

House Corporation Guidance as it pertains to COVID-19 (Coronavirus)

1. Follow local health department and CDC guidance.
2. If shelter is closed, how will refunds be handled? Will they be provided? Might depend on how long shelter is closed. Likely will depend on length of closure.
3. If house corporation cash flow is tight, notify vendors, bank (if appropriate), anyone you owe money or will owe money.
4. If a prolonged closure, will supply contracts/deliveries for the shelter be cancelled? If not, who will be at shelter to receive?
5. Make plans to handle employees. Obviously, kitchen closed (if you have one) but food inventory issues will need to be addressed. Try to get commitment for employees to return....might be a challenge. What if they don't return? Are there options?
6. Can students stay in shelter if they want to? Is there a minimum number? Likely prudent to close vs. having a handful hang out BUT that is a HC decision. Costs of leaving house open for even a few must be considered not to mention security issues that a closed house poses or, for that matter, lots of fraternity/sorority houses.
7. Security. If shelter is closed, treat it as you would summer. Lock it up, monitor, etc.
8. If shelter is closed, how will men retrieve personal items? What is the process? Who do they contact?
9. Communication. Either email, text, or other method, the house corporation needs to find a way to effectively communicate with tenants and then, the greater chapter.
10. Communicate your plans with parents.
11. Keep the school and Central Office posted on your plans as a house corporation.
12. If your house corporation has a loan with the national fraternity, payments are still due. However, if your house corporation anticipates cash flow challenges and payments could become a problem, please contact Alan Selking at alan.selking@delts.org to discuss options. These are extraordinary times and we'll work with you to see it through.

Should a tenant test positive for the coronavirus, the CDC and the local health department will conduct contact tracing which will likely lead back to the fraternity facility (if applicable). If this occurs, please contact your chapter advisor, house corporation president, host institution and the Central Office as soon as possible.

If this occurs, your shelter MAY be under the control of the CDC and the local health department to determine the next steps.

Individuals should not be quarantined in a fraternity facility, nor will it be allowed if there was a known case of the coronavirus.

Should the coronavirus be present in any facility, the facility needs to be properly decontaminated prior to approved reentry. Local health department officials will advise on this process.

If shelter remains open or there are other group gatherings:

Avoid close contact with people who are sick. Avoid touching your eyes, nose, and mouth.

Stay home when you are sick. If you have flu symptoms stay home for at least 24 hours after your fever is gone, except to get medical care.

Cover your cough or sneeze with a tissue, then throw the tissue in the trash.

Clean and disinfect frequently touched objects and surfaces using a regular household cleaning spray or wipe.

Wash your hands often with soap and water for at least 20 seconds, especially after going to the bathroom; before eating; and after blowing your nose, coughing, or sneezing.

If soap and water are not readily available, use an alcohol-based hand sanitizer with at least 60 percent alcohol.

Maintain at least three feet distance from anyone coughing or sneezing.

If a member feels they have been in contact with someone with coronavirus or has symptoms of having coronavirus, they need to go to the hospital immediately for testing.

Please note: These steps are not meant to be an exhaustive list of actions. House corporations and chapters are advised to be prudent and do those things necessary to help protect tenants and chapter members.