

## JCPL Loan Periods, Limits, Fines and Overdue Fees

Item	Limit	Loan Period	Renewals	Overdue Fee	Maximum Overdue Amounts Per Item
Audio Books	15	21 days	4, unless on hold	20¢/day	\$10
Books	50	21 days	4, unless on hold	20¢/day	\$5, paperback \$10, hardback
CDs	15	21 days	4, unless on hold	20¢/day	\$10
DVDs	15	7 days	4, unless on hold	20¢/day	\$10
Launchpad Tablets	2	7 days	4, unless on hold	\$1/day	\$10
Lucky 7 Items		7 days	n/a	Depends on item	Depends on item
Magazines	15	21 days	4, unless on hold	20¢/day	\$5
Teacher's Collection	50	*	4, unless on hold	20¢/day	Depends on item
Library of Things	Depends on item See <a href="https://www.pageafterpage.org/loan-periods-fines-and-fees">https://www.pageafterpage.org/loan-periods-fines-and-fees</a> for details.				
Hold Limit = 25 items					
Holds will be held at the circulation desk for seven days					
ILL (Interlibrary Loan) Limit = 10 items					
Total number of items allowed on account at one time = 100					
Lucky 7 items (books and DVDs) cannot be renewed or reserved					
*At the discretion of the librarian					

## Meeting Room and Study Room Use Information

Branch	Pricing Community Rooms Full Room	Pricing Community Rooms ½ Room	Pricing Study Rooms
Clark Pleasant Branch Capacity: 60	\$30 per hour	n/a	n/a
Franklin Branch Capacity: 80	\$30 per hour	\$20 hour	n/a
Trafalgar Branch Capacity: 75	\$30 per hour	\$20 per hour	No charge No reservations required First come, first served 2 Study Rooms available
White River Branch Capacity: 80	\$30 per hour	\$20 per hour	No charge No reservations required First come, first served 1 Study Room available

**Note:** Special Events require rental of full Community Room

Document History and Version Control Table			
Version	Action	Approval Authority	Action Date
1.0	Adopted	JCPL Board	2007-08
2.0	Changes Accepted	JCPL Board	2010-01
3.0	Changes Accepted	JCPL Board	03-15-2016
4.0	Meeting Room Policy - Accepted	JCPL Board	01-17-2017
5.0	DVD fee reduction-Accepted	JCPL Board	01-15-2019
6.0	Business/Social use of rooms flat fee - Accepted	JCPL Board	04-16-2019