in Columbus, Ohio on April 2-3, 2020.

Patriot Livestock Judging Contest, February 9, 2020 in New Madison, OH.

FFA Leadership Conference, January 31–February 2, 2020 in Trafalgar, IN.

FFA Trip, January 24-25, 2020 in Trafalgar, IN

UCHS Art Students to the Contemporary Art Center in Cincinnati, OH on March 20, 2020

C. Fund Raising Requests

There were no fund raising requests this month.

D. Claims Docket

The claims for January, 2020, totaled \$1,644,472.43.

E. Personnel

Hires

Mike Reister – Homebound Instructor, UCHS Student

Coaching Recommendations for 2019-2020

Tony Gulley, Head Boys Golf Coach, UCHS
Monica Greene, JV/Assistant Softball Coach, UCHS
Jeff Franklin, Assistant Softball Coach, UCHS
Doug Adams, Volunteer Softball Coach, UCHS
Rod Williams, Volunteer Softball Coach, UCHS
Brad Snyder, Head Boys Track Coach, UCHS
Lisa Gayhart, Head Girls Track Coach, UCHS
Emily Bantz, Assistant Track Coach, UCHS

F. Contracts

Mindy Gaebel – ECISS – Pay Increase

Motion: Dave Hofmann

Second: Mike Sims

Carried: 8-0

OLD BUSINESS

9. Board Policy Second Reading – Vol. 32 No. 1

The Board unanimously approved the Policy Volume 32, No 1.

Motion: Mike Sims

Second: Josh Garwood

Carried: 8-0

NEW BUSINESS

10. Appointment of Corporation Treasurer and Recording Secretary to the Board – Jennifer Blakley

The board unanimously approved the appointment of Jennifer Blakley as the corporation treasurer and the recording secretary to the Board.

Motion: Josh Garwood

Second: Ben Caskey

Carried: 8-0

11. Appointment of Corporation Deputy Treasurer – Debbie Blevins

The Board unanimously approved the appointment of Debbie Blevins as the corporation deputy treasurer.

Motion: Josh Garwood

Second: Susan Kirkpatrick

Carried: 8-0

12. Board Re-Organization

The Board unanimously approved the nominations of:

- Mary Eversole to serve as the Board President.
- Josh Garwood to serve as the Board Vice-President.
- Dave Hofmann to serve as the Board Secretary.

Motion: Mike Sims

Second: Darrell Harvey

Carried: 8-0

13. Board Committee Assignments

The Board unanimously approved the Board Committee Assignments. Attached is a copy of the Board Committee Assignments for 2020.

Motion: Josh Garwood Second: Dave Hofmann Carried: 8-0

14. Annual Monthly Board Action Calendar

The Board unanimously approved the Annual Monthly Board Action Calendar. Attached is a copy of the Board Action Calendar for 2020.

Motion: Susan Kirkpatrick Second: Ben Caskey Carried: 8-0

15. Proposed Board Meeting Dates

The Board unanimously approved the Proposed Board Meeting Dates. Attached is a copy of the Board Meeting Dates for 2020.

Motion: Darrell Harvey Second: Mike Sims Carried: 8-0

16. Approval of Board Pay for Meetings

The Board unanimously approved a twenty-five dollar pay to each Board member attending any committee meeting and additional Board meetings, beyond the regular monthly meetings.

Motion: Darrell Harvey Second: Susan Kirkpatrick Carried: 8-0

17. Motion to Authorize Superintendent to Deliver the Preliminary Notice Regarding Administrative Contracts

The Board unanimously approved the motion to authorize Superintendent, Aron Borowiak, to deliver the preliminary notice required by IC 20-28-8-4(a) to those Principals and assistant principals whose administrative contracts have been identified through the evaluation process as being subject to the Board's consideration of a decision not to be renewed for the 2020-21 school year.

Motion: Dave Hofmann Second: Mike Sims Carried: 8-0

18. Recommendation to Purchase School Busses

Joe Elleman, Transportation Director, presented the Board with information regarding the purchase of one school bus. The recommendation is to purchase a 2021 Thomas, 72 passenger bus.

The Board unanimously approved the recommendation to purchase the Thomas bus.

Motion: Dave Hofmann Second: Darrell Harvey Carried: 8-0

19. Outstanding Checks

The Board unanimously approved the outstanding checks to be cancelled and placed back into the fund in which they were written.

Motion: Josh Garwood Second: Jessica Ewing-Jones Carried: 8-0

20. Year End Transfers

The Board unanimously approved the 2019 year end transfers.

Motion: Josh Garwood

Second: Ben Caskey

Carried: 8-0

21. Board Policy First Reading – Vol. 29 No. 1 Part 2

Superintendent, Aron Borowiak, reviewed the policy information with the Board.

22. Public Participation

- John Estridge, from the Liberty Herald, requested the cost of the new school bus.

23. Superintendent's Comments

- Superintendent Borowiak read a positive letter from an ISHAA official regarding Tate Swafford, a member of the boy's basketball team.
- Superintendent Borowiak commented on the ISBA meeting on February 11.
- Superintendent Borowiak commented on Mr. Stewart Durham, UCMS Principal and Mr. Mark Mathews, UCMS Dean of Students. Both men are off to a good start.

24. Board Comments

- President, Mary Eversole, commented on the positive remarks she has heard regarding the new MS Principal and Dean of Students.
- Susan Kirkpatrick thanked the Board for meeting in the gymnasium.

25. Adjourn to Board of Finance Meeting

President, Mary Eversole adjourned the budget hearing at 8:22 pm.

SCHOOL BOARD COMMITTEES 2020

Collective Bargaining

Ben Caskey
Mike Sims

Buildings & Grounds

Dave Hofmann
Josh Garwood
Mary Eversole

Transportation

Darrell Harvey
Dave Hofmann
Mary Eversole

Budget

Josh Garwood
Darrell Harvey
Mary Eversole

Curriculum

Ben Caskey
Susan Kirkpatrick
Jessica Jones

Policy

Ben Caskey
Dave Hofmann
Susan Kirkpatrick

Technology

Josh Garwood
Ben Caskey
Mary Eversole

ISBA Delegate Representative

Dave Hofmann

Administrative Salaries

Darrell Harvey
Dave Hofmann
Grace Atkins
Mary Eversole

Non-Certified Pay

Josh Garwood
Ben Caskey
Susan Kirkpatrick
Mike Sims

Ohio Apportionment

Formula Review

Ben Caskey
Dave Hofmann
Darrell Harvey

Facilities/Debt

(Special committee for the purpose of
new debt for facilities infrastructure
improvements)

Dave Hofmann
Josh Garwood
Mary Eversole
Mike Sims

At-Large

Lynn Sheets (College Corner Local School
District Superintendent)
Union County Auditor

Additional committees may be formed as appropriate – some may be dissolved as appropriate.
Board president fills in as necessary.

UNION COUNTY COLLEGE CORNER JOINT SCHOOL DISTRICT BOARD OF SCHOOL TRUSTEES

Annual Monthly Action Calendar 2020

January

- Regular monthly meeting at College Corner Union School (annually)
- Any re-elected and or newly elected board members are sworn in
- Reception to recognize any outgoing board members and welcome any incoming
- Board Re-organization
 - Elect officers for the year January to December 2020
 - Elect ISBA Delegate
- Appointments for the year January to December 2020
 - Consider a recommendation to appoint corporation treasurer
 - Consider a recommendation to appoint corporation deputy treasurer
 - Consider a recommendation to appoint recording secretary for board meetings
 - Consider a recommendation to establish dates, times, and locations of board meetings
- Annual meeting of the Board of School Trustees to organize as a Board of Finance
- Board of Finance meeting
- Board Budget Committee meets
- Annual Conflict of Interest Disclosures
- Discussion regarding the subsequent school year school calendar
- Executive session to review Superintendent evaluation process and discuss progress on personal professional goals
- Secondary Curriculum (course additions)

February

- Review Indiana/Ohio Joint Agreement and or Apportionment Formula
- Board Buildings and Grounds Committee meets
- Outstanding checks that are 2 years old to board for approval to receipt them back to fund originally drawn from
- Elementary Curriculum
- Career Center

March

- Budget – Discussion regarding a possible reduction in staff
- Executive Session to review teacher performance with building principals

April

- Casualty Liability Insurance renewal
- Consider textbook adoption
- Executive session to review Superintendent evaluation process and discuss progress on personal professional goals
- Technology update

May

- Consider student fees
- Consider student handbook revisions
- Consider lunch price revisions/food & dairy bids
- Executive session (second meeting of the month) to review performance of administrators – superintendent will have drafts of administrator evaluations completed by this time
- Executive session to review and complete superintendent's evaluation
- Reception for Corporation Retirees
- Senior Awards (or June – dependent on school calendar)
- Commencement (or June – dependent on school calendar)
- Food Service update

June

- ECA recommendations
- Administrator contract renewals
- Budget – next calendar year budget process begins – review of budget calendar
- Board establishes deadline for accepting transfer tuition students
- Meridian update
- Centerstone update

July

- Facilities update (maintenance, custodian)
- YMCA update

August

- Welcome back meeting for teachers and staff – first teacher workday
- Budget work session

September

- Budget – continue review – public hearing
- Budget (pay next calendar year) – adoption
- Reception to welcome new hires
- Indiana School Board Association (ISBA) – Indiana Association of Public School Superintendents (IAPSS) Fall Conference is usually held the last week of September
- ILEARN perfect score recognition
- Safe School update

October

- Report on State Standardized Assessment results and accountability scores
- Budget adoption
- United Way
- Special Education update

November

- Counselors
- Nurse
- Board approves Collective Bargaining Agreement
- Teacher evaluation scores

School Board Committees

Collective Bargaining (meet in September and as necessary)

Buildings and Grounds (meet in February and as necessary)

Ohio Apportionment Formula Committee (meet in January)

Transportation (meet as necessary)

Budget (meet in July and as necessary)

Curriculum (meet as necessary)

Policy (meet as necessary)

Administrative Salaries (meet as necessary)

Non-Certified Pay (meet as necessary)

Technology Committee (meet as necessary)

Facilities/Debt (meet as necessary)

ISBA Delegate Representative

**UNION COUNTY COLLEGE CORNER JOINT SCHOOL DISTRICT
BOARD OF SCHOOL TRUSTEES**

Proposed Calendar Year 2020 Board Meeting Dates and Locations

JANUARY 13

College Corner Union Elementary School, 230 Ramsey Street, College Corner, OH

FEBRUARY 10

Union County High School, Room A-400, 410 Patriot Blvd., Liberty, IN

MARCH 9

Union County High School, Room A-400, 410 Patriot Blvd., Liberty, IN

APRIL 13

Union County High School, Room A-400, 410 Patriot Blvd., Liberty, IN

MAY 11

Union County Middle School, 488 State Road 44 E., Liberty, IN

JUNE 8

Union County High School, Room A-400, 410 Patriot Blvd., Liberty, IN

JULY 13

Union County High School, Room A-400, 410 Patriot Blvd., Liberty, IN

AUGUST 10

Union County High School, Room A-400, 410 Patriot Blvd., Liberty, IN

SEPTEMBER 14

Union County High School, Room A-400, 410 Patriot Blvd., Liberty, IN

OCTOBER 12

Union County High School, Room A-400, 410 Patriot Blvd., Liberty, IN

NOVEMBER 9

Union County High School, Room A-400, 410 Patriot Blvd., Liberty, IN

DECEMBER 14

Union County High School, Room A-400, 410 Patriot Blvd., Liberty, IN

JANUARY, 11, 2021

College Corner Union Elementary School, 230 Ramsey Street, College Corner, OH

Note:

MEETINGS BEGIN AT 7:00 PM UNLESS OTHERWISE ANNOUNCED

FORM OF MOTION

I MOVE THAT THE SUPERINTENDENT BE AUTHORIZED TO CAUSE TO BE DELIVERED THE PRELIMINARY NOTICE REQUIRED BY IC 20-28-8-4(a) TO THOSE PRINCIPALS AND ASSISTANT PRINCIPALS WHOSE ADMINISTRATIVE CONTRACTS HAVE BEEN IDENTIFIED THROUGH THE EVALUATION PROCESS AS BEING SUBJECT TO THIS BOARD'S CONSIDERATION OF A DECISION NOT TO BE RENEWED FOR THE 2020-2021 SCHOOL YEAR.