

EAST CENTRAL INDIANA SPECIAL SERVICES

GOVERNING BOARD MEETING

East Central Special Services

107 Layman Street

Liberty, IN 47353

Minutes from the July 17, 2023 Meeting

Members present: Dr. Matthew Hicks, Mr. Andy Stover, Mr. John Edge, and Mrs. Liza Bates.

1. Call to Order

Dr. Stover called the meeting to order at 9:03 A.M.

2. Approval of Minutes

Dr. Hicks made a motion to approve the minutes as presented. Mr. Edge seconded. Motion carried 3-0.

3. Approval of Agenda

Mr. Edge made a motion to approve the agenda as written. Dr. Hicks seconded. Motion carried 3-0.

4. Financial Report

Mrs. Bates shared an overview of expenditures for the previous month and presented accompanying documents for the board to review. Allocations for the FY2024 IDEA grants have not been released yet by the Department of Education. Mrs. Bates shared information about a special education paraprofessional grant that is available.

5. Director's Report

Mrs. Bates shared information with the board pertaining to the ASSET and ISEAL licensure programs. She also shared information about plans for new special education teacher training, back to school teacher meetings, and CPI training.

6. New Business

A. Personnel: Melissa Suckow, Occupational Therapy Assistant - Resignation

Dr. Hicks moved to accept the resignation from Melissa Suckow, seconded by Mr. Edge. Motion carried 3-0.

B. Personnel: Carrol Jaynes, Occupational Therapy Assistant - Amendment to Letter of Agreement

Mr. Edge moved to increase Carrol Jaynes from four days to five days per week without benefits. Dr. Hicks seconded. Motion carried 3-0.

C. Personnel: Kizzandra Becker, Behavior Consultant - Recommendation to Hire

Dr. Hicks made a motion to approve hiring Kizzandra Becker as a behavior consultant for the cooperative. Mr. Edge seconded. Motion carried 3-0.

7. Discussion Items

A. Amendment to the Bargaining Unit Update

The board discussed contracts vs letter of agreements. Mrs. Bates will seek legal counsel regarding the letter of agreement form.

B. LEA Fee Update

The board requested Mrs. Bates to gather information about rental rates in Liberty.

C. East Central Indiana Special Services Credit Card

The board reviewed documents provided by legal counsel regarding internal controls pertaining to credit card use.

8. Board Comments

No comments.

9. Adjournment

Dr. Hicks moved to adjourn the meeting at 9:44 A.M., seconded by Mr. Edge. The motion carried 3-0.



Chairperson