

AMTA-WI Board Meeting
February 21, 2010
Madison, WI – Marriot West

Meeting called to order at 8:20 pm by Kay Peterson.

Board Members and Committee Chairs present: Kay Peterson (President/Newsletter Editor/Education), Ellen Wittwer (2ndVP/Awards), AnnMarie Kolb (outgoing Secretary), Terry Bauer (Secretary), Erin Witthun (3rd Vice President/Outreach) Mya Rowe (Treasurer), Erin Collier (Education Committee Member), Amy Remillard (Immediate Past President), Corrin Burnell (guest).

Welcome new Board members: Mya Rowe (Treasurer), Terry Bauer (Secretary)

Thank you to the outgoing President Amy Remillard and Secretary AnnMarie Kolb: Kay extended a gracious and warm goodbye to our Board members that are leaving us.

Succession following election: Kay asked Ellen Wittwer if she was interested in moving up into the vacant 1stVP position. Ellen graciously agreed. Erin Witthun (3rd VP/Outreach) mentioned that she would like to resign from her position for personal reasons. That left our 2nd and 3rd VP positions open. Amy Appel was not able to attend the Board of Directors meeting but had expressed to Kay that she was interested in being on the Board of Directors. Kay expressed that since Amy A. had attended the past four Board meetings she was an excellent candidate for this role. Hearing no objections Amy Appel was appointed 2nd VP. Corrin expressed interest in the 3rd VP position, was asked to serve and graciously accepted the role.

Discuss job descriptions: Kay said she would email the information to all new board members.

Rules of Engagement: Kay read through the Rules of Engagement and new members signed.

Sign Code of Conduct: Kay read through the Volunteer Code of Conduct and all agreed we would go to AMTA National site to sign the Volunteer Code of Conduct ASAP.

Set future meeting dates and locations: Kay let the new members know that we need to attend all Chapter and Board meetings. If that is not possible we could attend by teleconference. The next Chapter meeting is set for September 11&12. Kay will set the rest of the meeting times by e-mail and let us know.

Define committee descriptions: Kay read to us the descriptions of the new and existing committees that had vacancies.

Discuss chapter laptop:

MOTION: Mya moves that the AMTA-WI Chapter purchases a laptop to be used for chapter business. Corrin seconded Amy R. will research and find us one that fits the need of the Chapter business.

Discussion took place about the need for an LCD Projector.

MOTION: Ellen moves to purchase a LCD Projector for chapter functions. Amy R. seconded, motion passed. Kay will follow through to acquire the projector.

Kay appoints Corrin to receive all financial information to review and forward on to the chapter treasurer Mya.

MOTION: Mya moves to approve BOD expenses. Corrin seconded, motion passed.

MOTION: Ellen Wittwer moved to adjourn the meeting. Corrin seconded. All approved.

Meeting adjourned at 10:04pm.

Respectfully submitted by Terry Bauer, Secretary