

**Illinois Athletic Trainers Association  
BOARD OF DIRECTORS BUSINESS MEETING**

*Sunday May 22, 2016*

1:00pm

New Hall

North Central College

Naperville, IL

**BOARD ROLL CALL**

**Present:**

<b>President</b>	<b>Mike "Sully" Sullivan, ATC</b>
<b>President-elect</b>	<b>Matt Munjoy, ATC</b>
<b>Vice President</b>	<b>Brian Robinson, ATC</b>
<b>Treasurer</b>	<b>Lauren Krysciak, ATC</b>
<b>Secretary</b>	<b>Jenny Ludwig, ATC</b>
<b>Reg 1 Representative</b>	<b>Mike Porters, ATC</b>
<b>Reg 2 Representative</b>	<b>Mark "Flo" Florence ATC</b>
<b>Reg 3 Representative</b>	<b>Thad Walker, ATC</b>
<b>Reg 4 Representative</b>	<b>Bill Dill, ATC</b>
<b>Governmental Affairs Director</b>	<b>Kristen Streeter, ATC</b>
<b>Public Relations Director</b>	<b>Mike Gilboe, ATC</b>
<b>Development Director</b>	<b>Kristen Brendel, ATC</b>
<b>Communications Director</b>	<b>Andrea Kovalsky, ATC</b>
<b>IL Representative to GLATA</b>	<b>Joe Whitson, ATC</b>
<b>Membership Director</b>	<b>Jordan Anderson, ATC</b>

**Absent:**

Munjoy, Florence, Streeter, Gilboe, Brendel

**GUEST ROLL CALL**

**Present:**

<b>CISM Team Coordinator</b>	<b>Tanya Marquez, ATC</b>
<b>Committee on Professional Advancement Chair</b>	<b>Holly Odean-Carpenter, ATC</b>
<b>Education Committee Chair</b>	<b>Noelle Selkow, ATC</b>
<b>Secondary Schools Committee Chair</b>	<b>Phil Dryer, ATC</b>
<b>Archivist</b>	<b>Vacant</b>
<b>Student Congress Advisor</b>	<b>Taylor Arman, ATC</b>
<b>Illinois Student Senator to GLATA</b>	
<b>Illinois Student Senator to GLATA</b>	
<b>Young Professionals Chair</b>	<b>Amanda Bagus</b>

**Absent:**

Bagus

**# = Motion and Vote Expected or Possible**

**1.0 CALL TO ORDER/INTRODUCTIONS - 1:16 pm**

**2.0 # APPROVAL of the Sunday May 22, 2016 MEETING AGENDA**

Whitson motions, Krysciak 2nds. 10-0-0. Motion carries.

**3.0 # APPROVAL of MINUTES**

3.1 Approval of Minutes from the February 28, 2016 Board of Directors Regular Meeting (Appendix A)

10-0-0. Approved as submitted.

**4.0 Reports - Board of Directors**

**4.1 President Report (See report)**

-Sullivan

4.1.1 National Center for Catastrophic Sport Injury  
Research Partnership

Injury surveillance system where ATCs can report catastrophic injuries. Will be having meeting at NATA 6/24/16. For those unable to attend there will also be a webinar, which Tanya Marquez participates in.

**4.2 President-elect Report (See report)**

- Munjoy

4.2.1 Elections

As submitted. Still working on 8/7/16 White Sox outing with MOR. Please send any information regarding upcoming elections for positions to P-E Munjoy.

**# 4.3 Vice President Report (See report)**

- Robinson

4.3.1 2016 State Meeting Status/Contract

-Robinson/Munjoy

There are currently two IATA Hall of Fame nominations. There are two students who have applied for scholarships. 2 for Dominguez Memorial Scholarship, and 2 for Robert C Hamilton Award. Problem with this scholarship is: There are changes to the BOC, and a passing score will simply be returned to a newly-certified ATC as "passed." Only those who have failed the BOC test will learn of their score. With that being said, the Hamilton Award should be restructured.

IATA 2016 will be held at Hilton Lisle. IATA 2017 will be held in Springfield again. Site is now Wyndham Springfield City Center, no longer called the Hilton Springfield - should update on IATA website for those who will register. Robinson will also speak to Brendel about reaching out to vendors/exhibitors for 2016/17 meetings at an earlier date.

**4.4 Treasurer Report (See report)**

- Krysciak

4.4.1 Account Updates

1. Operations = \$137,136.51

2. PAC = \$10,088.00

3. Money Market = \$45,097.41

4. Development = \$3,879.90

Up-to-date on payments for new website, and to lobbyist. Taxes submitted as well.

4.4.2 Elections form status

Up-to-date. \$200 fine for filing deadlines paid in order to run PAC Raffle.

**4.5 Secretary Report (See report)** - Ludwig

4.5.1 Directory Updates

New GLATA Secretary - Dawn Hammerschmidt. Laura Harris is no longer the GLATA Secretary. All information coming from her.

With regards to IATA Directory: please update Secretary on any new names/email addresses, and put into Directory as well.

Student Congress not being notified about meetings and therefore are not sending back any of their information. Secretary to add them onto emailing list for future correspondence.

Update President Sullivan's information in Directory. New work is with Biokinetix. New email is: [mike.sullivan@biokinetix.com](mailto:mike.sullivan@biokinetix.com)

President Sullivan recommends checking IATA email address. Kovalsky can assist in having this email come through easier (i.e. phones).

# **4.6 Membership Director Report (See report)** - Anderson

4.6.1 Town Hall CEU Events-Update

Anderson and Munjoy worked on BOC Policy Handbook for the IATA provider number, which was recently submitted. Essentially need dry-run CEU regional event to make sure this policy and procedures handbook is correctly submitted so that our IATA BOC Provider Number can be used for future CEU events. As of now, Anderson is working with Florence on a CEU event (hopefully with NCC as host site). If this regional CEU event goes according to plan, then this BOC provider number can be used for the rest of the year. Whitson suggesting regional CEU event be held after golf outing if it is a shorter presentation. No details on event yet. Anderson will work with Florence on specific date, details, and then submit to BOC for approval.

**4.7 Region 1 Representative Report (See report)** - Porters

Newsletter sent out in March. As Practice Act Updates were coming through, Porters was sending out. Porters also plans to send out reminders for Awards applications.

**4.8 Region 2 Representative Report (See report)** - Florence

As submitted.

**4.9 Region 3 Representative Report (See report)** -Walker

As submitted. Also working on Town Hall/regional CEU event. Has more concrete details but still needs to finalize everything. Progress being made

on this event. Walker will update about event when secured - hopefully this event will be with a RD on Heat Illness Prevention. Hoping for late summer event.

- # **4.10 Region 4 Representative Report (See report)** - Dill
  - 4.10.1 IATA PAC Raffle Results/Update
  - As submitted. 49 people purchased 94 tickets. \$1,710 raised. \$855 to PAC. 2<sup>nd</sup> place winners (NCC Cardinal AT Students) donated their winnings back to the PAC.
  
- # **4.11 Governmental Affairs Report (See report)** - K. Streeeter
  - As submitted in report, along with email sent (Appendix B.2)
  - 4.11.1 IDPFR Rules Update (Appendix B)
  - 4.11.2 Silent Auction Update
  - 4.11.3 Practice Act Update (Appendix B.1)
  - 4.11.4 Fundraising Activities Update
  - Proposed sending out information in Eblast about fundraising from all Illinois members to raise money for IATA campaign. Explain why this money is beneficial for state members, and why this cost cannot come out of membership dues. Proposed \$10/member (with 1,800 members). Ideally would like to have around \$10K in fundraising efforts to PAC in order to be level with other states. Membership ROI Project will be internal name. Membership Director, Treasurer, COPA, GLATA Rep, and Region 3 Rep will assist in project. Membership Director will be chair for project. Progress Report within approximately one month.
  - 4.11.5 Donation Letter Update
  
- 4.12 Public Relations Director Report (See report)** - Gilboe
  - 4.12.1 Shoulders for Life Update
  - Not much progress made.
  - 4.12.2 NATA News Update
  - May 17<sup>th</sup> for July issue.
  
- 4.13 Development Director Report (See report)** - Brendel
  - 4.13.1 Vendor Update
  - Golf outing 7/11. Please direct any information on prizes, raffles, and golfers to Brendel. Unsure of outing registration information.
  
- # **4.14 Communications Director Report (See report)** -Kovalsky
  - 4.14.1 Website Redesign Update/Actions
  - Several conference calls with developers. Easy process to-date. Phase 1 (blue printing phase) completed. Creative kick-off phase now occurring. Things learned so far: Can import spreadsheets to make sending Eblasts easier. Can give access to small portions of website to individuals. Can link to C-vent capabilities. Can accept PAC donations through website (linked through C-vent). Can also do webinars on website, at added cost. There will be a members section that is password protected to list meeting

minutes, etc. Unsure at time about listing continuing education and job postings. Eblast will no longer be a PDF attachment, content will be directly in email body. Can potentially alter Board email addresses. Scholarship and Award forms can be simplified. Total completion should be before November 2016.

Trying to update list of past award winners and HOF. Please send these to Kovalsky.

**4.15 State Rep to GLATA Report (See report)** -Whitson

4.15.1 GLATA Report to IATA May 2016 (Appendix D)

Safe Schools Award Grant will be reinitiated. Whitson to send out email about application process timeline around June 4th.

Whitson has upcoming GLATA BOD conference call meeting 6/4.

**5.0 Reports – Committees**

**5.1 Finance Committee (Not received)** -Krysciak

No updates to report at this time. Possible to have updates at next BOD Meeting in July for next year.

**5.2 Committee on Professional Advancement (See report)** -Odean-Carpenter

5.2.1 CMS Letter (Appendix E)

5.2.2 Member update

5.2.3 Survey update

Results showed a number of people wanted to hear about OSHA regulations. Other topic mentioned was CMS and being recognized as providers.

**# 5.3 Secondary Schools Committee Report (See report)** - Dryer

5.3.1 IHSA Meeting Review

Gibson wants ATCs to reach out to IHSA Board for any ideas/proposals. Committee just passed new heat guidelines in conjunction with KSI and it will go to Board in the next few weeks. Be on lookout. Other topics discussed: Performance enhancing testing, physical forms being mandatory, mandatory reporting on concussions, changes to current wrestling body fat recertification process.

5.3.2 Overuse Injury Campaign proposal

5.3.3 IHSA Safe School Award proposal

IHSA/Gibson taxing Dryer/IHSA BOD with planning award for schools, secondary to current Safe School Award. Can include comparing to BOC ATR standards.

5.3.4 Proposal for a Presence

Advocate and make decision makers aware of ATC presence in the schools and their benefits. Dryer to work on booth vendor presence at Illinois Principal Association, School Board Association, Illinois AD Association for future. Dryer to also come up with plans for these meetings.

### 5.3.5 IHSA contact procedures

How to contact Gibson about topics. Need to establish paths of communication regarding concerns presented to Gibson and IHSA.

### 5.3.6 Concussion Oversight Team Concerns from schools

Possibly not having outreach clinic ATCs on board. More insight provided by summer.

## 5.4 YP Committee Report (See report)

-Bagus

### 5.4.1 Chair's notice

Recent email sent out. If there is confusion, Anderson can help translate format of document.

### 5.4.2 New Chair Appointment

Amanda is stepping down from YPC Chair position at end of June 2016. Would prefer to look within current committee to replace Chair first, then if there is no interest then look elsewhere. Region 2 Rep on Committee position also vacant and no one has expressed interest in it. There is a need to replace both of these ASAP.

## 5.5 Education Committee Report (See report)

-Selkow

### 5.5.1 State Meeting 2016 Update

Plan is to have finalized itinerary by 7/2016 to discuss at next meeting. Looking for two spots to be filled, send any known information to Noelle. Current physicians/presentation topics presented to Board. Two spots include Keynote Speaker, and then a workshop.

## 5.6. Archives Committee Report

-Vacant

### 5.6.1 Received inquiries from potential candidates (Appendix C, C.1)

Presidential appointment. Please give Sully any potential information on candidates by end of NATA Convention.

## 5.7 CISM Team Report (See report)

-Marquez

### 5.7.1 CISM Update

As submitted.

### 5.7.2 Request for funding to attend Advanced Group Crisis Intervention Course (in Chicago)

Whitson motions to allow up to two CISM individuals within allocated \$1500 to attend regional training course. Krysciak seconds. 10-0-0. Motion carries.

Marquez charges CISM Committee to allow presence be known to schools/IHSA about committee in case of needed use.

Possibly start GLATA CISM team. To be discussed at next GLATA meeting.

Marquez looking for YPs/recent grads to be trained and join team. Could do separate Eblast on CISM to inform and target YPs.

**5.8 Student Congress/Advisor Report (See report)** -Arman

5.8.1 Approval of New SC Executive Board

Krysciak motions for approval of new SC Executive Board for 2016-17. Dill seconds. 10-0-0. Motion carries.

5.8.2 Student Congress President Report **(Not Received)** -

5.8.3 Student Research Presentation proposal (Appendix F)

Could begin with posters, then advance to oral presentations later on too. Notify presenters in August in order to finalize research/presentation/etc. Cost can be minimal, but Education Committee must be critical. Can determine at later time if award wants to be given to a presenter.

Krysciak motions to approve current proposal for student poster presentations at IATA State Meeting. Whitson seconds. 10-0-0. Motion carries.

Focus on 2016 State meeting to determine student sessions - differential diagnosis interactive session. Students charged with finding presenters for this.

**# 5.9 Student Senator Report (Not Received)** -

5.9.1

**5.10 Honors and Awards (Not Received)** -Munjoy/Robinson

5.10.1 Update/Progress

All award applications due 5/41. Currently, there are 0 applications for Hovorka Award. 2 for Dominguez. 2 for Hamilton Award. For the Hamilton Award - there are changes to the BOC, and a passing score will simply be returned to a newly-certified ATC as "passed." Only those who have failed the BOC test will learn of their numerical score. With that being said, the Hamilton Award should be restructured to accommodate this change. Munjoy and Robinson to follow up with applying groups or general operating account for this award. President Sullivan calls to Regional Representatives to pass along award information.

**5.11 Golf Outing (Not Received)** -Brendel

5.11.1 Update

Update emails will be sent out soon.

**5.12 PAC Committee (Not Received)** -K Streeter

5.12.1 Raffle/Fundraising Updates

No additional updates.

**6.0 UNFINISHED BUSINESS**

**6.1 IHSA Concussion Video Update** -Dryer

Being viewed. May have to update given short timeframe to make it.

**6.2 Region Rep Newsletters Update** -All Reps

Reg 1: March one sent. Will send another by first week of June  
Reg 2: Not present at meeting.  
Reg 3: Next letter going out in next 1-2 weeks.  
Reg 4: March one sent. Next one going out 1-2 weeks.  
Make sure to use template that Anderson/Kovalsky created for newsletter.

- 6.3 P&P Review/Revision Work Group Update** -Robinson  
Work in progress. Nothing has been moved forward at this time.

## **7.0 NEW BUSINESS**

**7.1 None**

**7.2 None**

## **8.0 ANNOUNCEMENTS** (Informational Only)

### **8.1 Next Official BOD Meeting: July 17, 2016**

#### **1. GET REPORTS IN BY DEADLINE!**

2. Should have something to report.
3. Must submit Report Form even if you have nothing to report.  
This is part of IATA Official record.
4. Following Meetings: Sep/Oct, Nov

### **8.2 Next Newsletter Deadline:** May 25<sup>th</sup>

### **8.3 IATA Golf Outing:** Mon., July 11<sup>th</sup>, Prairie Ridge GC, Lockport, IL

### **8.4 Next NATA News Deadline:** May 17<sup>th</sup> for the July Issue

### **8.5 NATA Events:**

- 8.5.1 State Meeting Session: Thurs. 6/23 7:15p
- 8.5.2 GLATA Business Meeting: Thurs. 6/23 6:15-7:15p
- 8.5.3 Hall of Fame/Awards Friday: 6/24, Keynote: Scott Hamilton
- 8.5.3 NATA Social: Wed. 6/22 6:30-8:30p

### **8.6 Chicago Sports Medicine Society Off-Spring Scholarship**

- 8.6.1 Any IL Licensed AT/PT/KT  
Deadline: September 30  
\$1000  
Contact: Carol Humble [jhumble368@aol.com](mailto:jhumble368@aol.com)

## **9.0 Adjournment**

Dill motions to adjourn, Whitson seconds. Meeting ends 5:17pm. 10-0-0. Motion carries.