



# 2019 Frequently Asked Questions

## Who may join?

100+ Women Who Care Johnson County is comprised of women who want to make a difference in Johnson County by making a financial commitment to support worthy nonprofits who serve Johnson County. We invite all like-minded women to join us on this mission.

## Is membership limited to only 100 women?

Membership is not limited in any way. We began 100 Women Who Care with a goal to gather at least 100 women. We exceeded our goal in 2017 and ended 2018 with 150 members. We welcome anyone who would like to join.

## What is the commitment?

100+ Women Who Care members make a \$500 annual commitment that covers a \$100 annual Membership Fee, paid to the 100 Women Who Care Fund at the Johnson County Community Foundation (JCCF), and four \$100 donations to the nonprofits chosen quarterly by the members.

## How do I join?

Simply fill out the Membership Form, pay the \$100 annual Membership Fee to the JCCF 100 Women Fund and commit to making four \$100 donations to the nonprofits chosen quarterly by a membership majority vote. Total = \$500.

## Are there payment options?

Yes, we offer two payment options to cover your \$500 annual membership commitment:

1. **You may pay the \$100 Annual Membership Fee** when you submit your Membership Form and agree to write a \$100 donation check to the nonprofit organization chosen by the Members at each quarterly meeting, or
2. You may make a one-time \$500 payment to cover your Annual Membership Fee and your four quarterly gifts.

In addition, you may add the quarterly event fee (\$48/year) to either of the options above.

*Note: If you want to pay by credit card, you must choose option 2 above that covers payment in full for the entire year. Credit card payments will incur a 3% service fee. Total payment of membership and quarterly donations would be \$515. Total payment of membership, quarterly donations and quarterly event fees would be \$565. Credit card payments should be made online at <https://www.jccf.org> by typing in the **100 Women Who Care** fund into the "give one time, existing fund" selection on the website.*

## What happens to the money in the JCCF 100 Women Who Care Johnson County Fund?

The 100 Women Who Care money generated by the annual Membership Fees is held in a special fund at JCCF, so our group may fund significant projects for one or more Johnson County nonprofits in the future.

## How long is my commitment?

When you join 100+ Women, you are committed for the upcoming calendar year. We require members to recommit each December by completing a Membership Form for the coming year.

## What happens if I join mid-year?

If you join mid-year, you commit to paying the \$100 Membership Fee and writing a \$100 check to each nonprofit selected after you join.

## How does 100+ Women communicate?

Primarily by email and Facebook. We email meeting reminders, a meeting recap and Check Presentation details. Please be sure we have your current email address and add [100WomenJC@gmail.com](mailto:100WomenJC@gmail.com) to your address book. This will avoid our emails going to your spam/junk folder.

## When are the quarterly meetings?

100+ Women Who Care of Johnson County holds quarterly meetings on the 1<sup>st</sup> Thursday of February, May, August, and November. Our optional Social time begins at 4:45 p.m. ~~and the~~ We begin the meeting ~~begins~~ promptly at 5:30 p.m. and we are done at 6:30 p.m. In 2019, we will meet at Garment Factory Events (101 E. Wayne Street, Franklin).

## Is there a registration/meeting fee?

Yes, each Member and Guest pays a small \$12 event fee at the door. This fee covers the RSVP commitment to our host facility for the meeting location, bartenders and snacks. A cash bar will be available.



# 2019 Frequently Asked Questions

## **May I attend a meeting as a guest before I join?**

Yes, you may attend one meeting per year as a Guest, and are asked to pay the \$12 event **fee** as outlined above. Only Members may nominate a nonprofit for consideration and vote.

## **What happens during the social time?**

We connect. We build a sisterhood - a sense of community that makes Johnson County a better place to live. Together, we can do great things for Johnson County that none of us could do on our own.

## **What happens at the meetings?**

At Registration, each Member receives a Voting Ballot. Any Member may nominate a 501(c)(3)\* nonprofit organization that provides services to Johnson County. The nominated organization does not have to be based in Johnson County. Each nomination must include the name of a Member who will advocate for the nominee. We place the nominations in our "fish bowl" so candidates can be chosen at random later in the meeting.

\*If you wish to nominate an organization the night of the meeting, please visit [www.IRS.gov \(https://www.irs.gov/charities-non-profits/exempt-organizations-select-check\)](https://www.irs.gov/charities-non-profits/exempt-organizations-select-check) to verify your nominee qualifies for an income tax charitable deduction, and is a free-standing 501(c)(3) public nonprofit; not under an umbrella 501(c)(3). This will eliminate any confusion at the meeting as to whether or not the organization nominated is a 501(c)(3) with the IRS.

During the meeting, we randomly draw the names of three nominees. We give each advocate five minutes to speak on behalf of the nominee and three minutes to answer any follow-up questions from the group.

After the three presentations are completed, all Members present vote. We collect the ballots and carefully tally the results so we can announce our award recipient and celebrate during the meeting. The Quarterly Grantee is determined by majority vote of the Members present, including prearranged proxy votes. Before leaving, each Member who did not prepay at the beginning of the year, writes their \$100 check payable to the selected organization. Note: Given the commitment made by our Members, we must account for all Member checks/donations in advance of each quarterly grant Check Presentation.

## **May the advocate use PowerPoint, videos, handouts, etc., to enhance the presentation she is making on behalf of the organization?**

No, advocates cannot use audio-visual tools in their presentations. We want to ensure a level playing field, regardless of available resources, so all organizations have an equal opportunity to earn our vote. It is acceptable to present a poster or picture at the podium.

## **Who may be the advocate?**

Only an active Member may make a presentation and her name must appear on the nomination form. No substitutions or naming of an advocate is allowed after the organization's name is drawn.

## **How do I nominate an organization without being the advocate?**

One or more women may select another member to advocate for a nonprofit. You simply write down the nonprofit's name and the name of the active Member who has agreed to be the advocate.

## **What if I am the advocate and cannot answer a question posed by the group?**

We encourage you to find out as much as possible about the organization you are representing, in advance of your presentation, because you may NOT solicit help from other Members or a representative of the organization you are representing.

## **What happens if I do not like the nonprofit organization chosen through the voting process?**

Part of your membership commitment, made in writing on the Membership Form, is to support the organization chosen by the Members' majority vote, even if you are not fond of the organization or its cause. Your commitment requires you to make the \$100 donation regardless.



# 2019 Frequently Asked Questions

## **What happens if I cannot attend the meeting?**

If you know in advance that you cannot attend a meeting, we recommend you identify another Member as your "proxy" and give her your \$100 signed check with the payee line blank so she can insert the name of the chosen group. She can use your check to nominate an organization and/or vote for you.

- *Important Note:* Your proxy must attend the meeting and present your check at the Registration table to receive a ballot and/or nomination form. If you cannot attend or identify a proxy with check in hand, you forfeit your vote to the majority and must mail your donation check to JCCF, P.O. Box 217, Franklin, IN 46131, ATTN: 100 Women. We will email everyone the name of the chosen grantee. You must make your check payable directly to the nonprofit. To facilitate our record keeping, and ensure we reflect your donation in our check presentation, please do NOT mail your check to the nonprofit itself.

## **Will I receive a written acknowledgment from the nonprofit?**

You will not receive a formal acknowledgement from JCCF. We encourage our grant recipients to acknowledge your donation with a "Thank You" note. Your canceled check is a bona fide record for income tax purposes because it is below the IRS threshold of \$250 per tax year that would require written acknowledgment. This is by design so that small groups with limited staff (or entirely volunteer staff) do not have to incur the cost of creating and mailing a formal acknowledgment. Therefore, please do not be offended if you do not receive a written "thank you" in the mail.

## **When and how does the grantee receive my check?**

We will present the checks to the selected organization at a special Check Presentation event. We announce the date, time and location on Facebook so you can plan to join us. Be sure to watch your email and "Like" our Facebook page (@100WomenWhoCareJCIN) to stay up to date on our Events. We also email meeting reminders, a meeting recap and Check Presentation details. Please be sure we have your current email address.

## **What do you do with my name and contact information?**

Confidentiality is very important to us. We only use your information for 100+ Women communications. Per our policies, any member who has access to our contact list is asked to use it only for official 100+ Women communications.

## **Will you give my contact information to the groups who receive grants?**

We do not share your information with our recipients. If your address, or other contact information, is on your check, the grantee will have it. We specifically ask them to use the information only to acknowledge your contribution, but we cannot guarantee they will comply with our request.

## **How often may an organization receive a grant?**

Eligibility renews every two years so, when an organization receives a grant, they cannot be nominated again until the two years has passed. We maintain a complete list for Members reference.