



## Executive Session Minutes

Nineveh-Hensley-Jackson United School Corporation  
Administration Office Board Room  
Tuesday, June 12, 2018  
5:30 pm

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**EXECUTIVE SESSION:** The Board of School Trustees of the Nineveh-Hensley-Jackson United School Corporation met in Executive Session Tuesday, June 12, 2018, in the Board Room at the Administration Office.

Board members present: Greg Waltz, Ed Harvey, Judy Misiniec, Kevin Parks and Thomas Burgett. Also present, Dr. Tim Edsell, Superintendent.

The Executive Session subject matter to be considered is shown on the attached Agenda.

The Board of School Trustees of the Nineveh-Hensley-Jackson United School Corporation certifies that no subject matter was discussed other than the subject matter specified in the public notice.

The Executive Session adjourned at 7:00 p.m.

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Greg Waltz, President

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Ed Harvey, Vice President

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Judy Misiniec, Secretary

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Kevin Parks, Member

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Thomas Burgett, Member

**Board of School Trustees**



## Regular Session Minutes

Nineveh-Hensley-Jackson United School Corporation

Tuesday, June 12, 2018 - 7:00 pm

Board Room - Administration Building

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**BOARD MEETING:** The Board of School Trustees of the Nineveh-Hensley-Jackson United School Corporation met for a regular meeting on Tuesday, June 12, 2018, in the Board Room of the Administration Building. Board members present: Greg Waltz, Judy Misiniec, Ed Harvey, Kevin Parks and Thomas Burgett. Also present: Dr. Tim Edsell, Superintendent.

The Pledge of Allegiance to the United States Flag was led by Greg Waltz.

**Additions to the Agenda:** Dr. Edsell recommended the deletions and additions be made as follows:

New Business: Deletion of item O. Overnight, Out-of-State Wrestling Trip.

Deletion of item L. ICMS ECA Positions

Personnel: Addition of Coach Resignations of Jeff Fishburn and Holli Simmons

Deletion of C. 6. Volunteer Varsity Assistant Coach

Upon proper motion by Ed Harvey and seconded by Thomas Burgett, the Board approved the recommendation.

**Passed 5/0**

**Recognition of Visitors/Patron Comments:** None

**CONSENT AGENDA:** Upon proper motion by Kevin Parks and second by Ed Harvey, the Board accepted and approved the following items:

In regards to item IV. K Donations for Greif Boxes., Judy Misiniec added a comment that the reason this is under donations is that the NHJ Foundation did not feel that it was a right fit for a grant.

Financial Report: See Attached Reports

Claims: See Attached Reports

Minutes:

Executive Session

Tuesday, May 8, 2018

Regular Session

Tuesday, May 8, 2018

Principal's Reports: See Attached

Reports Cafeteria Reports: See Attached Report

Facilities Reports: See Attached Report

Transportation Report: See Attached Report

Technology Report: See Attached Report

Health Services Report: See Attached Report.

Asst. Superintendent Report: See Attached Report

**Passed 5/0**

## COMMITTEE

### REPORTS:

**C-9 Report:** Greg Waltz reported that the most recent meeting was the same days as awards were given. During the meeting they discussed the awards. They granted overnight permission for Skills USA students. Waltz reported that the adult education program continues to grow and it has exceeded expectations. He also reported that they discussed Tom Jacobs and Joey Ramy's retirement and what they contributed to C-9.

**NHJ Foundation:** Judy Misiniec reported that the Foundation \$8000 in grants at the End of Year Luncheon and will give approximately \$5000 more in the fall.

**OLD BUSINESS:** None

### NEW BUSINESS:

#### **Consider action to approve Interviewing Three Architectural Firms**

Dr. Edsell recommended the Board approve conducting formal interviews of three architectural firms.

Upon proper motion by Kevin Parks and seconded by Thomas Burgett, the Board approved interviewing three architectural firms.

**Passed 5/0**

#### **Consider action to approve Centerstone Memo of Understanding**

Andy Cline, Assistant Superintendent recommended the approval of the MOU which will provide another avenue to support student mental health and well-being. There will be no associated costs with the MOU. The MOU has been reviewed by Roger Young, Corporate Attorney.

Upon proper motion by Kevin Parks and seconded by Thomas Burgett, the Board approved the Centerstone Memo of Understanding.

**Passed 5/0**

#### **Consider action to approve ICHS Athletic Handbook & ICHS Student Handbook**

Derek Perry, Athletic Director asked for approval to accept the changes to the 2018-2019 ICIS Parent and Student Handbook.

Luke Skobel, ICHS Principal asked for approval to accept the changes to the 2018-2019 ICHS Student Handbook:

Judy Misiniec added that Spanish Club should be changed to World Language Club.

Upon proper motion by Ed Harvey and seconded by Judy Misiniec, the Board approved the changes to the 2018-2019 ICHS Athletic Handbook & the ICHS Student Handbook.

**Passed 5/0**

#### **Consider action to approve recommendation for the 2018-2019 ICMS Parent Student Handbook Amendment**

Sean Zachery, ICMS Principal asked for approval to accept the amended changes to the 2018- 2019 ICMS Parent Student Handbook.

Upon proper motion by Kevin Parks and seconded by Thomas Burgett, the Board approved the amended changes to the 2018-2019 ICMS Parent Student Handbook.

**Passed 5/0**

**Consider action to approve recommendation for 2018-2019 ICES, ICIS, ICMS, & ICHS**

**Textbook Rental**

ICES will include a new handwriting notebook to prepare students to learn cursive at ICIS. Andrea Perry, ICIS Principal said that they will have minimal increase due to the 5<sup>th</sup> grade class size. Sean Zachery, ICMS Principal said that a decrease is due to a math book not being used. He also explained that band fees are for music. ICHS Principal, Luke Skobel said that the biggest change is that IXL is gone and replaced with Noviance, guidance program which will help with Pathways.

Upon proper motion by Ed Harvey and seconded by Kevin Parks, the Board approved the 2018-2019 ICES, ICIS, ICMS, & ICHS Textbook Rental.

**Passed 5/0**

**Consider action to approve NHJ Classified Employee Handbook**

Dr. Edsell recommended the changes to the 2018-2019 NHJUSC Classified Employee Handbook.

Upon proper motion by Ed Harvey and seconded by Thomas Burgett, the Board approved the NHJ 2018-2019 Classified Employee Handbook.

**Passed 5/0**

**Consider action to approve 2019 Budget Year Calendar**

Upon proper motion by Ed Harvey and seconded by Thomas Burgett, the Board approved the 2019 Budget Year Calendar.

**Passed 5/0**

**Consider action to approve Cafeteria Meal Pricing 2018-2019**

Upon proper motion by Ed Harvey and seconded by Kevin Parks, the Board approved the 2018-2019 Cafeteria Meal Pricing which will stay the same as last year.

**Passed 5/0**

**Consider action to approve Disposal of Surplus ICMS/HS Cafeteria/Kitchen Equipment**

Carol Schaff, Director of Food Services recommended the disposal of surplus equipment.

**Consider action to approve Disposal of Surplus ICES Equipment**

Keith Grant, ICES Principal recommended the disposal of surplus equipment.

Upon proper motion by Kevin Parks and seconded by Ed Harvey, the Board approved items I. J. together.

**Passed 5/0**

**Consider action to approve ICIS, ICMS, & ICHS Faculty Handbook**

Andrea Perry, ICIS Principal said that the ICIS Handbook was changed to look more similar to the other schools. Sean Zachery, ICMS Principal mentioned changes about homerooms. Luke Skoble, ICIS Principal said they updated the mission and vision statements and fire drill procedures.

Upon proper motion by Kevin Parks and seconded by Ed Harvey, the Board approved ICIS, ICMS, & ICHS 2018-2019 Faculty Handbooks.

**Passed 5/0**

**Consider action to approve Clearing of Outstanding NHJ Checks**

Upon proper motion by Ed Harvey and seconded by Kevin Parks, the Board approved the Clearing of Outstanding NHJ Checks.

**Passed 5/0**

**Consider action to approve Clearing of Outstanding ICHS Checks**

Upon proper motion by Ed Harvey and seconded by Kevin Parks, the Board approved the Clearing of Outstanding ICHS Checks.

**Passed 5/0**

**Consider action to approve Purchase of (2) Regular School Buses & (1) Special Purpose School Bus**

John Walker, Transportation Director recommended the purchase of 2 regular school buses and 1 special purpose bus. This purchase will help with transporting preschoolers and special needs students.

Upon Proper motion by Kevin Parks and seconded by Ed Harvey, the Board approved the purchase of 2 regular school buses and 1 special purpose bus.

**Passed 5/0**

**Consider action to approve Clever Dogs Media Contract**

Dr. Edsell recommended approving this contract which Corporate Attorney, Roger Young reviewed and suggested changes that Clever Dogs Media approved.

Upon proper motion by Kevin Parks and seconded by Ed Harvey, the Board approved the Clever Dogs Media Contract.

**Passed 5/0**

**Consider action to approve ICMS/ICIS Media Specialist Amendment from 5 Hours per Week to 10 Hours per Week**

Upon proper motion by Kevin Parks and seconded by Thomas Burgett, the Board approved amending the ICMS/ICIS Media Specialist from 5 hours per week to 10 hours per week.

**Passed 5/0**

**Consider action to approve ICHS Six Semester Graduate Application**

Luke Skobel, ICHS Principal recommended approving Michaela's application to become a six semester graduate at the conclusion of the 2018-2019 school year.

Upon proper motion by Kevin Parks and seconded by Thomas Burgett, the Board approved Michaela's application to be a six semester graduate at the conclusion of the 2018-2019 school year.

**Passed 5/0**

**Consider action to approve Adjustments in ICHS ECA Funds**

Luke Skoble, ICHS Principal recommended the following adjustments in ICHS ECA Funds:

Class of 2017 donating \$423.61 to Class of 2020

Class of 2018 donating \$500.00 to Class of 2020

Combine the Japanese Club and Spanish Club accounts into one World Language Club account.

Upon proper motion by Ed Harvey and seconded by Kevin Parks, the Board approved the above adjustments in ICHS ECA Funds.

**Passed 5/0**

**Consider action to approve Transfer of Class of 2022 Funds from ICMS to ICHS**

Sean Zachery, ICMS Principal recommended Leftover funds for the class of 2022 be transferred from ICMS to ICHS.

Upon proper motion by Kevin Parks and seconded by Thomas Burgett, the Board approved of \$58.15 to be transferred from ICMS to ICHS for the Class of 2022.

**Passed 5/0**

**PERSONNEL/EMPLOYMENT:**

Dr. Edsell asked the Board to approve the "Personnel/Employment" package in its entirety as presented with the additions to the agenda:

- A. Resignations/Retirements/Terminations

1. Resignation Bus Driver Gary Hall
2. Resignation ICES/IS Cafeteria Cook Lora Love
3. Retirement ICIS Secretary Robin Brewer
4. Termination ICES/IS Cafeteria Cook Nicole Mullis
5. Resignation ICHS Math Teacher Bruce Peters
6. Resignation ICHS Academic Team Coach Kaylee Craney
7. Resignation Varsity Volleyball Coach Jeff Fishburn
8. Resignation JV Volleyball Coach Holli Simmons

**B. Employment:**

1. Bus Monitor Janet Wilkerson
2. Bus Driver Robert Otten
3. Transfer to 1<sup>st</sup> Grade Teacher Shannon Vansicle
4. Transfer to 4<sup>th</sup> Grade Teacher Matthew Wray
5. Transfer to Technology Integration Specialist ICIS/ICMS Ali King
6. NHJ Technology Director Andrew Summers
7. ICHS IOA Summer Proctor Lauren Atwood
8. ICHS Summer Band Camp Volunteer for Percussion Bryor Brown
9. ICHS Science Teacher Kandice Greenwood
10. ICHS Social Studies Academic Team Coach 2018-2019  
Stacey Miller
11. ICHS Winter & Color Guard Position Rachel Woods

**C. Coaches:**

1. ICHS Girls Cross Country Varsity Head Coach Kirsten Taft
2. ICHS Boys Cross Country Head Coach Brady Devine
3. Volunteer Cross Country Coach Daryl Ellis
4. Volunteer Summer Volleyball Coach Kip Brownfield
5. Volunteer Summer Volleyball Coach Bailey Wilson

**D. Non-Rehire**

1. Special Education Assistant Ellen Miller

Upon proper motion by Thomas Burgett and seconded by Kevin Parks, the Board approved the Personnel/Employment package in its entirety.

**Passed 5/0**

**Superintendent's Report:**

A. ICHS ECA Report - Scott Wilkerson, ICHS Teacher reported on the Backpack Club and opening a school food pantry using an NHJ Grant. Wilkerson said that the Backpack Club has been feeding a family each weekend. A student is discreetly given a backpack on Friday full of food to take home to their family. Wilkerson has plans to also open a food pantry at the school one night a week which will be open to the community. The Backpack Club and food pantry will be operated by students.

Dr. Edsell also congratulated the ICHS Baseball Team.

**Other items from the Board:**

**Ed Harvey:** Harvey said that graduation went well. He thought the floor looked really good and the lighting and sound was great.

**Judy Misiniec:** Misiniec congratulated ICMS on a successful Maymester. She also said that she was impressed with the crowd at graduation and the program was wonderful.

**Kevin Parks:** Congratulated Derek Perry, Athletic Director for not hearing any athletic complaints this year.

**Thomas Burgett:** Burgett suggested use of a projector during graduation.

**ADJOURNMENT:**

Upon proper motion made by Thomas Burgett, the meeting was adjourned at 8:42 pm.

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Greg Waltz, President

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Ed Harvey, Vice President

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Judy Misiniec, Secretary

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Kevin Parks, Member

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Thomas Burgett, Member

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Board of School Trustees/As **Presented**

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Board of School Trustees/**Amended**





## Work Session Minutes

Nineveh-Hensley-Jackson United School Corporation

Tuesday, June 19, 2018 - 6:30 pm

LGI Room - Indian Creek Middle School

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**BOARD MEETING:** The Board of School Trustees of the Nineveh-Hensley-Jackson United School Corporation met for a public work session on Tuesday, June 19, 2018, in the LGI Room of Indian Creek Middle School. Board members present: Greg Waltz, Judy Misiniec, Ed Harvey, and Thomas Burgett. Also present: Dr. Tim Edsell, Superintendent. Kevin Parks was absent.

The Pledge of Allegiance to the United States Flag was led by Greg Waltz.

Dr. Edsell welcomed everyone and said that this work session will be an informal discussion. Dr. Edsell stated that we want top notch facilities. We are in an environment of competing for kids. For the last 6-7 years that has been the environment in Indiana. The money follows the child. We are slow and steady growth. Lots of different ideas have been discussed. We have time now to plan. Strategically and diligently.

Edsell also said that NHJ recently purchased 69.77 acres south of the ICIS. As we start into a new school year, we want community involvement in strategic planning.

Dr. Edsell explained the different categories of school budgets and how the money in each category cannot be used in other categories.

### **Big three ideas that come up over and over:**

1. Bus Barn Maintenance - placement relocate somewhere else on campus
2. Auditorium
3. Field house - gym space - practice goes until late

### **Opened floor for ideas: The following ideas were mentioned:**

- Auditorium - not enough performance space. No place to store stage decor and costumes. Must be a full auditorium. This would benefit all of the schools and a revenue source.
- Should it be free standing or connected to school?
- Music suites need to be close to auditorium. And an orchestra pit is needed.
- How big of auditorium - to at least seat 1,000. This will help us grow. May encourage kids to participate more in fine arts.
- Also pro field house. We want to be good stewards of this money
- Possibly use HS frontage area to bump out auditorium in front and move parking further out.
- If we moved bus barn it would give more room to build.
- We lose revenue because of how our fields are located because you can see without paying.
- Partnerships
- Need more space for Veterans Day
- Renovate old auditorium to STEM Lab
- Can we add additional classrooms in the future? The answer discussed is YES, ICES was designed to be added on in the future.

Dr. Edsell thanked everyone for attending.

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Greg Waltz, President

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Ed Harvey, Vice President

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Judy Misiniec, Secretary

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Kevin Parks, Member

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Thomas Burgett, Member

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Board of School Trustees/As **Presented**

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Board of School Trustees/**Amended**