

PROJECT MANAGER / ESTIMATOR

Location: Shelbyville, IN – Indianapolis Area

Company:

Runnebohm Construction Company Inc. is currently accepting resumes for a Project Manager/Estimator. We are an established commercial/industrial general contractor with a 57 year history of excellence! Based in the Indianapolis area, we primarily serve the market area of Central and Southern Indiana. Runnebohm Construction has been honored within the construction industry with numerous awards ranging from outstanding architectural design to the President's Award from the American Buildings Company. Additionally, our award winning strategy helps us continue to achieve outstanding client satisfaction ratings from our customers.

Job Summary:

As a Project Manager/Estimator, you will be a trusted member of our team as we continue to expand our business. Responsibility and accountability for your projects will be essential to your success. Ability to estimate and manage multiple negotiated design/build and plan/specification projects is required. We self perform concrete/Pre-Engineered Metal Building work and other trades, so quantity take-off is very important. This position is ideal for a professional who has a passion for construction and enjoys the everyday challenges of their job.

Job Requirements:

- Exceptional quantity take-off skills.
- Very detail oriented.
- Capable of reading and comprehending complex and detailed plans.
- Able to prepare estimates, including plan distribution, project analysis and proposals.
- Excellent conceptual abilities.
- Ability to work against hard deadlines.
- Enthusiastic and energetic.
- Ability to work with customers and analyze their needs.

Qualifications:

- Experience in hard bid, negotiated, design/build projects, and conceptual estimates.
- Strong knowledge of industrial or commercial construction.
- Bachelor's degree in Building Construction Technology or Engineering preferred.

- Prior field construction trade or supervisory experience a plus.
- 3 + years of project management/estimating experience on projects up to \$5 Million.
- Solid verbal/written communication skills.
- Strong PC skills with proficiency in Microsoft Word, Outlook and Excel. Experience with Blue Beam & Microsoft project a plus.
- Stable employment background.
- Demonstrated commitment to excellence!

Benefits:

- Competitive Salary
- Performance Bonus
- Health Insurance
- 401(k) Plan
- Other Benefits Package

If you have the experience, drive and dedication this position demands, we encourage you to apply online. We prefer that you submit an electronic resume via this career site or cut and past your resume into the body of an email. If you choose to attach your resume via email, please format your documents in MS Word.

For more information about Runnebohm Construction Co., Inc, please visit our website at: www.runnebohm.com.

Please reply to: jbiggerman@runnebohm.com.