

# Welcome to the IRHA Social Communities.

The goal of this site is to network through an online social network with your peers. The following pages will provide you with a screen shot of the page, feature description, and the basic functions for navigating each feature. We encourage you to surf around each site to familiarize yourself with the attributes it has to offer.

The screenshot displays the IRHA Social Communities home interface for a user named Cindy. The layout is divided into several sections:

- Header:** Includes a search bar and a link to [advanced search](#).
- User Profile (Left):** Greeting "Hello, Cindy!", profile picture, and links to [View my profile](#) and [Edit my settings](#). Below is a role indicator: "Project Director, Indiana Rural Health Association".
- Navigation Menu (Left):** A vertical list of links: My Dashboard, My Contacts, My Content Alerts, My Events, My Feeds, My Groups, My Discussions, Message Center, My Reputation, My Saved Items, Members, Events, Groups, Home, Organizations, Leaderboard, Resources, and Community Surveys. A Logout button and a search field are at the bottom.
- My Groups (Main Content):** A list of groups created or joined by the user:
  - IRHA Staff:** 11 members, 0 resources, 5 discussions, 1 event, 0 subgroups. Description: "This group is created for the IRHA staff to communicate internally with each other and learn how to use IRHA's new Social Community."
  - InSRHN Pharmacy Roundtable:** 43 members, 0 resources, 0 discussions, 0 events, 0 subgroups. Description: "The InSRHN Pharmacy Roundtable is accessible only to InSRHN members who are part of the Pharmacy Roundtable."
  - InSRHN Human Resource (HR) Roundtable:** 35 members, 0 resources, 1 discussion, 0 events, 0 subgroups. Description: "The InSRHN HR Roundtable is accessible only to InSRHN members who are part of the HR Roundtable."A link [All my groups](#) is provided.
- Featured Groups (Main Content):**
  - Student Membership:** 262 members, 0 resources, 0 discussions, 0 events, 0 subgroups. Description: "Student Membership is free and open to any individual enrolled full time in any school, college, or university. To participate in the student member social group please..."
- Recommended Groups (Main Content):** Includes a link [Edit your interests for better results](#).
  - Student Membership:** 262 members, 0 resources, 0 discussions, 0 events, 0 subgroups. Description: "Student Membership is free and open to any individual enrolled full time in any school, college, or university. To participate in the student member social group please..."
  - InSRHN Advisory Committee:** Part of: [InSRHN Chief Executive Officer \(CEO\) Roundtable](#). 1 member, 0 resources, 0 discussions, 0 events, 0 subgroups. Description: "The InSRHN Advisory Committee is a sub-committee of the CEO Roundtable comprised of select InSRHN CEOs."
  - IRHA Business Partner Network:** 1 member, 0 resources, 0 discussions, 0 events, 0 subgroups. Description: "IRHA Business Partners are carefully selected by IRHA administrators for their capacity to be of real service, their demonstrated expertise,"
- Right Sidebar:**
  - Browse Groups:** Filter by type (All, Committee, Membership) and by category (General, InSRHN).
  - Create a Group:** A button to create a new group. Text: "A group can help you keep up with topics, resources and information that is important to you. Create a group today."
  - Recent Discussions:** A list of recent discussion topics with reply counts:
    - [Organization Restructure for Dir of Ancillary](#) (0 replies | InSRHN Human Resource (HR) Roundtable)
    - [Use it or Lose it](#) (0 replies | IRHA Staff)
    - [Welcome to the InSRHN Clinical Round-table Discussion Group](#) (0 replies | InSRHN Clinical Roundtable)

## Home Screen

You can access and edit all of your personal information, as well as all the active groups, discussions etc... that you are participating in. Through the home screen, you can review group activities, announcements, discussions, resources, events and more by clicking on the associated hyperlink in the left column.

## Your Personal Profile

Link to your profile is found on the top left column, it allows you to make changes to your profile, contacts, groups, and view your reputation page. The tabs for each section are located at the top of the page. Please be sure to include a picture of yourself for better networking with your peers.

The screenshot displays the Indiana Rural Health Association's Social Community interface. On the left, there's a sidebar with navigation links like 'My Dashboard', 'My Contacts', 'My Content Alerts', 'My Events', 'My Feeds', 'My Groups', 'My Discussions', 'Message Center', 'My Reputation', 'My Saved Items', 'Members', and 'Events'. The main content area features a 'Latest Community Updates' section with a list of recent posts from users like Cindy Large and Tina Elliott. On the right, the 'Community Calendar' section lists upcoming events such as the '2015 Leadership Seminar' and 'InSRHN CEO Advisory Meeting'. A red arrow points to the 'My Full Events Calendar' button, with the text 'View and edit your calendar' overlaid.

## My Calendar

Found in the right column, this calendar lists events from each of the groups you are participating in. Click on the hyperlink for details posted to the event. Be sure to click on the “**export event**” to add it to your Outlook calendar.



**Hello, Cindy!**  
[View my profile](#)  
[Edit my settings](#)

Project Director  
**Indiana Rural Health Association**

Group Invites (2)

**My Dashboard**

- My Contacts
- My Content Alerts
- My Events
- My Feeds
- My Groups
- My Discussions
- Message Center
- My Reputation
- My Saved Items

**Members**

**Events**

**Groups**

**Home**

**Organizations**

**Leaderboard**

**Resources**

**Community Surveys**

Logout

Search

**InSRHN Clinical Roundtable**  
 Members: 86 Owner: [Laura Carlson](#)

The InSRHN Clinical Roundtable (former Nurse Executive Roundtable) is accessible only to InSRHN members who are part of the Clinical Roundtable

tags/keywords  
 InSRHN Clinical

[Leave Group](#)  
[Group Notifications](#)  
[Invite Members](#)  
[Share](#)  
[Edit Basic Information](#)  
[Edit Group Privacy](#)  
[Join Requests \(0\)](#)  
[Create Subgroup](#)  
[Move Group](#)  
[Edit Group Notification Defaults](#)  
[Download Group Roster](#)

**Home** Subgroups Announcements Discussions Resources Events More

search group

**Recent Group Activity**

**May 29**  
[Cindy Large](#) added [InSRHN Contracts Portfolio](#) to the group 10:25 AM

**May 1**  
[Cindy Large](#) added [IRHA Organizational Chart 2015](#) to the group 08:54 AM  
[Cindy Large](#) added [CAH Operations Manual Apr2015](#) to the group 08:51 AM  
[Cindy Large](#) added [2014 InSRHN Annual Report](#) to the group 08:44 AM  
[Cindy Large](#) added [InSRHN Contract Portfolio](#) to the group 08:41 AM

**Apr 11**  
[Cindy Large](#) created the topic [Welcome to the InSRHN Clinical Round-table Discussion Group](#) 10:48 AM

**Aug 26**

**Add event**  
**Add discussion**  
**Add announcement**  
**Add resource**  
**Add survey**

**Recent Group Resources**

[InSRHN Contracts Portfolio](#)  
 May 29, 2015 / [Cindy Large](#)

[IRHA Organizational Chart 2015](#)  
 May 1, 2015 / [Cindy Large](#)

## Select Group to View

Select the hyperlink to the group you wish to access (prior slide). Through this **group home screen** you can review group activities, announcements, discussions, resources, events and more by clicking on the associated tab. You can also add events, discussions, announcements, resources, and surveys by clicking on the buttons in the right screen.





The screenshot displays the 'InSRHN Clinical Roundtable' group page. On the left is a user sidebar for 'Cindy' with links to her profile and settings, and a 'My Dashboard' menu. The main content area shows the group's header with 86 members and owner Laura Carlson. A navigation bar includes tabs for Home, Subgroups, Announcements, Discussions, Resources, Events, and More. Below this is a search bar and a privacy notice. The central feature is a yellow box labeled 'Add an announcement to the group info', followed by a form with a 'Title' field and a rich text editor for the 'Announcement'. A 'Submit' button is at the bottom of the form. A secondary privacy notice is located below the form.

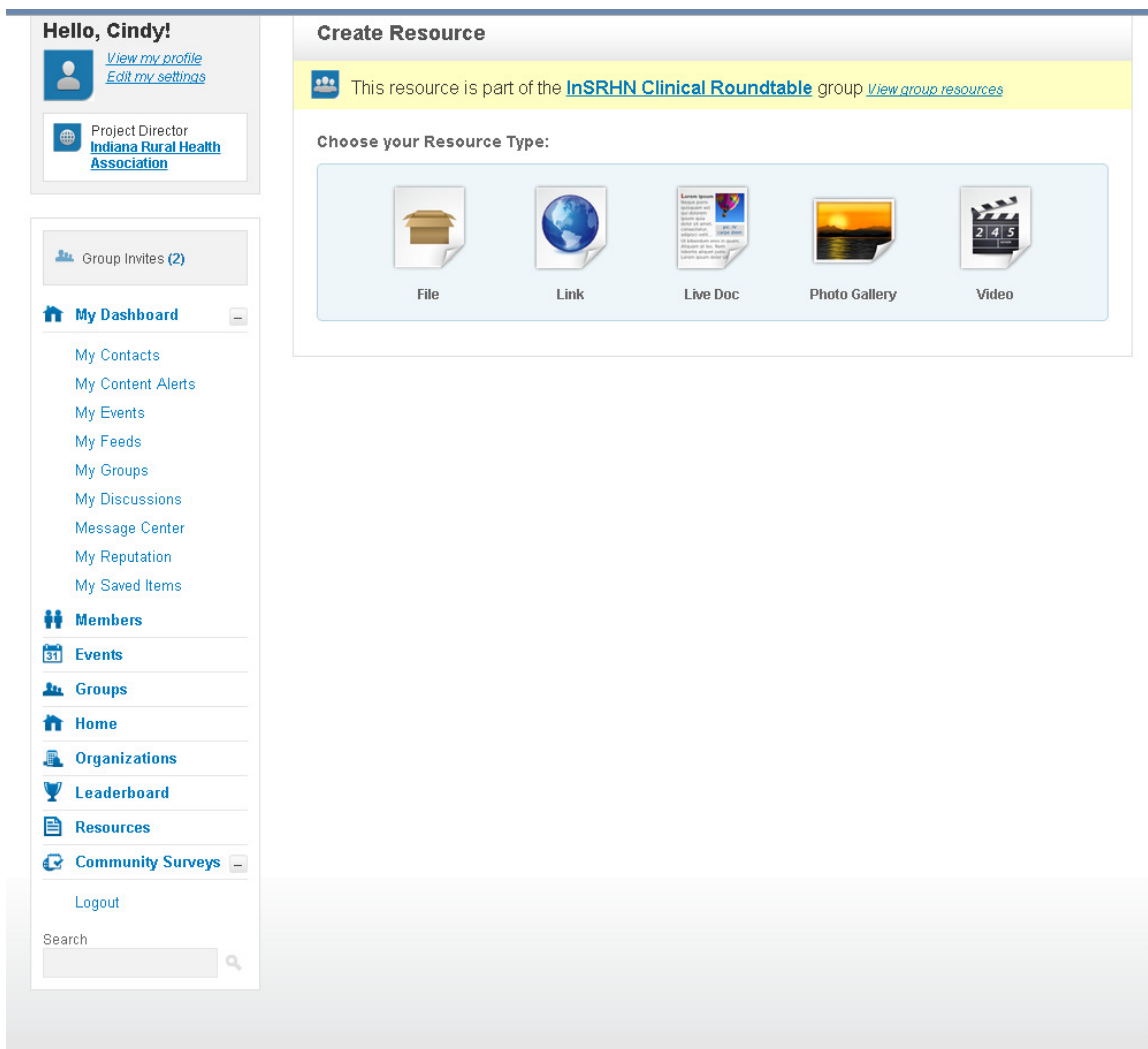
## My Groups/Add an Announcement

This feature allows you to send an announcement to the group. Unlike a discussion, which other members can reply, with an announcement members cannot reply.

## My Groups/Subgroup

Within a group, there may be a subgroup. The subgroup tab allows you to view any subgroups, prior announcements, prior discussions, resources, events, surveys, and member listing in the subgroup.





## My Groups/Create Resource

The resource feature allows you view or send files, links, live documents, photos, and videos to the group.

