



## 2024-2025 FEE AND REPORTING INFORMATION

### FEES DUE

**Chapter Fee:**

Fall - \$1,125 is billed in Aug. and is **due** Sept. 30

Spring - \$1,125 is billed in Jan. and is **due** Feb. 1

**Roster/Membership Fees:**

Fall – Rosters must be updated in the DU Portal by Aug. 19. **Chapters are billed \$110 per man for all men pledged and/or initiated on or before Aug. 19.**

Spring – Rosters must be updated in the DU Portal no later than Jan. 7. **Chapters are billed \$110 per man for all men pledged and/or initiated on or before Jan. 7.**

**Loss Prevention Assessment:**

Fall portion (75% of total) is billed in Aug. and **due** Sept. 30

Spring portion (25% of total) is billed in Nov. and **due** Feb. 1

**Directors and Officers (D&O) Insurance and Coverage:**

Annual - \$700 is billed in Aug. and **due** Sept. 30

*(Chapters are automatically invoiced for this insurance and coverage once a year. Payment will be expected by Sept. 30 unless the decline form is returned by Sept. 1 with the signature of an alumni officer.)*

**Associate Member Fees:**

\$100 per man is due within seven (7) days of pledging. *A late fee of \$10 per new associate member will be assessed if payment is not received/postmarked within seven (7) days of pledging.*

**Initiation Fees:**

\$285 per man and is due before or within seven (7) days of initiation. *A late fee of \$20 per new initiated member will be assessed if payment is not received/postmarked within seven (7) days of Initiation.*

**Alumnus Initiation Fees:**

\$285 per man and is due before or within seven (7) days of initiation. *A late fee of \$20 per new alumni initiate will be assessed if payment is not received/postmarked within seven (7) days of Initiation.*

**Finance Charges:** 1% / month (12% annually) on outstanding past due balances

### EXTENSIONS FOR CHAPTER FEE, ROSTER AND ROSTER FEES, AND LOSS PREVENTION FEE

The deadline of Feb. 15 will apply to the following for the spring fees:

Carthage      DePauw      Lafayette

Because the following chapters operate on the quarter system, the following due dates apply for fall and spring billings: fall due Oct. 15 and spring due Feb. 1 and April 15.

Cal Poly      Oregon State

### CANADIAN EXCHANGE

The Fraternity will now use a set exchange rate on Canadian invoices and billings. The exchange rate for the 24-25 academic year will be \$1.35 CAD to \$1.00 USD. Educational program registration fees should be paid in USD. Global Service Initiative fundraising goals are recognized in USD.

## ADMINISTRATIVE REPORTS DUE

**Associate Members Claim DU Portal Accounts-**  
Due to IHQ at time of pledging

**Member Expulsions-**  
Immediately with documentation

**News Articles for Quarterly**  
Jan. 15, May 15

**Leadership Institute Registration -** By June 15

**Associate Members Reported-** Due within seven (7) days of pledging

**Member Resignations-**  
Immediately with documentation

**Officer List-** Due immediately after officer elections

**Presidents Academy Registration-** By Dec. 1

**Initiates Reported-** Due within seven (7) days of initiation

**Regional Leadership Academy Registration-**  
Date determined by region

## PROCEDURES FOR REPORTING ASSOCIATE MEMBERS AND INITIATES

### **WHEN YOU INTAKE AN ASSOCIATE MEMBER CLASS:**

Send to the Fraternity:

1. Report all associate members via the DU Portal, Recruitment tab within 7 days of bid acceptance.
2. \$100 per man associate member fee must be submitted electronically or postmarked within seven (7) days of pledging. *Late fees are \$10 per man for associate member fees that are seven (7) days past due.*

Fraternity will send the chapter:

1. *Cornerstone* for each associate member
2. *You may order associate member pins at any time for \$3 per pin plus shipping by contacting the executive assistant.*

### **WHEN YOU INITIATE A GROUP OF MEN:**

Send to the Fraternity:

1. Change statuses to Undergraduate in the DU Portal, Roster tab within seven (7) days of initiation.
2. \$285 per man initiation fee prior to or within seven (7) days of the Initiation ceremony. *Late fees are \$20 per man for initiation fees that are seven (7) days past due.*

The Fraternity will send the chapter:

1. A goldklad member badge for each man.
2. Instructions on how to claim their DU Portal account.
3. Upon claiming DU Portal account, a membership certificate and membership card. *Certificates and cards are ordered and will be sent as soon as possible (approx. 6-8 weeks).*

### **WHEN YOU INITIATE AN ALUMNUS MEMBER**

The By-Laws of the Fraternity provide for the initiation of an "Alumnus Member of the Fraternity". The By-Laws of the Fraternity also provide for the method to be followed to elect an alumnus to membership in the Fraternity.

Send to the Fraternity:

1. Email the alumnus's name, email address, and phone number to [ihq@deltatau.org](mailto:ihq@deltatau.org)
2. \$285 per alumnus initiate will be invoiced to the chapter upon notification

The Fraternity will send the chapter:

1. A goldklad member badge for each man
2. Instructions on how to claim their DU Portal account.
3. Upon claiming DU Portal account, a membership certificate and membership card. *Certificates and cards are ordered and will be sent as soon as possible (approx. 6-8 weeks).*