

Hamilton North Public Library–Board of Trustees Meeting Minutes May 22, 2024, at 6:30 p.m. Cicero Library, Jenkins Meeting Room

- I. Call Meeting to Order
 - A. Called to order by Julie Davis at 6:30 pm.
 - B. Members present: Julie Davis, Beth Roberts, Kelly Wuerch, Kini Magdun, Emily Pearson, and Michael Morris
 - C. Members absent: Tom Jarvis
 - D. Others present: Ann Hoehn (Director), Gregg Williamson (Assistant Director), and Michael Bloom (Maintenance)

- II. Review the Agenda (Exhibit 1)

The agenda was reviewed. Section V. added - authorization for HVAC repair

- III. Public Participation

There was no public participation.

- IV. Director Search
 - A. The Director Search Committee (Julie, Beth, and Kelly) recommended the Board hire Staci Treece as the new Library Director.
 - B. Motion: It was proposed that the library hire Staci Treece as new library director, an exempt position, with beginning annual base compensation of \$59,000; to start work for training purposes on July 1, 2024; and to assume official duties as Library Director upon retirement of Ann Hoehn on July 31, 2024. The library will pay up to \$400 annually for Staci's life insurance and will match up to 7% of her gross wage/salary contributions to the library's 457 retirement savings plan, administered currently through Edward Jones. This motion to adopt was made by Michael Morris.
 - C. Seconded by Emily Pearson.
 - D. Motion carried by a vote of 6/0 (all voted Aye).
 - E. Beth Roberts will contact Staci Treece extend the offer of employment.

- V. Request for Authorization to Make HVAC Repair
 - A. The HVAC system in the Jenkins Meeting Room is broken. The board was provided with an estimate for the repair by the Dilling Group (Exhibit 2). It took 9 hours for the contractor to come up with this estimate. We need a new expansion valve in the air handler. The valve is in a tight spot and will require cutting into the area to repair. They are estimating it will take 8 hours to complete the

repair. We will need some new refrigerant. Mike Bloom said the technicians seemed knowledgeable, and he would recommend hiring them. They will do a pressure check. Part of the problem is that our equipment is undersized for the area it covers. Mike again emphasized that he has confidence in this company.

- B. Motion to approve the repair of the HVAC system was made by Kini Magdun.
- C. Seconded by Emily Pearson.
- D. Motion carried by a vote of 6/0 (all voted Aye).

VI. Meeting Adjournment

- A. Motion to adjourn made by Emily Pearson.
- B. Seconded by Michael Morris.
- C. Motion carried by a vote of 6/0 (all voted Aye) at 6:41 p.m.