

**Illinois Athletic Trainers Association
BOARD OF DIRECTORS BUSINESS MEETING**

Sunday, September 16, 2018

6-9pm

Conference Call

BOARD ROLL CALL

Present:

President	Matt Munjoy, ATC
President-Elect	Holly Odean-Carpenter, ATC
Vice President	Jordan Anderson, ATC
Treasurer	Kristin Trinite, ATC
Secretary	Jenny Ludwig, ATC
Reg 1 Representative	Mike Porters, ATC
Reg 2 Representative	Joe Cunnane, ATC
Reg 3 Representative	Thad Walker, ATC
Reg 4 Representative	Andrew Renner, ATC
Governmental Affairs Director	Kristen Streeter, ATC
Public Relations Director	Mike Gilboe, ATC
Development Director	Megan Hutchins, ATC
Communications Director	Andrea Kovalsky, ATC
IL Representative to GLATA	Joe Whitson, ATC
Membership Director	Greg Garofalo, ATC

Absent: Porters

GUEST ROLL CALL

Present:

CISM Team Coordinator	Tanya Marquez, ATC
Committee on Practice	
Advancement Chair	Charley Young, ATC
Education Committee Chair	Noelle Selkow, ATC
Secondary Schools Committee Co-Chairs	Gaa, Florence, ATCs
Archivist	Dave Jerbi, ATC
Student Congress Advisor	Taylor Arman, ATC
Illinois Student Senator to GLATA	Colletti
IATA Student Congress President	McCormack
Young Professionals Chair	Greg Nordlund, ATC

Absent: Marquez, Colletti, McCormack

= Motion and Vote Expected or Possible

1.0 CALL TO ORDER/INTRODUCTIONS - 6:00 pm

2.0 # APPROVAL of the Sunday, September 16, 2018 MEETING AGENDA

Garofalo moves to approve the meeting agenda for the September 16, 2018 Board of Director meeting. Trinite seconds. 13-0-0. Motion passes.

3.0 # APPROVAL of MINUTES

3.1 Approval of Minutes from the July 15, 2018 Board of Directors Meeting (Appendix A)

Cunnane moves to approve the meeting minutes from the July 15, 2018 Board of Directors Meeting. Walker seconds. 13-0-0. Motion passes.

4.0 Reports - Board of Directors

4.1 President Report (See report)

- Munjoy

Munjoy spoke at an Athletico meeting recently about IATA and informed ATCs there of the available BOD positions.

4.2 President-Elect Report (See report)

- Odean-Carpenter

4.2.1 New YP Chair (effective November 2018)

Two applicants: Alyssa Anderson and Anne Burke. Applications can be viewed in the Dropbox and decision will be made later at next BOD meeting.

4.2.2 Plaque for Bill Durand - past Development Director

Past Development Director Bill Durand never received his plaque after his appointment was done. Munjoy states he has it and will find a way to give it to him in person.

4.2.3 Reports of unlicensed persons acting as ATs

It came to the attention to BOD members recently that there are some individuals in the state acting as an AT when they are not licensed as an athletic trainer. Odean-Carpenter stresses that anyone who learns about this should appropriately respond and report this to IDFPR. She also stresses that the individual that becomes aware of this must report IDFPR and it is not just the duty of the BOD member they have informed to do so after the fact. This is even more important to make sure accurate reporting is happening, as the IDFPR recently wanted to de-regulate the profession.

4.3 Vice President Report (See report)

- Anderson

4.3.1 PAC Silent Auction

Discussion with Streeter about whether or not to do it this year. Archivist Jerbi had some items that could be put together for a gift, which may be used. Anderson encourages everyone to donate gifts if possible.

4.3.2 Discuss Student poster presentations

There was a student poster area during last year's IATA meeting in Springfield. Anderson wants to know if any students have proposed posters for this year's meeting. Arman states she is yet to put out a call for these. It is also difficult to pull together proposals for this year as this is a hard time of year to get solidified projects to have students present. Selkow added to this conversation. Selkow and Arman discussed wanting to wait to do this until the 2019 meeting. Anderson, Arman, and Selkow decided to for-go student poster presentations this year, and Anderson will notify the hotel that we do not need space for this.

4.3.3 PAC Trivia night

Streeter and Anderson are looking for local companies in the Peoria area to run this. The Chicago Sports Med Society (CSMS) /Carol Humble donated \$200 to IATA, and it could be well used for this idea. There will be free entry with suggested donations to participate. Renner proposed ways to raise funds for this event. Anderson discussed the prizes as well.

#4.4 Treasurer Report

(See report)

- Trinite

4.4.1 Account Updates, as of 9/12/2018

1. Operations: \$163,158.19
2. PAC: \$20,773.00
3. Development: \$23,454.77
4. Money Market: \$45,232.98
5. Endowment: \$34,028.83
6. RBC: \$55,575.69

#4.4.2 Changing accountants

Trinite had been talking with a few BOD members about how much is paid for taxes. IATA pays just under \$3K in taxes each year. The BOD may be even able to find an accountant that could be cheaper. A local connection will review forms and determine if there is an accountant that can help file forms instead of having to mail them. Trinite will provide an update at the next BOD meeting.

4.4.3 GLATA Hospitality Numbers (Appendix C)

IATA spent about \$2,100 at GLATA. IATA brought in about \$1,900. There was loss of \$200 and the IATA figured they would profit about \$500.

4.4.4 Golf Outing Numbers (Appendix C)

IATA spent \$6,800 on this event, and brought in about \$5,300. This is better than years past, but still \$1,400-1,500 was lost. The IATA had figured about \$2,000 would be brought in. This event and finances for it will have to be reviewed for next year. The IATA had a lot of sponsors this year, but there were only half the golfers this year compared to last year.

4.4.5 Attorney to review tax forms

Trinite reached out to our CPA at tax filing time this year about all of the non-profit organization tax forms, and our CPA suggested we have an attorney review our tax forms prior to filing. Trinite asked about how to approach this. Discussion followed with Streeter. Trinite will look more into this.

#4.5 Secretary Report (See report)

- Ludwig

#4.5.1 Funds for new Secretary computer

Ludwig moves to approve \$400 for a new Secretary laptop every 3 years, as needed. Streeter seconds. 13-0-0. Motion passes.

4.6 Membership Director Report (See report)

- Garofalo

As reported. Football initiative is running smoothly.

4.7 Region 1 Representative Report (See report)

- Porters

As reported.

4.8 Region 2 Representative Report (See report)

- Cunnane

As reported. Cunnane applauds Garofalo's work with football initiative.

4.9 Region 3 Representative Report (See report)

-Walker

As reported.

4.10 Region 4 Representative Report (See report)

- Renner

As reported.

#4.11 Governmental Affairs Report (See report)

- K. Streeter

#4.11.1 Restructure GAD position in line with President

Streeter has been discussing this position with President Munjoy recently. It has been difficult to find someone to help replace Streeter in the future when she steps down from the position. This proposal is to help attract others for this position moving forward. Incoming serves under the current GAD, and then after their 2 years, they help to transition the new incoming GAD. If this is approved, the position description will have to be adjusted in the bylaws.

Streeter moves to restructure the GAD position as follows: Appointed as Incoming GAD (one year term), GAD (two year term), Past GAD (one year term). Ludwig seconds. 13-0-0. Motion passes.

#4.11.2 Fund GAD position with \$3000.00 annual stipend

IATA has 501-C status, so this needs to be further investigated, but Streeter wants to propose this nonetheless, as the GAD is a very time-consuming position. If this stipend is not possible due to our status, then we will keep this as it currently is (which is expenses are reimbursed). Anderson asked if

this will lead to other positions that will request stipends in the future. Another BOD member asked if other states have this. Streeter stated some states and other organizations (such as IPTA) hire an outside individual for their GAD. Walker indicated he wants an AT to be in this position. Streeter and Jerbi stated their opinions and think that moving forward, as legislature continues to change it may require an outsider to help with the Governmental Affairs responsibilities. It would seem that the outside individual in this position is typically a lawyer. If down the line it comes to discussing additional funds for hiring someone outside of the organization, this can be done. If someone has to be hired in the future, we might be able to use grant fund for the position. For now, it cannot be funded that way. Munjoy also discussed developing a task force of BOD members to help explore hiring outside help moving forward. This would include Streeter, Trinite, Walker, Whitson, and Young.

Streeter moves to fund the GAD position (two year term) in the amount of a \$3000.00 annual stipend. Stipend to be paid monthly or quarterly, with pre-determined goals as established by the President and GAD to be met prior to funds being received. Goals based on current legislative goals/climate. Funding approval will be dependent on State of Illinois guidelines, if applicable. Whitson seconds. 13-0-0. Motion passes.

- 4.12 Public Relations Director Report (See report) - Gilboe**
4.12.1 Table at Chicago Sports Summit?
This is a Midwest Orthopedics at Rush (MOR) sponsored event, and MOR reached out to Gilboe to see if IATA wanted to get a table for this event. Cost is \$2,500. Date is 10/3/18, from 8a-12pm. This will require a motion, so Gilboe will look more into the event to see what is needed.
- 4.13 Development Director Report (See report) - Hutchins**
4.13.1 Question re: contacts at Breg, Gatorade, etc.
Hutchins is looking for contact information for the above for when she looks out for vendors for the state meeting. She currently has some outdated contact information.
- 4.14 Communications Director Report (See report) -Kovalsky**
As reported. Kovalsky is looking to put together reports for football initiative, as social media posts about this have been doing well. Kovalsky also stated she received a couple of questions about photos on the website. For this reason, she is going to take a more active role in getting new photos for the website. More to come in the future.
- 4.15 State Rep to GLATA Report (See report) -Whitson**
As reported. There are a few upcoming meetings, so Whitson will have more to report at the November BOD meeting.

5.0 Reports – Committees

5.1 Finance Committee

-Trinite

5.1.1 Upcoming Finance Committee meeting

Upcoming meeting is 9/23/18 at 8pm. Trinite is going through all budget forms now, and she will put forth the budget for the Finance Committee meeting that will then be available for approval at the November BOD meeting.

5.2 Committee on Practice Advancement (No report submitted)

- Young

COPA is looking at a survey that they ran a few months ago. Young has been discussing with Odean-Carpenter how to utilize survey results, and they may look at ways to market our profession for non-traditional settings.

5.3 Secondary Schools Committee Report

- Gaa/Flo

5.3.1 NFL grant schools

This is the KSI/NFL project. Flo has been in contact with Samantha Scarneo from KSI/UConn about this. Illinois had 18 grants given out of this project, though there are still some schools that are not getting AT services despite receiving the grant. SSC will review this information and report more down the line.

5.3.2 Survey of AT Services

SSC is looking to create a survey with the following information: number of ATs based on size, geographical location, what services are being utilized, how they are getting services (outreach, district-hired, teacher/ATC combo, etc.) Ultimately this survey could be used to help present to decision makers such as school boards, etc. about the value of ATs. Some information can be pulled from the ATLAS project, but not all of it.

Gaa is on the Sports Medicine Advisory Committee for IHSA. He provided update on their recent meeting. There could be opportunities for IATA to work with SMAC moving forward.

#5.4 YP Committee Report (See report)

-Nordlund

5.4.1 Re-Review/Approval of Rubric for YPC Annual Award (Appendix B)

This is follow up from the July BOD meeting. This award will be presented at the November IATA State meeting. Anderson thanked Nordlund for his work on this.

Anderson moves to approve the rubric for the YPC Annual Award. Cunnane seconds. 13-0-0. Motion passes.

5.5 Education Committee Report (See report)

-Selkow

As reported. Selkow highlighted that there should be 5 EBPs for IATA state meeting. Selkow had to make some edits on applications to get these approved, but should be hearing about approval in the next 3-4 weeks.

5.6. Archives Committee Report (See report) - Jerbi
Jerbi received additional documents from Sully after the GLATA meeting. He has added these items, along with other items he already had to the Archives down in Springfield. Jerbi is going to send a letter to the BOD soon about additional items.

5.7 CISM Team Report (No report submitted) -Marquez

#5.8 Student Congress/Advisor Report (See report) -Arman
#5.8.1 Approval of additional funds for 2 students for iLEAD
Arman is looking for \$1000 for this event per student. This would be for registration, hotel, and money for food. Trinite said student congress budget is \$1500 and iLEAD budget is currently \$500. Trinite suggests moving funds from the student congress budget over for this. Walker moves to transfer \$500 from student congress budget to help cover iLEAD registration and accommodations. Cunnane seconds. 13-0-0. Motion passes.

Arman also provided an update for students for IATA meeting in November: NPI table will be set up at IATA again, and Bill Pitney will be a speaker for student session.

5.9 Student Senator Report - Colletti/McCormack

5.10 PAC Committee -K Streeter/Walker
No new business to discuss. Content brought up earlier in meeting.

6.0 UNFINISHED BUSINESS

6.1 Region Rep Newsletters Update -All Reps
Region 1: N/A
Region 2: N/A
Region 3: N/A
Region 4: N/A

7.0 NEW BUSINESS

8.0 ANNOUNCEMENTS (Informational Only)

8.1 Next Official BOD Meetings: November 11, 2018 at state meeting, 3pm

8.2 Next Newsletter Deadline:

8.3 Next NATA News Deadline:

8.4 Other: Election information will come out on 10/1/18 and elections will run there. Odean-Carpenter provided update on Sully. There will be a benefit for him on 10/21/18. Information to come out soon about this, and possible statement to be released if approved by Sully.

9.0 Adjournment: Renner moves to adjourn. Cunnane seconds. 8:54pm.