

Illinois Athletic Trainers Association BOARD OF DIRECTORS BUSINESS MEETING

Sunday, August 2, 2020
Zoom Conference Call

BOARD ROLL CALL

Present:

President	Holly Odean-Carpenter, ATC
President Elect	Jordan Anderson, ATC
Vice President	Greg Garofalo, ATC
Treasurer	Kristin Trinite, ATC
Secretary	Jenny Ludwig, ATC
Reg 1 Representative	Mike Porters, ATC
Reg 2 Representative	Joe Cunnane, ATC
Reg 3 Representative	Thad Walker, ATC
Reg 4 Representative	Andrew Renner, ATC
Governmental Affairs Director	Kristen Streeter, ATC
Governmental Affairs Director Elect	Bill Durand, ATC
Public Relations Director	Mike Gilboe, ATC
Development Director	Megan Hutchins, ATC
Communications Director	Andrea Kovalsky, ATC
IL Representative to GLATA	Joe Whitson, ATC
Membership Director	Greg Gaa, ATC

Absent: Porters, Walker, Gilboe, Whitson

GUEST ROLL CALL

Present:

ATs Care Committee Chair	Tanya Marquez, ATC
Committee on Practice	
Advancement Chair	Charley Young, ATC
Education Committee Chair	Nick Grahovec, ATC
Secondary Schools Committee Chair	Mark Florence, ATC
Archivist	Dave Jerbi, AT-Retired
CLCA	Taylor Arman, ATC
CECAT Chair	Anne Burke, ATC

Absent: Marquez, Florence, Burke

= Motion and Vote Expected or Possible

1.0 CALL TO ORDER/INTRODUCTIONS 6:06pm. Special guest Aaron Kremmel (SSC)

#2.0 APPROVAL of the Sunday, August 2, 2020 Meeting Agenda

Motion: I move to approve the IATA BOD Meeting Agenda for Sunday, 8/2/2020

1st: Ludwig 2nd: Garofalo

11-0-0. Motion approved

#3.0 APPROVAL of Minutes

3.1 APPROVAL of Minutes from May 3, 2020 BOD Meeting (Appendix A)

Motion: I move to approve the minutes from the 5/3/2020 IATA BOD meeting

1st: Cunnane 2nd: Hutchins

11-0-0. Motion approved

3.2 APPROVAL of Minutes from 5/28/2020 Secondary Schools Committee Survey Special Vote [via email] (Appendices B, C)

Motion: I move to approve the minutes from the 5/28/2020 special vote meeting

1st: Cunnane 2nd: Ludwig

11-0-0. Motion approved

4.0 Reports - Board of Directors

#4.1 President Report (See report)

- Odean-Carpenter

#4.1.1 Work Group formation for IL-CECAT and CLCA (New Business)

#4.1.2 Appoint Taylor Arman to chair this work group (New Business)

4.2 President Elect Report (See report)

- Anderson

4.2.1 Association Management Company (AMC) Update (Appendices D and E)

Anderson has received feedback from seven companies so far, most of which will offer similar things. Anderson included information on the AMC that Indiana uses. Anderson feels it would be best to use an AMC and not a singular executive director. These companies are offering the following services: general operations (providing "headquarters" locations, association phone number, contact person, mailing address, will process mailing, hold supplies, etc); will work with strategic planning initiatives as needed; help with BOD members; provide agendas; will take care of financials (handling, distributions, reimbursements, annual budget, taxes, etc); communications support (emails, eblasts, website); annual reports; event planning; membership support; etc. Some of the AMCs provide governmental affairs support. Jerbi asked about document retention policies among the various AMCs. Anderson has inquired

about this. Some do/some do not retain documents. Streeter and Durand have a call with GLATA GAC at end of the month to see about other states' AMCs use with governmental affairs. Anderson noted none of these AMCs will replace the lobbyist. These companies will also help maintain continuity between BOD positions too with any sort of transition. AMC eliminates need for Cvent. It would also provide CPA and eliminate costs for filing taxes. Anderson states we would have access to all the professionals that are a part of the AMC. Financial feasibility will be on Treasurer Trinite. Anderson feels this could cost around \$25-35K per year. Anderson plans to narrow down this list to 3-4 companies and he will then go back to them with the services we need the most to help create contract proposals.

4.2.2 AMC duties (Appendix F)

Tied into 4.1. See above.

4.2.3 IATA Policies and procedures update

Anderson will work on this and break down the policies/procedures to send to each BOD member

4.2.4 IATA BOD nominations update

Very minimal interest in open BOD positions currently. Please spread the word regarding open positions.

4.2.5 IATA BOD position introduction guides

Anderson plans to create a template for each position. He will then send this out to each respective BOD member to have them complete.

#4.3 Vice President Report (See report) - Garofalo

#4.3.1 Suspend motion to offer in-person state meeting for free to members (New Business)

#4.3.2 Cancel contract for in-person state meeting with Embassy Suites (New Business)

#4.3.3 Move State Meeting to virtual conference instead of in-person Meeting (New Business)

4.3.4 IATA Scholarships (Appendix) (New Business)

Garofalo will notify winners. Proposed having region reps deliver awards. More to come.

- 4.4 Treasurer Report (See report)** - Trinite
- 4.4.1 Account Updates, as of 7/18/2020:
1. Operations: \$199,144.43
 2. PAC: \$22,255.00
 3. Development: \$42,352.83
 4. Money Market: \$45,315.90
 5. Endowment: \$9,041.25
 6. Endowment Investment: \$25,711.72
 7. RBC: \$61,171.93
 8. Rewards point balance: \$778.15
- 4.4.2 Budget request forms will be emailed in August
- 4.4.3 Finance committee meeting to be scheduled for September
- 4.5 Secretary Report (See report)** - Ludwig
As reported.
- #4.6 Membership Director Report (See report)** - Gaa
- #4.6.1 2020 IATA Honors and Awards (Appendix J)
(New Business)
- #4.6.2 IHSA March Madness Experience Reimbursement (Appendix G)
(New Business)
- 4.7 Region 1 Representative Report (See report)** - Porters
As reported.
- 4.8 Region 2 Representative Report (See report)** - Cunnane
As reported.
- 4.9 Region 3 Representative Report (No Report Submitted)** - Walker
Not present on call.
- 4.10 Region 4 Representative Report (See report)** - Renner
- 4.10.1 Regional CEU event money from the budget for SWC ATs event
90 ATs at most recent SWC CEU event. Renner asked BOD if there
were any questions/concerns about his point. There were none.
- 4.11 Governmental Affairs Report (See report)** - K. Streeter/Durand
As reported.
- 4.12 Public Relations Director Report (See report)** - Gilboe
As reported.

- 4.13 **Development Director Report (See report)** - Hutchins
As reported.
- 4.14 **Communications Director Report (See report)** -Kovalsky
As reported.
- 4.15 **State Rep to GLATA Report (See report)** -Whitson
As reported.

5.0 Reports – Committees

- 5.1 **Finance Committee** - Trinite, et al
5.1.1 Meeting set for September 2020

- 5.2 **Committee on Practice Advancement (See report)** - Young
As reported.

- #5.3 **Secondary Schools Committee (See report)** - Florence
#5.3.1 Approve Aaron Kremmel as SSC Co-Chair (Appendix H)
(New Business)

- 5.4 **Committee on Leadership and Career Advancement (CLCA, formally YP) Report (See report)** - Burke
As reported.

- #5.5 **Education Committee Report (See report)** -Grahovec
#5.5.1 IATA Continuing Education Series (New Business)
5.5.2 Creating online CEU provider
Looking at different ways of creating online CEU presence and hoping to have this be free for members. More to come.

- 5.6 **Archives Committee Report (See report)** - Jerbi
5.6.1 IATA History (Appendix I)
See document.

- 5.7 **ATs Care Committee Report (No Report Submitted)** - Marquez
Not present on call. ATs Care call-in nights in August. Information to come out via email/e-blast.

- 5.8 **IL-CECAT (See report)** -Arman
One student interested in serving on CECAT. Anderson to send another name to Arman tonight.

6.0 UNFINISHED BUSINESS

6.1 Suspend in-person 2020 IATA State Meeting (Garofalo)

Motion: I move to suspend motion to offer in-person state meeting for free to members.

1st: Garofalo

2nd: Cunnane

No discussion. 11-0-0. Motion passes.

#7.0 NEW BUSINESS

7.1 IL-CECAT and CLCA Work Group (Odean-Carpenter)

Motion: I move to create a Work Group to support the initial stages of starting the IL-CECAT

1st: Odean-Carpenter 2nd: Ludwig

Anne Burke does not feel she needs support for CLCA, so CLCA was removed from this motion. 11-0-0. Motion passes.

7.2 IL-CECAT and CLCA Chair (Odean-Carpenter)

Motion: I move to accept Taylor Arman as the Chair of the IL-CECAT and CLCA (COMMITTEE ON LEADERSHIP AND CAREER ADVANCEMENT) Work Group.

1st: Odean-Carpenter 2nd: Ludwig

Will need more individuals interested in this work group. As of right now only has one individual. 11-0-0. Motion passes.

7.3 Cancel hotel contract for 2020 IATA State Meeting (Garofalo)

Motion: I move to cancel contract for in-person state meeting with Embassy Suites Hotel.

1st: Garofalo 2nd: Renner

\$2000 deposit already put down for this. No full refund offered. Contract states timeframes for cheaper percentage of loss for cancelling (ie 90 days out – 30% of lost revenue; 60 days out – 60% of lost revenue, etc). BOD discussed this. 11-0-0. Motion passes.

7.4 Make 2020 IATA State Meeting Virtual (Garofalo)

Motion: I move to move State Meeting to be a virtual conference, instead of in-person meeting, in accordance with current COVID-19 regulations.

1st: Garofalo 2nd: Cunnane

Currently have 17 proposals for this year. Need to decide how many presentations to do, as well as what to charge for this virtual event. 11-0-0. Motion passes.

7.5 2020 IATA Honors and Awards (Gaa)

Motion: I move to approve identified 2020 IATA Honors and Awards

1st: Gaa 2nd: Hutchins

No discussion. 8-0-3. Anderson, Odean-Carpenter, and Cunnane abstain. Motion passes.

7.6 IATA Donation of IHSA MME Reimbursement (Gaa)

Motion: I move to approve donation of IHSA MME Reimbursement, \$1500, to COVID-19 Food Bank: feedingillinois.org.

1st: Gaa 2nd: Cunnane

No discussion. 11-0-0. Motion passes.

7.7 SSC Co-Chair (Gaa [with Florence])

Motion: I move to approve Aaron Kremmel (Bellville East) as Co-Chair to SSC

1st: Odean-Carpenter 2nd: Renner

11-0-0. Motion passes.

7.8 IATA Continuing Education Series (Garofalo [with Grahovec])

Motion: I move to approve IATA Continuing Education Series

1st: Garofalo 2nd: Ludwig

Creating more standardized platform for this. Arman mentioned that the IATA needs to make sure everything is confirmed with providers presenting in order to avoid any complications. 11-0-0. Motion passes.

8.0 ANNOUNCEMENTS (Informational Only)

8.1 Next Official BOD Meetings: October 11, 2020, 6pm CST (call)

8.2 Next Newsletter Deadline: 8/25/2020

8.3 Next NATA News Deadline: 7/15/20 (for Sept 2020); 9/15/20 (for Nov 2020)

9.0 Adjournment:

Motion: I move to adjourn this meeting

1st: Kovalsky 2nd: Hutchins

11-0-0. Motion passes. Meeting adjourns 8:31 pm.