

CCUS PTO MEETING MINUTES

MEETING INFORMATION

Date:	5/13/2021	President:	Kat Messerschmidt
Time:	6:30 PM	Vice President:	Megan Murray
Location:	Megan's/Virtual (Zoom)	Secretary:	Rachel Sweet

ATTENDEES

Megan Murray, Rachel Sweet, Katie Welty, Kat Messerschmidt, Megan Oberschlake, Andy Brown (Virtual), Michelle Yancey (Virtual)

AGENDA ITEMS

1. FALL CARNIVAL PLANNING
 - a. Friday, September 24, 2021 (rain date October 1)
 - b. Outside from 5:30-8:00 (games to close at 7:30, prize table still open)
 - c. Will structure similarly to 2019 carnival
 - d. GAMES
 - i. A1 Amusement for game rentals
 - ii. Provides set-up and clean up
 - iii. 8 games and 2 bounce houses for \$850 in 2019
 - iv. Possible dunk tank rental as well? (Kayla secured this in 2019)
 - e. BOOK FAIR
 - i. Kim Robles has offered to come back and assist with this
 - f. FOOD
 - i. Woodruff's donated hot dogs in 2019 (**MICHELLE** will contact)
 - ii. Dominoes donated pizza (**KATIE** will call to get on donation schedule)
 - iii. Flub's Truck? – will look into pricing (FFA ice cream as back up)
 - g. PRIZES
 - i. Talk with Tina and Maria (did this in 2019)
 - h. GRANTS/DONATION LETTERS
 - i. Butler Rural (**MICHELLE**)
 1. \$800 proposal for A1 rentals (games, bounce house)
 2. \$500 contribution in 2019
 - ii. Union County Foundation (**KAT**)
 1. \$??? proposal for food (pizza, water, etc), dunk tank, prizes
 2. Due June 30
 3. No contribution in 2019
 - iii. College Corner Community Club (**MEGAN M.**)
 1. General donation of \$150 in 2019
 - iv. Donation letters to all CC businesses (**RACHEL/MEGAN O.**)
 1. Michelle has list of CC businesses/addresses as well as draft of 2019 letter
 2. Bath State Bank donated \$100 last year from these letters
 - i. OTHER THOUGHTS
 - i. Purchase goldfish day before – easier set up
 - ii. Need more coins and hole punches
 - iii. Will still ask parents for baked good donations for cake walk

2. STAFF APPRECIATION WEEK
 - a. Overall success!
 - b. May need to order more food and/or more variety for lunch next year
 - c. Student council (room service) went smoothly
 - d. Bitmoji stamp idea for teacher gifts next year

3. STAFF BIRTHDAY RECOGNITION
 - a. Total spent this year on all staff – \$881.45

4. TANDA – retirement gift
 - a. Hanging basket and card – (MEGAN O. will purchase)

5. BACK TO SCHOOL POOL PARTY (RACHEL)
 - a. August 14, 2021 from 7:00 – 9:00 PM
 - b. Both pools at Oxford Aquatic Center - \$484 (paid)
 - c. Rain Date? – Rachel will inquire
 - d. Concessions normally closed (could open at no additional cost if desired)
 - e. BYO food/drink allowed (no alcohol)
 - f. Open to students/staff and their families
 - g. Will have check-in at door (garner future PTO support)
 - i. OAC can provide tables
 - ii. 3-4 Clip boards with sign-in sheets
 1. Name of student(s)
 2. # of people attending
 3. Parent name, phone number, email
 4. PTO/Volunteer interest
 - h. PTO informational table at entrance?
 - i. Advertise on Facebook/Dojo/One Call/Email
 - i. Flyer will be made, can hand out at registration/open house, sent home with students on first day of school

6. STAFF GIFTS for BACK TO SCHOOL
 - a. Positive Promotions has been used in the past
 - b. Typically \$10 per person or less
 - c. Ideas – soft-sided coolers, utility totes, golf umbrellas
 - d. Will discuss ideas via email and order ASAP

7. FUTURE MEETING DATES
 - a. Tuesday, August 3 (pool party prep, etc.)
 - b. Tuesday, August 24 (carnival prep)
 - c. Tuesday, September 14 (carnival prep)

NEXT MEETING INFORMATION

Date: Tuesday, 8/3/2021 **Location:** Cafeteria
Time: 6:30 PM