



DELTA TAU DELTA

The Road

Director of Academics

Within this document is the support plan for the members of Delta Tau Delta Iota Beta chapter here at Wittenberg University. Outlined first are the academic bylaws that define our status as academically deficient and what we expect of our members and their active participation with the academic chair. Following this is the academic contract presented to those who fail to meet our requirements. It includes goals the student and academic chair wish to achieve by term, a brief description of the tiered action plan with a more in depth description right behind it. The contract continues with fully outlining and presenting to the member our national policy and a commitment signature.

The next document is my notes and recommendations from my experience as current academic chair to the next academic chair. These ideas are what me and my predecessor have tried to accomplish in being more proactive about grades.

The last document is a note stating how the first few weeks of transition should be attempted it is our goal to make our transition between administrations as smooth as possible.

The next document is our Academic Midterm Worksheet. This is for students for who receive a midterm for the semester and is to provide them with an action plan so as to not receive a deficient grade in the course they received a midterm. It allows the member to reevaluate how they are academically performing this term, but also make them seek assistance from their professor to give insight on how they may improve.

The last academic worksheet, the Academic Advisor Worksheet, is for the member to take during their semesterly academic advising meeting with our advisor, Brooke Wagner. These questions it provides are to spark insight on their own performance, but also start conversation with their advisor on how they can better use the resources our campus provides and see what insights the professor has on the student's habits or strategies that he shares. Lastly, the document holds the outline of the definition and responsibilities of the academic advisor.

Academic Bylaws

ARTICLE XII Academic Policies

Section 1 Academic Deficiency

- The term academically deficient shall be defined as having below a minimum cumulative and semester GPA set by IFC-Rush-Standards for the preceding semester. For cumulative point policy see Article XII, Section II of the Constitution and Bylaws of Delta Tau Delta Fraternity.

Section 2. Academic Policies

- Every active will receive and maintain the minimum cumulative and semester GPA set by IFC-Rush Standards.
- Every Executive Board Member will receive and maintain at least a cumulative and semester GPA of 2.75
- Members will be expected to pass every course
- It shall be the continuing goal of the Chapter to achieve a cumulative and semester GPA above 3.0 on a 4.0 scale
- All members who fail to meet these criteria for consecutive semesters shall be brought before Honor Board for sanctioning as determined by the Honor Board.
- All members failing to meet the set criteria defined in Article XIII Section 2 will automatically be placed under the sanction of social probation (as set by Article XI Section 8) for a length of time to be determined by the Executive Committee. Additionally, these individuals will also be subjected to study hours as defined in Article XIII Section 3.

Section 3. Study Hours

- All academically deficient brothers and all new members shall complete a set number of study hours set by the Director of Academics, or an alternative academic plan agreed upon by the member and the Director of Academics. All academically deficient brothers must meet these requirements or said member(s) will be placed on social probation for a length of time to be determined by the Executive Committee.

Academic Contract

Personal Academic Contract Delta Tau Delta – Iota Beta

1. Basic Information

Name:		Phone Number:	
Graduation Year:		Email Address:	

2. Current Academic Status

Cumulative GPA:		Most Recent Term GPA:	
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3. Term Goals (Fill in all that apply)

Term GPA Increase:			
Maximum Acceptable Missed Classes:		Minimum Acceptable Grade on Tests:	
Minimum Acceptable Grade on Quizzes:		Minimum Acceptable Grade on HW:	
Other:			

4. Action Plan for Achievement

¹ Action Plan – Probation Requirements		
Tier 1: 2.99 < 2.5	1. Turn in bi-weekly reports of action to improve grades	
	2. Library hour attendance	
	3. Meet with academic advisor once per semester	
Tier 2: 2.49 < 2.0	4. Provide weekly, written updates to your support team	
	5. Professor office hours	
	6. Student academic resource center tutoring attendance	
	7. Meet with academic advisor twice per semester	
Tier 3: 1.99 < 1.5	8. Bi-weekly academic advisor office hours	
	9. Social probation	
Tier 4: 1.49 < 0	10. Suspension of membership	

¹Each item in the respective tiers are required for members under a 3.0 GPA.

Note: The following 4 bullet points are not included in the support plan. The following points are the members on probation and the requirements they are fulfilling.

- Members that fall between a semester GPA of 2.5-2.99 which requires them to: turn in bi-weekly reports of action to improve grades, library hour attendance, and meet with their academic advisor once per semester
- Members that fall between a semester GPA of 2.0-2.49 which requires them to: turn in bi-weekly reports of action to improve grades, library hour attendance, provide weekly, written updates to their support team, attend professor office hours, attend student academic resource center tutoring sessions, and meet with their academic advisor twice per semester
- Members that fall between a semester GPA of 1.5-1.99 which requires them to: turn in bi-weekly reports of action to improve grades library hour attendance, provide weekly, written updates to their support team, attend professor office hours, attend student academic resource center tutoring sessions, attend bi-weekly academic advisor office hours, and are placed on social probation.
- We do not have any active members on campus below a 1.5 this semester. If we did have members below a 1.5, they would be suspended from the chapter until their grades have surfaced back to the level set by the bylaws of the chapter.

5. Explanation of Action Plan Items

- a. Bi-weekly report of action: this is a bi-weekly report members will turn in containing homework assignment due dates and when they plan to complete these homework assignments (this includes tests, quizzes, projects, presentations, and the standard homework assignments).
- b. Library hour attendance: For every .1 grade point average under a 3.0 GPA, members are required to log 2 library hours per week through our campus logging system. A report is generated and sent to the Director of Academic Affairs weekly to ensure all members are fulfilling this requirement.
- c. Meet with academic advisor: Members are required to meet with their academic advisor based on which tier they fall under. They are required to fill out the academic worksheet and get that signed by their academic advisor.
- d. Provide weekly, written updates to your academic support team: similar to bi-weekly reports, members will be required to send their support team weekly updates about homework assignments, tests, projects, and papers that will be due within the week they are sending the update for, as well as setting goals and a schedule for when they will be accomplishing these assignments.
- e. Professor office hours: within tier 2 members will be required to attend professor office hours and have the professor sign off on the professor office hour worksheet.
- f. Student academic resource center tutoring attendance: members will be required to attend at least one academic resource session that are available on campus once a month and bring the Director of Academic Affairs proof of this accomplishment once the member has done so each month.
- g. Social probation: the member will not be able to attend any fraternity social events, including our annual formal, within this semester.
- h. Suspension of membership: temporary removal from all chapter-related activities until the member's grades are improved to the standard.

6. Contract Referee and Support Team (Identify those that will keep you accountable.)

Support Teammate #1			
Name:		Position:	
Phone Number:		Email Address:	
Signature:		Date:	

7. National Policy Concerning Academic Probation

Any undergraduate member whose scholastic average for an academic term falls below a 2.5 on a 4.0 scale shall be placed on academic probation for the next academic term. Should said member's scholastic average not exceed a 2.5 on a 4.0 scale during the probationary period, he shall be suspended from membership in the chapter. Should said member fail to achieve a scholastic average that exceeds a 2.5 on a 4.0 scale for three consecutive academic terms, he shall be recommended for expulsion. Petitions to waive the suspension may be made only to the Director of Academic Affairs of the Arch Chapter.

8. Commitment Statement and Signature

I, _____, understand and agree to abide by all the above conditions for the _____ school term. Upon any refusal to follow through with these conditions, I will be subject to a review by the chapter Academic Advisor, Alumni Advisor, Director of Academics, and President which could result in my suspension from the chapter. I recognize that I have set these conditions for myself in the best interest of my own academic career and that I was not forced into any action by anyone related to the fraternity, the fraternity itself, or any member thereof.

Member Signature: _____ Date: _____

Director of Academics Signature: _____ Date: _____

Academic Advisor Signature: _____ Date: _____

9. Contract Referee and Support Team Commitment Statement and Signature

I vow on my Fraternal Oath to assist this brother positively in his academic pursuits and serve as a role model to achieve his goals.

Support Teammate #1 Signature: _____ Date: _____

Support Teammate #2 Signature: _____ Date: _____

Academic Outline

First Few Weeks:

1. Make sure to start early, here is the one thing that you and social chair should be just as important in the beginning of the year. If you don't start a plan with these guys early and make sure they know they're on Probation and Suspension, then
 - a. They will be in even a worse mood later because they thought they were fine
 - b. Their grades could start to slip quickly
 - c. Getting a meeting with said individuals becomes much harder

2. When talking to individuals about this, understand that this is not a fun conversation for anyone.
 - a. You need to read the room and understand some people will be frustrated
 - i. You cannot let them though say all these fancy things they will do to do better.
 1. My motto “Keep in Simple” tell them that studying, and tutoring have been done for hundreds of years and they will work for hundreds of more.
 2. Each individual is a different case though, if you can think of a better idea, I believe it can only help the chapter.
3. Make sure they understand that there are many resources on campus that they can go to
 - a. Math Workshop
 - b. Writing Center
 - c. Compass
 - d. Professors
 - i. If an individual doesn’t like the professor, they are working with then tell them to go to a professor they like and ask for help, some professors might feel uncomfortable, but this is your education they are your resource, use them.
4. After about 3 weeks in chapter announce you are available to all individuals.
 - a. The reason for this is because many individuals in the Fraternity might not know you are a resource to the Fraternity. And anyone that can ask for help from you.
 - i. This can range from asking for information, to saying they don’t know how to plan out their schedule and you should be able to help them.
5. You will have to understand that SOME individuals will still do their own things
 - a. You are not perfect, but you will try to help and if people don’t want your help then there is nothing you can do but hope for their best, inform some other exec members and maybe there friends and say that you are still a resource whenever.
6. You are also in charge of student health and success.
 - a. You can take advantage of the idea that you can bring in almost any outsiders to talk about any issue you believe is hindering your fellow brothers.
 - i. This doesn’t have to be academics, it can but, it can also be about depression, anxiety, stress, overworking and how to manage this, maybe even how to become an entrepreneur.
7. I would really think during your winter break on how to bring something new into the system.

- a. I told you in my notes what me and my predecessor did with limited success but you have different experiences and ideas. I implore you that you write down any and all ideas and bounce them off anyone you trust and especially the exec board.
- 8. Don't forget to stay in contact.
 - a. This is Extremely hard for someone that isn't social, your life will fill up quick and you need to be in contact making sure everyone on Probation and Suspension has your support.
 - i. This is the Reason I believe one's experience in Academic Chair needs to be social
- 9. Lastly don't let what others think of your ideas affect you negatively, any new idea is a welcome idea.

With all evidence provided we believe we should be at 1000 for the FARR