



DELTA UPSILON

INTERNATIONAL FRATERNITY

COMMUNITY SERVICE CHAIR DESCRIPTION

POSITION FUNCTION

The primary responsibilities of the Community Service Chair are to oversee community engagement initiatives, volunteer projects, and all service events for the chapter's local community. The position reports to the Vice President of External Relations. This role fosters connections between the chapter, the campus and the broader community through impactful service initiatives.

PRINCIPLE RESPONSIBILITIES

- Develop a calendar of community service events for the chapter/associate chapter each semester/quarter, including both chapter-wide projects and individual service opportunities.
- Create and maintain a list of service event ideas and opportunities that members can access.
- Organize and plan one major event per year for the entire chapter/associate chapter where at least 75% of members are present.
- Lead effort to designate a local service beneficiary each year where each member volunteers with this organization annually.
- Organize logistics for community service events, such as securing supplies, communicating details to members, and ensuring timely execution.
- Lead periodic reflection after service events to help members process the experience.
- Serve as the primary contact during service events to address any issues and provide guidance.
- Co-educate entire chapter/associate chapter on Global Service Initiative (GSI) with Philanthropy Chairs.
- Collect and submit service hours for entire membership to meet Men of Merit requirements.
- Work with local community organizations, nonprofits and campus offices to establish partnerships for volunteer and service opportunities.
- Develop partnerships with your campus Community Service/Leadership office, community service-based student organizations and local non-profit organizations to explore opportunities for partnership.
- Engage members in conversations about the importance of service in the Delta Upsilon experience.
- Collaborate with a local chapter/s for a Regional Global Service Event.
- Develop semester/quarter and annual goals for each officer term.
- Recognize members for their contributions and track attendance at each service event.
- Identify creative ways to enhance the chapter's service impact, such as combining social events with service components.
- Develop and maintain a detailed account of service activities and compile a transition guide/timeline to educate future officers and committee members.