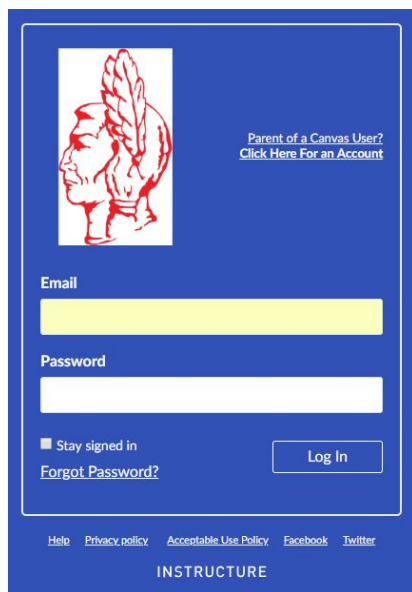


How to Create a Parent Observer Account in Canvas

Step 1: Navigate to NHJ's Canvas Portal: nhj.instructure.com

Note: You must complete this step on a desktop, laptop, or Chromebook as you will not be able to initially set up your account using a smartphone or tablet. You will also need to have access to your student's account to locate the Pairing Code.



Step 2: Set Up Your Account

Click the “Parent of a Canvas User? Click Here for an Account” link.

Step 3: Parent Sign Up

Enter the following information as prompted on the screen:

1. Enter your name and your email address. Please list an email that you are able to access, as a registration link will be sent to this address to complete your account setup.

2. Enter your child's **Student Pairing Code**.

To obtain the Student Pairing Code please click [What is a pairing code?](#)

3. Click **You agree to the terms of use**.

4. Click **Start Participating**.

You will receive an email from Instructure Canvas. Click on the link provided in the email to finish the registration.

Step 4: Welcome Aboard!

To complete the registration process, fill out the following fields:

1. Login: verify your email.

2. Password: set your password
3. Time Zone: select your timezone from the drop-down menu.
4. Click **Register**. You will be redirected to the Canvas login page for your account.

Step 5: You are now registered!

Login to Canvas at nhj.instructure.com using your verified email and password.