

# ***East Central Indiana Special Services***

*The educational services provider for students of unique needs in  
Franklin County, Union County, Western Wayne and Northeastern Wayne Schools*

107 South Layman Street, Suite A, Liberty, IN 47353

Telephone (765)-458-0263 or 1-888-219-0004

Fax (765) 458-0356

## **POSSIBLE EMPLOYMENT VACANCY FOR 2019-2020 SCHOOL YEAR**

- Position: Coordinator of Special Education
- General Responsibilities: Provides instructional leadership in special education within areas of responsibility in accordance with federal, state, and governing board objectives and policies.
- Qualifications:
1. Master's Degree in special education
  2. Current Indiana teaching license in one or more disability areas
  3. Minimum of five years of successful experience in special education
  4. Solid knowledge of laws and regulations governing special education programs and services
  5. Proven leadership skills
  6. Excellent decision-making, problem-solving, organizational and oral/written communication skills
  7. Ability to multi-task and work effectively in stressful situations
  8. Effective interpersonal skills
  9. Such alternatives to the above qualifications as the administration may find appropriate
- Salary: Based upon experience
- Contract: To be determined
- Application Deadline: Until position is filled

All interested applicants should send cover letter, resume, credentials, and references to:

Ms. Liza Bates  
East Central Indiana Special Services  
107 South Layman Street, Suite A  
Liberty, IN 47353