



Philanthropy Alumnae Engagement Specialist

Bold Goals:

- To advance Alpha Xi Delta's philanthropic goals and efforts.

Outline of Responsibilities:

- Maintain frequent and open communication and perform all duties assigned by the National Philanthropy Director, seeing that overall alumnae philanthropic involvement is strengthened.
- Identify and implement strategies to increase philanthropic support and involvement in current alumnae programs.
- Assist the National Philanthropy Director and Associate Director of Philanthropy and Community Outreach in conducting analysis and evaluation to make recommendations for alumnae membership programs and services, procedures, and strategies in area of philanthropy.
- Create and develop an educational timeline that increases understanding of the need for philanthropic alumnae engagement to maintain the strength of the National Fraternity.
- Coordinate and deliver the appropriate responses to requests for philanthropic assistance from individual alumnae members.
- Improve the value of alumnae membership through Alpha Xi Delta's philanthropic goals and efforts.
- Assist the Philanthropy Team as needed with additional responsibilities.

Time Commitment:

- Approximately 5 hours per month.
- Time commitment may vary by time of year.
- Attend trainings and educational opportunities provided by the Fraternity.

Staff Liaison:

- Associate Director of Philanthropy and Community Outreach