

Illinois Athletic Trainers Association BOARD OF DIRECTORS BUSINESS MEETING

Sunday, January 31, 2021
Zoom Conference Call

BOARD ROLL CALL

Present:

President	Jordan Anderson, ATC
Past President	Holly Odean-Carpenter, ATC
Vice President	Greg Garofalo, ATC
Treasurer	Kristin Trinite, ATC
Secretary	Jenny Ludwig, ATC
Reg 1 Representative	Denny Wongosari, ATC
Reg 2 Representative	Brandon Gonzales, ATC
Reg 3 Representative	Thad Walker, ATC
Reg 4 Representative	Andrew Renner, ATC
Governmental Affairs Director	Bill Durand, ATC
Governmental Affairs Past Director	Kristen Streeter, ATC
Public Relations Director	Megan Smith, ATC
Development Director	Megan Hutchins, ATC
Communications Director	Andrea Kovalsky, ATC
IL Representative to GLATA	Vacant
Membership Director	Greg Gaa, ATC

Absent: Streeter. Smith arrived later in meeting

GUEST ROLL CALL

Present:

ATs Care Committee Chair	Tanya Marquez, ATC
Committee on Practice	
Advancement Chair	Charley Young, ATC/Vacant
Education Committee Chair	Nick Grahovec, ATC
Secondary Schools Committee Co-Chairs	Mark Florence, Aaron Kremmel, ATCs
Archivist	Dave Jerbi, AT-Retired
CLCA Chair	Amanda Chamberlain, ATC
CECAT Chairs	Abe Alramhi, ATC
	Miguel Silva, ATS

Special Guest: Carrie VanTilburg (Marquardt Group)

Absent: Florence

= Motion and Vote Expected or Possible

1.0 CALL TO ORDER/INTRODUCTIONS

#2.0 APPROVAL of the Sunday, January 31, 2021 Meeting Agenda

Motion: I move to approve the Sunday, 1/31/2021 BOD meeting agenda

1st: Odean-Carpenter 2nd: Garofalo

Addendum: 5.3.1 Zoom meetings for IHSA schedules (SSC)

4.14.2 Website update (Kovalsky)

12-0-0. Motion passes. Smith not present for this vote.

#3.0 APPROVAL of Minutes from November 8, 2020 BOD Meeting (Appendix A)

Motion: I move to approve meeting minutes from 11/8/2020 BOD meeting

1st: Trinite 2nd: Hutchins

12-0-0. Motion passes. Smith not present for this vote.

4.0 Reports - Board of Directors

4.1 President Report (See report)

- Anderson

4.1.1 Approve/appoint new IATA Rep to GLATA (Appendix B)

4.1.2 Approve/appoint new IATA COPA Chair (Appendices C 1-4)

4.1.3 Discuss using google calendar for all committee meetings

Please send committee meeting information to Secretary Ludwig to have her add to IATA calendar

4.1.4 Discuss creating living document with Committee members

Include everyone's contact information (including NPI), and send to Secretary Ludwig

4.1.5 Illinois COVID vaccination update

President Anderson applauds the communication amongst the BOD with regards to successes with ATs in Illinois being vaccinated

4.1.6 Review policy and procedures and begin working/drafting additions

Start by putting changes on Google drive. President Anderson would like for some progress to be made on this prior to next meeting

Megan Smith joined call at 6:29pm.

4.1.7 Discuss creating Diversity and Inclusion committee or representative

Spoke with member of GLATA Diversity and Inclusion Committee that lives/works in the Chicago suburbs. GLATA is looking to have each state create their own committee or establish a representative. President Anderson asked CLCA Chair Chamberlain for her help with this. Anderson will connect Chamberlain with the GLATA Diversity and Inclusion Committee member that lives nearby (Megan Shipp). Several other BOD members expressed interest in this and willingness to help create this. Work group created includes: Kovalsky, Wongosari, Walker, Odean-Carpenter, Chamberlain, Smith, and Ludwig.

4.1.8 Management company update (Appendix D)

Special guest Carrie VanTilburg from Marquardt Group on call. She provided updated on what she has been doing so far.

#4.2 Past President Report (See report) - Odean-Carpenter

#4.2.1 Review Strategic Planning Goals for 2021 (Appendix E – Link)

When IATA finished this, we received Year 1 goals. The IATA is set to review these to update them. Considering that this started this just one month before COVID pandemic began, Past -President Odean- Carpenter informed BOD that IATA got a lot done within the year. Motion is to approve goals for 2021.

#4.2.2 Creation of a Professional Sports Athletic Trainer liaisons to the BOD To create relationship between ATs in professional sports for engagement in the future (ie speaking at state meeting/other CEU events, mentorship, etc.)

4.2.3 Illinois ATs wanting to get vaccine that are unable

Current problems include not being able to get it due to appointment availability or because of current unemployment. A lot of this varies by county. Continue to advocate/encourage additional discussion about this.

#4.3 Vice President Report (See report) - Garofalo

#4.3.1 2021 State Meeting & Clinical Symposium Contract (Appendix F) (New Business)

Garofalo is looking into 2022 site. Wants to also do safety initiative that IATA has also previously done. Will look more into doing this.

#4.4 Treasurer Report

(See report)

- Trinite

4.4.1 Account Updates, as of 1/14/2021:

1. Operations: \$201,192.15
2. PAC: \$22,253.00
3. Development: \$42,360.90
4. Money Market: \$45,324.53
5. Endowment: \$9,042.27
6. Endowment Investment: \$26,368.35
7. RBC: \$74,132.58
8. Rewards point balance: \$834.73

Update: Trinite has been working on tax exempt documents.

4.4.2 Update on Budget Surplus: \$201,192.15 (current ops) - \$144,455.00 (2021 proposed budget) = \$56,737.15 (2021 surplus)
Trinite reports IATA operations budget is OK this year (despite COVID). IATA saved a lot of money by having virtual events vs in-person ones.

4.4.3 Working to digitize IATA Financial Records

Four boxes of documents to digitize. Everything will be on IATA Treasurer laptop. Will then back this information up on external hard drive. Google drive is possibility too.

Marquez left call at 7:13pm.

4.4.4 Discuss credit card rewards points/balance

IATA has not been using points much this year (as a result of decreased events because of pandemic). Looking for ideas on how to use these moving forward. Please contact Trinite.

4.4.5 Discuss plans for RBC account

Marquardt Group willing to look on the investments on this to see about growing it. Trinite discussed moving funds. More to come.

#4.4.6 Change accountants to Jack Hogan (associated with Marquardt Co.) (Appendix G) (New Business)

#4.4.7 Change from Quicken to Quickbooks online and reallocate funds (Appendix H) (New Business)

4.5 Secretary Report (See report)

- Ludwig

As reported.

- #4.6 **Membership Director Report (See report)** - Gaa
#4.6.1 Honors and Awards Revisions (Appendices I 1-3) (New Business)

- 4.7 **Region 1 Representative Report (See Report)** - Wongosari
As reported.

- 4.8 **Region 2 Representative Report (See Report)** - Gonzales
As reported.

- 4.9 **Region 3 Representative Report (No Report Submitted)** - Walker
Update reported at time of meeting.

- 4.10 **Region 4 Representative Report (See report)** - Renner
As reported.

- 4.11 **Governmental Affairs Report (See reports)** - Durand/Streeter
As reported.

- 4.12 **Public Relations Director Report (No Report Submitted)** - Smith
Recently did Impactful IATA member profile and Instagram takeover. If anyone is interested in Instagram takeover or submitting candidate for impactful IATA member, please contact Smith.

- 4.13 **Development Director Report (See report)** - Hutchins
As reported.

- 4.14 **Communications Director Report (See report)** -Kovalsky
 - 4.14.1 Bylaws counties
There are 3 counties in IL not included on Bylaws. Kovalsky would like to correct this.

 - 4.14.2 Website update
Kovalsky would like to try to update IATA website this year (last updated about 5 years ago. Many options discussed. More to come.

- 4.15 **State Rep to GLATA Report** - Vacant

- 5.0 **Reports – Committees**

- 5.1 **Finance Committee** - Trinite, et al
As reported.

- #5.2 **Committee on Practice Advancement (See Report)** - Young/Open
#5.2.1 COPA Clinical Flyer (Appendix J) (New Business)

- 5.3 Secondary Schools Committee (See Report)** -
 Florence/Kremmel
- 5.3.1 Zoom meetings for SSC ATs/ IHSA schedules**
 IHSA recently announced return of sports. SSC will host SSC AT Zoom meetings if anyone is needing resources as sports resume. Additionally, SSC is looking into presenting at Illinois Association of School Boards meeting (perhaps having a booth). More to come on this.
- 5.4 Committee on Leadership and Career Advancement (CLCA, formally YP) (See Report)** - Chamberlain
 As reported.
- 5.5 Committee on Early Career Athletic Trainers (CECAT, formally Student Congress Advisor) (See Report)** - Alramhi/Silva
 As reported.
- 5.6 Education Committee Report (See Report)** - Grahovec
 As reported.
- 5.7 Archives Committee Report (See report)** - Jerbi
 As reported. Lincoln Library opening back up. Jerbi is hoping to make a trip down there. In addition, Jerbi mentioned that the IATA storage unit is small, and he is open to paying for larger unit if necessary.
- 5.8 ATs Care Committee Report (See report)** - Marquez
 As reported. ATs Care call is coming up in the next few weeks.

6.0 UNFINISHED BUSINESS

#7.0 NEW BUSINESS

7.1 Strategic Planning Goals for 2021 (Odean-Carpenter)

Motion: I move to approve the Strategic Planning Goals for 2021 as listed/appended in "IATA Strategic Planning 2021- Draft" document

1st: Odean-Carpenter 2nd: Wongosari

13-0-0. Motion passes. Smith present for all of these votes.

7.2 Professional Sports Athletic Trainers Liaisons Committee (Odean-Carpenter)

Motion: I move to approve and form a "Professional Sports Athletic Trainers Liaisons Committee"

1st: Odean-Carpenter 2nd: Wongosari

Discussion to be tabled. Odean-Carpenter moves to table this discussion.

Hutchins seconds. Will create Professional Sports Athletic Trainers Liaisons Committee workgroup, which includes: Odean-Carpenter, Durand, Garofalo, Renner, and Hutchins.

7.3 Approve Contract for 2021 State Meeting and Clinical Symposium (Garofalo)

Motion: I move to approve the contract to hold the 2021 State Meeting and Clinical Symposium at the Embassy Suites Hotel in Naperville

1st: Garofalo 2nd: Hutchins

13-0-0. Motion passes.

7.4 Change Accountants (Trinite)

Motion: I move to change accountants from Robert Fury to Jack Hogan

1st: Trinite 2nd: Hutchins

13-0-0. Motion passes.

7.5 Change from Quicken to online Quickbooks (Trinite)

Motion: I move to change from Quicken to online Quickbooks and reallocate \$500 from the current Taxes budget to a new, separate line item for an annual Quickbooks online account

1st: Trinite 2nd: Hutchins

13-0-0. Motion passes.

7.6 IATA Honors and Awards Revisions (Gaa)

Motion: I move to approve the IATA Honors and Awards revisions to include: applications, scoring metrics, requirements and Policy & Procedures. (2020 H & A folder is appendix for current state information; H & A Revisions folder is appendix for proposed revisions; IATA Proposed Honors & Awards Update for 2021 is separate appendix)

1st: Gaa 2nd: Garofalo

13-0-0. Motion passes.

7.7 COPA Clinical Flyer (Durand and Young)

Motion: I move to approve the COPA Clinical Flyer.

1st: Durand 2nd: Gaa

13-0-0. Motion passes.

8.0 EXECUTIVE SESSION

Ludwig moves to move into Executive Session. Odean-Carpenter seconds.

Trinite moves to leave Executive Session. Garofalo seconds.

9.0 ANNOUNCEMENTS (Informational Only)

9.1 Next Official BOD Meetings: Tentatively 5/2/2021

9.2 Next Newsletter Deadline: 2/25/2021

9.3 Next NATA News Deadline: 2/15/2021 (for April 2021)

10.0 Adjournment:

Motion:

1st: Kovalsky 2nd: Durand. Time is 8:35pm