Title

**DATE:** June 29, 2022

### Controlling thought

**NOTES:**

* In Word you can save this structure as a multi-level list.
* Copy and Paste 1.⯈ anywhere in the document to automatically update numbered slides.
* Use only ⯈ for objects that appear on a given slide.
* If something doesn’t format correctly just use the format painter to correct it.
* You can also save the document as a template in Word. Select “new from template” when starting a new set of notes.

Questions? Drop me a email! [thom@thomvandycke.com](mailto:thom@thomvandycke.com)

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⯈**TITLE SCREEN**

1. ⯈**Section 1**
   1. Numbered List
      * Bullet List
        1. ⯈Lettered List
           + Bullet List

Lettered List

Bullet List

Numbered List

Bullet List

1. ⯈**Section 2**