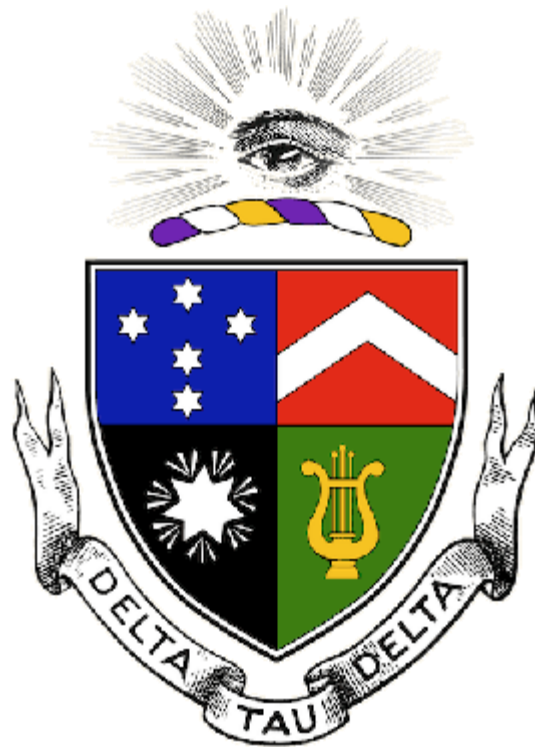




DELTA TAU DELTA

Officer Transitions



Epsilon Zeta
Officer Training 2019

Criteria for 400

The chapter organizes a strategic planning meeting for all chapter officers. The chapter should include an agenda for the meeting, including a date, expected goals, and an attendance sheet.

Delta Tau Delta – Epsilon Zeta Chapter

Strategic Planning meeting

08-25-2019

Agenda

Sunday

9:00-9:30am	Viewing Officer Manuals
9:30-10:00am	Recruitment <i>(schedule, expectations)</i>
10:00-10:30am	New Member Ed Program <i>(Improvements, Exec Expectations, Interview schedule)</i>
10:30-11:00am	Academics
11:00-11:45am	FAAR Packet <i>(Position expectations, Hugh Shields)</i>
11:45-12:30pm	Lunch Break
12:30-1:00pm	Finances
1:00-1:30pm	Goal Setting Session <i>(Create list of goals, how were going to complete them)</i>
1:30-2:00pm	Chapter Calendar <i>(School dates, Delt dates, New dates)</i>
2:00-2:30pm	Final Remarks

Delta Tau Delta – Epsilon Zeta

Fall 2019 Chapter Goals

1. Member GPA equal to or above All Male Average (AMA)
 - **Incentive**: All members above a 3.2 receive scholarship.
 - **Consequence**: Raise minimum entrance GPA requirements.
2. Member GPA equal to or above All Fraternity Average (AFA)
 - **Incentive**: All members above a 3.2 receive scholarship.
 - **Consequence**: Raise minimum entrance GPA requirements.
3. Raise \$50 on average per member for philanthropy
 - **Incentive**: Free bid day shirt for guys who raise \$200 plus.
 - **Consequence**: \$50 fine for members who didn't raise \$50.
4. 80% of New Members are involved in another organization
 - **Incentive**: If 80% of New Members are involved in an organization the pledge class will have a retreat.
 - **Consequence**: Members who are In another organization will not be able to participate in social events

Strategic Planning Meeting Attendance

President: Brady Smith

External Vice President: Dylan Dingle

Internal Vice President: Alex Broussard (interim)

Treasurer: Sam Janney

Guide: Sam Smart

Recruitment Chair: Cameron Dobson

Recording Secretary: Alex Broussard

Sergeant At Arms: Lincoln Dunham

Corresponding Secretary: Philip Neesham

Academic Affairs: Tyler Wilson

Criteria for 600

The chapter organizes a strategic planning meeting for all chapter officers shows proof of utilizing officer manuals found on the DeltRoad.org website. The chapter should include an agenda for the meeting, including a date, expected goals and an attendance sheet. Additionally, the chapter should include a description of how the resources on the DeltRoad.org were used.

Delta Tau Delta – Epsilon Zeta Chapter

Strategic Planning meeting

08-25-2019

Sunday

9:00-9:30am	Viewing Officer Manuals
9:30-10:00am	Recruitment <i>(schedule, expectations)</i>
10:00-10:30am	New Member Ed Program <i>(Improvements, Exec Expectations, Interview schedule)</i>
10:30-11:00am	Academics
11:00-11:45am	FAAR Packet <i>(Position expectations, Hugh Shields)</i>
11:45-12:30pm	Lunch Break
12:30-1:00pm	Finances
1:00-1:30pm	Goal Setting Session <i>(Create list of goals, how were going to complete them)</i>
1:30-2:00pm	Chapter Calendar <i>(School dates, Delt dates, New dates)</i>
2:00-2:30pm	Final Remarks

Delta Tau Delta – Epsilon Zeta

Fall 2019 Chapter Goals

5. Member GPA equal to or above All Male Average (AMA)
 - **Incentive**: All members above a 3.2 receive scholarship.
 - **Consequence**: Raise minimum entrance GPA requirements.
6. Member GPA equal to or above All Fraternity Average (AFA)
 - **Incentive**: All members above a 3.2 receive scholarship.
 - **Consequence**: Raise minimum entrance GPA requirements.
7. Raise \$50 on average per member for philanthropy
 - **Incentive**: Free bid day shirt for guys who raise \$200 plus.
 - **Consequence**: \$50 fine for members who didn't raise \$50.
8. 80% of New Members are involved in another organization
 - **Incentive**: If 80% of New Members are involved in an organization the pledge class will have a retreat.
 - **Consequence**: Members who are In another organization will not be able to participate in social events

Strategic Planning Meeting Attendance

President: Brady Smith

External Vice President: Dylan Dingle

Internal Vice President: Alex Broussard (interim)

Treasurer: Sam Janney

Guide: Sam Smart

Recruitment Chair: Cameron Dobson

Recording Secretary: Alex Broussard

Sergeant At Arms: Lincoln Dunham

Corresponding Secretary: Philip Neesham

Academic Affairs: Tyler Wilson

Officer Manuals



- The executive board reviewed the DeltRoad.org website when planning for the upcoming academic semester. The examples of educational events and the different possible programs were used to make our chapter the most successful it could be.
- Our External Vice President incorporated the Deltroad.org material into the chapter's Membership Education Plan
- Our Director of Recruitment incorporated the Deltroad.org recruitment programming into his recruitment education plan.

Criteria for 800

In addition to the 600 level, the chapter utilizes an external facilitator for a full day officer training and goal setting retreat.

- The picture posted below is the Officer and Goal Setting retreat led by external presenters Steven Morgan. This officer retreat was held on 07/13/19 prior to the start of the Fall 2019 academic semester.



Criteria for 1000

In addition to the 800 level, the chapter utilizes an external facilitator for a full day officer training and goal setting retreat prior to at least two academic terms. The chapter should submit a roster of all committees verifying at least 80% of the chapter is on a committee of some kind.

- See the Fall 2019 Officer Retreat minutes on pages 8-18 of this document.
- See the Spring 2019 Officer Retreat minutes on pages 19-33 of this document.
- See the Committee Rosters on pages 34-38 of this document verifying 100% of members are in a committee.

Fall 2019 Executive Retreat Agenda

07/13/2019

10:00 am

Houston Texas

Epsilon Zeta Chapter
Delta Tau Delta
Fall 2019 Officer Retreat and Goal Setting Session

Date: July 13th, 2019

Called to Order: **10:00 AM**

Officers Present:

President: Brady Smith
Internal VP: James Ard
External VP: Dylan Dingle
Treasurer: Sam Janney
Director of Academic Affairs: Tyler Wilson
Director of Recruitment: Cameron Dobson
Director of Risk Management: Nick Ford
Corresponding Secretary: Philip Neesham
Recording Secretary: Alex Broussard
Sergeant at Arms: Lincoln Dunham
Guide: Sam Smart
Pledge Educator: Jake Johnson

Officers Present: 10

External Facilitators Present:

Chapter Advisor: Stephen Morgan
Ex Treasurer: Tyler South

10:00 AM - Explanation of the Role of the Executive Committee (Led by Frank Mosca)

A. Manages the Chapter like a corporate board

B. Primary functions:

1. Execute the Mission and Values of Delta Tau Delta at SHSU (Committed to Lives of Excellence and Secret Motto)

2. Mitigate/Prevent Risk to the Members and Guests; the Charter; and the Shelter
- Hazing is number one risk in all Fraternities. Injuries could occur and lose Chapter on campus.

C. As a group:

1. Identify a long-term vision (Start with a big unspecified idea -> i.e. Lose weight)
 - Keep events in order to make semester run smoothly (Fix failures from past)
 - Successful in recruiting to hit 60-man chapter size by end of Fall
2. Create medium term benchmarks to set the organization on track to that vision (What are indicators that you are achieving your vision? -> i.e wearing pants with a smaller waist line; ability to run a 10k)
 - Increase pledge class size
3. Execute short term objectives to meet the medium-term benchmarks (What small tasks will ensure you meet the indicators of your vision? -> Consume 5% fewer calories each month; Increase total weekly cardio time 10% each month)
 - Educate members on how to recruit more efficiently

10:10 AM- Officer Expectations (Facilitated by Frank Mosca)

- A. Lead from the Front (Set a positive example to the membership by abiding by the chapter rules and obligations; **DO WHAT YOU SAY YOU ARE GOING TO DO!**)
 - How to grow new members into leadership positions?
 - Lacked in planning last semester. Be more proactive to be successful
- B. Take Initiative (As officers you set the pace of the chapter; if you are lazy, chapter operations will suffer; if you put time and effort in, chapter operations will excel)
 - Hold each other accountable (Stay on the same page)
 - We're all one unit so work together
- C. Communicate (Very few things you do will start from scratch; our chapter is almost 60 years old, learn from past experience to take operations to the next level)
 - Ritual needs to be improved
- D. Hold Each Other Accountable (It takes many men to make a chapter; but only one to close it.)
- E. Respect (Respect each other times, don't be late to meetings; Address disagreement among officers at exec and not at chapter; if exec votes to do something, stand by the decision even if you dissent in opinion) Stay one unit. Be a team player even if you don't agree

10:18 AM SWOT Analysis (Discussion) (Led by Brady Smith)

- A. What are our chapter **Strengths**? (Current assets our chapter possesses)
 - a. chapter size
 - b. Recruitment
 - c. a young drive
 - d. diverse Chapter
 - e. good face on campus
 - f. brotherhood- accountability
 - g. new member retainment
 - h. communication with other Greek Life Orgs.

- B. What are our chapter **Weaknesses**? (Current internal liabilities)
- retention
 - Social media for recruitment
 - accountability
 - grades
 - communication- quality feedback
 - chapter participation/taking care of shelter
- C. What **Opportunities** does our chapter have for improvement? (External relationships, situations, events etc. that our chapter can seize upon to better itself; areas for improvement)
- Mid-semester grade check (whole chapter)
 - Like up slacking members grade wise with a brother in same degree
 - Accountability (leadership)
 - Recruitment training chapter wide
 - Color coat recruits based on desired level (recruits recruit recruits)
 - Attending other org's events
 - Utilize Admin committees
- A. What are **Threats** to our chapter's improvement/existence? (External risk to the chapter)
- Girls speaking poorly
 - Risk management
 - Complacency

(10 Min Break if Needed)

11:22 AM Setting Priorities (What aspects do we need to come first this semester?) (Led by Brady Smith)

- A. Chapter (Established as an Exec Board)
- recruitment
 - Planning/Organization
 - Grades
- B. Officer (Established Individually, Shared with the Group)

President

- Organization
- Better Chapter participation
- Grades

Internal VP

- Communication with Admin/Exec
- Chapter participation with events (good presence)
- Set calendar in stone prior to semester

External VP

1. FAAR
2. Plan educational events in timely manor
3. Community service (leads to 5 star)

Treasure

1. Dues in on time

Director of Academic Affairs

1. Repercussions if members slack on grades
2. Fix members class attendance
3. Members mark test dates on calendar

Director of Recruitment

1. Communication with Exec
2. Organization (prioritizes recruits who are more interested)
3. Get chapter more involved with recruiting process

Director of Risk Management

1. Not present at meeting

Corresponding Secretary

1. Different content
2. Member spotlights

Recording Secretary

1. Submission of meeting agenda
2. Communication

Sergeant at Arms

1. Bylaw committee
2. Revise bylaws

Guide

1. Early ritual practices
2. Set up ritual team

Pledge Educator

1. Full meaning and experience
2. Shadow exec

(10 Min Break if Needed)

11:43 AM Smart Goals (Specific, Measurable, Attainable, Relevant, Timely, (led by Brady Smith)

"Action expresses priorities" - Mahtma Ghandi

Academics

- Improve chapter GPA to a 3.0
- Decrease number of members on probation by 90%
- Biweekly grade checks for members on probation
- Be in top three Chapters on campus regarding GPA

Involvement

- Incentives to members for certain events (Keep record of percent attendance)
- Keep 80% involvement rate

Brotherhood

- Delt Jam – event with basketball to raise money
- More bonfires to promote recruitment
- More brotherhood events or hangouts

Officer Smart Goals

President

1. Weakness: was too lenient (stay on top of members)
2. Strength: Organization- makes operations run smoothly

Internal VP

1. weakness: Communication with admin committee (meetings and scheduling)
2. Strength: Responsible to stay on top of admin
3. Iron out all details of events in advance
4. Suggestion: stay on same page with exec (work together)

External VP

1. weakness: organization of educational events
2. Strength: Looks out for good of chapter
3. Suggestion: get minutes/notes from all exec members for different lists

Treasure

1. Weakness: Passive towards dues/fines
2. Strength: Working orderly (organized)
 1. Suggestion: Create personal relationships with members to stay on top
 2. Get payments in on time (In bylaws)

Director of Academic Affairs

1. Weakness: Too lenient (enforce honor boards)
Communication with struggling guys
1. Strength: Reached out to help members on academic probation
1. Suggestion: Set up member meetings with their professors if struggling significantly

Director of Recruitment

1. Weakness: Could push more towards members with recruitment process

Get more feedback during bid session

Communication with Advisors

1. Strength: One on one recruitment skills is strong (Passports)

Formal rush week

1. Suggestion: Organize recruitment team (Face-guys, talking-guys, set up-guys)
Recruitment updates

Director of Risk Management

1. Weakness:
2. Strength
3. Suggestion:

Corresponding Secretary

1. Weakness: Alumni contact
2. Strength: Being active on social media
3. Suggestion: Be open for

Recording Secretary

1. Weakness: Minutes weren't detailed as they should be at times
2. Strength: Got everything out on time
3. Suggestion: Stay on top of everyone's personal minutes

Sergeant at Arms

1. Weakness: Keep committee attendance up to par
2. Strength: Kept bylaws fair and applicable to all members
3. Suggestion: stay on top of committee

Guide

1. Weakness: Rehearsals, poor planning
2. Strength: Lead by example
3. Suggestion: More practice before initiation

Pledge Educator

1. Weakness: Previous was too emotional
2. Strength: Taught new members required information
3. Suggestion: solid communication with Advisors/Exec

12:00 PM Break

12:30 PM Treasurer Budget Breakdown Per Officer (Led by Sam Janney)

President -

Internal VP -

Social – September \$800, \$3000 total

Philanthropy/Golf Tournament –
 Community Service – No funding
 Sorority Relations - \$500 towards donuts, donations, flowers etc.
 IM Sports – No funding
 External VP - No funding
 Treasurer – No funding
 Director of Academic Affairs – No funding
 Brotherhood- \$500 for semester
 Faculty and Staff Appreciation Dinner – Just food and drinks
 Academic Incentives – *Included in Shout Out budget*
 Director of Recruitment -September \$500, \$2000 for semester
 Director of Risk Management – No funding
 Corresponding Secretary – Office supplies if needed (Alumni for possible trailer pit)
 Recording Secretary - Office supplies if needed
 Sergeant at Arms – Pizza for certain meetings
 Shout Outs - \$100
 Guide – Supplies if needed
 Ritual Equipment - \$400 Rugs, etc.
 Tailgate- BOTPW \$1500
 Alumni Relations- \$400

Total Budget: \$7,033

12:50 PM Go Over FAAR Items that need to be accomplished (Led by Dylan Dingle)

- Due Date: November 1st

Star Packet Needs for Spring Semester:

- Academic Excellence
 - Formal Letter with Who is on Probation / suspended, Dr. Kreinke information, Calendar (Tyler Wilson)
- Chapter Finances
 - Needs all Monthly Financial Meetings that include members included, minutes from budget planning meeting. (Sam Janney)
- Community Engagement
 - Spread sheet with members and their outside orgs, IFC letter that states that Sam Smart is on IFC, JDRF Support (Philip Neesham, Devin Dickerson)
- Internal Operations
 - Brotherhood Programming, Goal setting, Officer Training (Brady Smith, Christian Smith)
- Member Education

- Schedule Hazing prevention training, and Men's mental health awareness (Dylan Dingle)
- Recruitment 2019
 - Bid session power points, scholarship forms that are filled out, names list, Recruitment training via delts.org (list of attendance) Recruitment Schedule (Cameron Dobson)
- Risk Management
 - Letter of good Standing from Campus + recommendation letter, Social Programing, Honor board effectiveness, Risk management Education (Planning on Anti hazing training for fall 2019) (Nick Ford, Devin Dickerson)
- Miscellaneous
 - Graduating member forms, Social media engagement 1000 level (The chapter operates a social media account on each of the following: Facebook, Twitter or Instagram. The chapter also posts at least once per week on each of the platforms.) (Brady Smith, Dylan Dingle, Philip Neesham)
- Chapter Bylaws
 - updated bylaws, and Verification form signed and filled out. (Lincoln Dunham)
- Chapter Above 2.7 or AMA (Fall and Spring)
 - Upload Grade reports to Computer for submission. (Dylan Dingle)
- Good Standing Letter
 - Submit letter of good standing from Office of Greek Life or Dean of Students, or letter indicating when chapter will be considered in good standing on university letterhead.
 - The letter must also indicate the chapter is in good standing the campus IFC or equivalent body. If the campus does not have an IFC or equivalent body, please note that in the letter.
- Honor Board Due Process
 - Make sure honor board due process is up to date. (Nick Ford)
- IRS form 990
 - Sam Janney
- New Member Education
 - MRG Guidelines sign in sheet, Sexual Assault Prevention program sign in sheet, Hazing prevention and local policies/laws education sign in sheet, ROI verification sheet, New member Examination Verification (Sam Smart, Advisors)
- Risk Management Education

- MRG Certification Statement and Sexual assault prevention education attendance sheet. (Nick Ford)
- Ritual Certification
 - I have the Certification, waiting to upload for submission.

1:00 PM Establish Operations Calendar (Led by Alex Broussard)

1. Dues Installation Payment Dates (Treasurer) Members-
2. Mandatory Recruitment Dates (Cameron will have a calendar to be voted upon)

UNDERLINED RED EVENTS ARE MANDATORY

Spring 2019 Recruitment Schedule

****At Every Chapter Meeting Recruitment Chair will provide instructions for social media blasts and coordinated social media posts****

Committee meetings every Tuesday @6 starting 1/15

August 17th – Help recruits move in their resident halls - MANDATORY

August 18th – Sports day (subject to change)

August 19th-23rd – lunch with recruits

August 23rd -24th – Open House

August 26-30th – One on ones with recruits

August 31st – Pool/grill with recruits

September 2nd-6th -Lunches (Humphrey's)

September 7th – Final Open House

September 10th-13th Formal rush week

September 14th – Bid Day

Motion by Brother Cameron Dobson to make designated events mandatory.

Seconded by Brother Dingle

Outcome: Unanimous vote in favor of motion

Motion carries

OTHER EVENTS

- Community Service
- Video Games @Shelter

- Hangout @pool (Vary by weather)
- Outside Game day (Corn Hole/Washers/Can Jam/Hammerschlagen)
- Ravens Nest Driving Range
- Taking 1-2 out to lunch x3 or x4 times
- Bonfires
- Intramural Games
- Rockets Game with Top recruit

3. Spring Break/Add-Drop Deadlines/Finals/Midterms: Spring Break- March 11^a – March 17^a/
Add Deadline- January 24^a/ Drop Deadline- April 5^a/ Finals- May 6^a – 9^a/ Midterms- March 8^a.
4. 8 Week Pledgeship; February 17^a – April 20^a
5. Ritual Dates (New Member Ceremony; Rite of Iris; Initiation) New Member Ceremony- Feb.
17^a/ Rite of Iris- March 18^a/ Initiation- April 20th
6. Formal Chapter Dates (One a Month) – Last Monday of every month
7. STAR Packet Due Date – May 12th
8. Sammy's Award Packet Due Date – Feb. 1^a
9. Division Conference Dates – Feb. 7^a-10^a
10. Tentative Social Event Dates – Jan. 17^a Recruitment bonfire, Jan. 31^a recruitment bonfire,
Feb. 3^a Superbowl, Feb. 9^a Bid Day, March 1^a Delt Dog Days, March 29^a Date Party.
11. Faculty and Staff Appreciation Dinner – March 5^a 5:00 P.M.
12. Charles T. Mallery Memorial Golf Tournament – May 4th
13. Chapter Consultant Visit – March 17^a – March 20^a
14. Tentative Brotherhood Event Dates (Retreat, Big Brother Night, others?) – Feb. 4^a -
Superbowl viewing; Feb. 14^a- Bonfire night/ Big Brother Night- announcing soon
15. JDRF Gala/JDRF Walks – April 27th
16. Other Chapter Philanthropy Events/Comm Serv Events and Opportunities – April 27^a- JDRF
Gala, Comm. Serv. – Thursdays when Devin calls it
17. Sorority Social Events – March 29^a Date Party
18. Sorority Philanthropic Events – Zeta Golf Tournament- Announcing on 1/21/19; Ronald
Run- In April
19. Academic Probation Assessment Dates – biweekly on Tuesdays
20. Alumni E-Blast Dates (Dates Corresponding Secretary should send out alumni emails) –Feb.
22^a-Early pledgeship/ March 29^a- Before golf tournament to promote BBQ trailer
21. Sorority Recruitment – Jan. 23/24^a- Open House
22. Saturdays at Sam – March 23th

1:37 PM Recruitment Expectations (Led by Cameron Dobson)

- Educate members on how to recruit more potentials
- Increase pledge class size from previous Spring Class
- Have no, to minimal drops
- Raise pledge class GPA
- Properly educate new members on the Values of Delta Tau Delta
- Have no new members on probation at end of semester

1:48 PM Academic Expectations (Led by Tyler Wilson)

- Grade checks with members throughout the semester
- Make sure member's GPA are above minimum
- Director of Academic Affairs will work more with members on probation to get their grades up
- Update Dr. Krienke with biweekly grade checks of members on probation
- Get every member on probation above the minimal GPA requirement

Academic Probation

- Level One – Under 2.5 but over 2.0 – 5 library hours weekly, biweekly grade checks
- Level Two – Under 2.0 – 10 library hours weekly, biweekly grade checks, monthly meeting with Dr. Krienke

1:54 PM Gavel Pass/Closing Remarks

Meeting Adjourned: **1:57 PM**

Spring 2019 Executive Retreat Agenda

01/13/2019

6:08 pm

Huntsville, TX

Epsilon Zeta Chapter

Delta Tau Delta

Spring 2019 Officer Retreat and Goal Setting Session

Date: January 13th, 2019

Called to Order: **6:08 PM**

Officers Present:

President: Brady Smith

Internal VP: James Ard

External VP: Dylan Dingle

Treasurer: Tyler South

Director of Academic Affairs: Tyler Wilson

Director of Recruitment: Cameron Dobson

Director of Risk Management: Craig Cox

Corresponding Secretary: Jack Carlton

Recording Secretary: Alex Broussard

Sergeant at Arms: Jake Johnson

Guide: Devin Dickerson (Called In)

Pledge Educator: Eric Stanley

Officers Present: 12

External Facilitators Present:

Assistant Chapter Advisor: Frank Mosca (Called In)

6:10 PM - Explanation of the Role of the Executive Committee (Led by Frank Mosca)

A. Manages the Chapter like a corporate board

B. Primary functions:

1. Execute the Mission and Values of Delta Tau Delta at SHSU (Committed to Lives of Excellence and Secret Motto)

- How to go from saying “Committed to Lives of Excellence” to showing it
- Actions speak louder than words

2. Mitigate/Prevent Risk to the Members and Guests; the Charter; and the Shelter

C. As a group:

1. Identify a long-term vision (Start with a big unspecified idea -> i.e. Lose weight)

- Priorities
- Growing Chapter size

2. Create medium term benchmarks to set the organization on track to that vision (What are indicators that you are achieving your vision? -> i.e wearing pants with a smaller waist line; ability to run a 10k)

- Goals
- Increase pledge class size

3. Execute short term objectives to meet the medium-term benchmarks (What small tasks will ensure you meet the indicators of your vision? -> Consume 5% fewer calories each month; Increase total weekly cardio time 10% each month)

- Educate members on how to recruit more efficiently

6:14PM - Officer Expectations (Facilitated by Frank Mosca)

A. Lead from the Front (Set a positive example to the membership by abiding by the chapter rules and obligations; **DO WHAT YOU SAY YOU ARE GOING TO DO!**)

- Hold yourself accountable
- Set up for success

B. Take Initiative (As officers you set the pace of the chapter; if you are lazy, chapter operations will suffer; if you put time and effort in, chapter operations will excel)

- How each other accountable
- We're all one unit so work together

- C. Communicate (Very few things you do will start from scratch; our chapter is almost 60 years old, learn from past experience to take operations to the next level)
 - Ritual needs to be improved
- D. Hold Each Other Accountable (It takes many men to make a chapter; but only one to close it.)
- E. Respect (Respect each other times, don't be late to meetings; Address disagreement among officers at exec and not at chapter; if exec votes to do something, stand by the decision even if you dissent in opinion) Stay one unit. Be a team player even if you don't agree

6:23 PM SWOT Analysis (Discussion) (Led by Brady Smith)

- A. What are our chapter **Strengths**? (Current assets our chapter possesses)
 - a. Numbers,
 - b. brotherhood,
 - c. a young drive (young members),
 - d. finances,
 - e. good programming base,
 - f. good interactions on campus
- B. What are our chapter **Weaknesses**? (Current internal liabilities)
 - a. Retention,
 - b. grades,
 - c. participation,
 - d. respecting the house,
 - e. recruitment,
 - f. branch out on campus participation
- C. What **Opportunities** does our chapter have for improvement? (External relationships, situations, events etc. that our chapter can seize upon to better itself; areas for improvement)
 - a. Communication,
 - b. clarity,
 - c. utilize Dr. Krienke,
 - d. better library participation,
 - e. more grade checks,
 - f. pick up after yourself around the house,
 - g. incorporate a monthly house cleaning,
 - h. come up with punishment for members who don't participate,
 - i. money from fines will go towards something for the house,
 - j. reward system for participation.
- D. What are **Threats** to our chapter's improvement/existence? (External risk to the chapter)
 - a. Poor interactions with campus community
 - b. social media
 - c. Other fraternities seeking to harm our reputation

(10 Min Break if Needed)

6:32 PM Setting Priorities (What aspects do we need to come first this semester?) (Led by Brady Smith)

A. Chapter (Established as an Exec Board)

1. Grades
2. Better participation (incentive for certain events)
3. Brotherhood

B. Officer (Established Individually, Shared with the Group)

President

1. Organization
2. Better Chapter participation
3. Have at least 80% of Chapter have a 3.0 GPA or higher

Internal VP

1. Increase quality of events
2. Committee chairs be passionate
3. Increase sorority relations

External VP

1. Organization
2. Four Star for SHSU Greek Life Star Program
3. Court of Honor/Hugh Shields Award

Treasure

1. Follow budget
2. Find assistant
3. Organization

Director of Academic Affairs

1. Help members on probation
2. Keep members out of probation
3. Conduct biweekly grade checks

Director of Recruitment

1. Retention
2. Academic priority
3. Educate members to help recruit

Director of Risk Management

1. Getting things done on time
2. Training replacement
3. Have a personal attendance at most events

Corresponding Secretary

1. More active on social media
2. Continue to send newsletter
3. Continue alumni relationship
4. Contact on-campus advisor for events with the school

Recording Secretary

1. Strengthen communication between Exec and Chapter
2. Organization
3. Get information out on time

Sergeant at Arms

1. Organization of by laws
2. Standing committee laws
3. Keep order throughout Chapter

Guide

1. Increase quality of rituals
2. Obtain new recourses to increase ritual success
3. Make sure members involved are passionate

Pledge Educator

1. Strengthen knowledge of material for new members
2. Grades of new members
3. No new member drops

(10 Min Break if Needed)

6:48 PM Smart Goals (Specific, Measurable, Attainable, Relevant, Timely, (led by Brady Smith)

"Action expresses priorities" - Mahtma Ghandi

Academics

- Improve chapter GPA to a 3.0
- Decrease number of members on probation by 90%
- Biweekly grade checks for members on probation
- Be in top three Chapters on campus regarding GPA

Involvement

- Incentives to members for certain events (Keep record of percent attendance)
- Keep 80% involvement rate

Brotherhood

- Delt Jam – event with basketball to raise money
- More bonfires to promote recruitment
- More brotherhood events or hangouts

Officer Smart Goals

President

1. Academics- Have at least 80% of Chapter have a 3.0 GPA or higher

Internal VP

1. Have at least 80% of Chapter in attendance for every brotherhood event
2. Raise at least \$2000 in our philanthropy (Delt Dog Days)

External VP

1. Host at 3 or more educational events to better our members

Treasure

1. Collect every member's installments on set due dates

Director of Academic Affairs

1. Raise GPA of Chapter to a 3.0 or higher
2. Biweekly grade checks with members on probation
3. Have 100% of members out of probation by next term

Director of Recruitment

1. Have 10 or more new members

Director of Risk Management

1. Have a personal attendance rate of 90% at events

Corresponding Secretary

1. Obtain 150 more followers on social media sites

Recording Secretary

1. Make sure 100% of members are aware of information
2. Get documents to Advisors on time

Sergeant at Arms

1. Keeping 100% of members up to date on by laws

Guide

1. Host rehearsals twice a week prior to rituals

Pledge Educator

1. Keep new members informed about history and values of Delta Tau Delta throughout the semester
2. No new member drops

7:06 PM Break

7:06 PM Treasurer Budget Breakdown Per Officer (Led by Tyler South)

President - \$100 Office Supplies,

Internal VP - Office Supplies if needed

Social - \$2,800

Philanthropy/Golf Tournament – Paid through sponsors (Delt Dog Days)

Community Service – No funding

Sorority Relations - \$500 towards donuts, donations, flowers etc.

IM Sports – No funding

External VP - No funding

Treasurer – No funding

Director of Academic Affairs – No funding

Faculty and Staff Appreciation Dinner – Just food and drinks

Academic Incentives – *Included in Shout Out budget*

Director of Recruitment - \$1200 Formal included

Director of Risk Management – No funding

Corresponding Secretary – Office supplies if needed (Alumni for possible trailer pit)

Recording Secretary - Office supplies if needed

Sergeant at Arms – Pizza for certain meetings

Shout Outs - \$100

Guide – Supplies if needed

Ritual Equipment - \$400 Rugs, etc.

7:15 PM Go Over STAR/FAAR Items that need to be accomplished (Led by Dylan Dingle)

- Due Date: May 12th

Star Packet Needs for Spring Semester: Currently 196 points

- Service
 - Donations (35 Points): \$40 per member to get full amount
 - Community Service Hours (35 Points): 35 Hours per member for full amount
 - Sponsor Event (15 Points):

- Event Participation (15 Points):
- Organizational Involvement and Leadership Development
 - Regional/ National Conference (5 Points): Feb 7th thru 10th
 - Spring Executive board retreat (5 Points): Jan 13th
 - Recognition x 2 (5 Points Per):
 - Award (5 Points):
 - Officer Positions (10 Points):
 - Spring Athletic Event (2.5 Points): SHSU Baseball Vs. TCU (Feb 27th 6:30PM)
 - Spring Athletic Event (2.5 Points): SHSU Baseball Vs. Baylor (Mar 19th 6:30PM)
- Organizational Management & Member Development
 - Educational Programs 5 or 10 Points per (External Speaker gets us 10 points)
 - Money Management (Investing/ 401k/ Taxes)
 - Bring out a K9 Unit for Job Preview.
 - Game Warden for Job Preview.
 - ICE Unit Job Preview
 - Health and wellness:
 - Diversity:
 - Leadership Training: Reach out to national guard/ Recruiters to help teach a course.
 - Anti-Hazing: Due to recent events leading to suspension of Georgia southern chapter
 - IFC Collaboration (5 Points)
 - MGC Collaboration (5 Points)
 - NPHC Collaboration (5 Points)
 - Non-Greek Collaboration (5 Points)
 - In Council Support (5 Points)
 - Out of Council Support (5 Points)

Chapter Goal Ideas:

- 60 Man Chapter by Fall 2019
- 2.9 GPA Average
- More Brothers Using the House on a Daily Basis
- Retention Rate Increase
- Raise a Record amount of money at Golf Tournament to Benefit the House and brothers

FAAR Points: Currently nowhere with FAAR as we just turned our last report in November, but we have events lined up for our STAR packet that will double down for both sections. Dylan is working on making an interesting and educational member education program.

7:28 PM Establish Operations Calendar (Led by James Ard)

1. Dues Installation Payment Dates (Treasurer) Members- Jan. 21st \$165, Feb. 11th \$165, March 4th \$165, March 25th \$ 165, Total = \$660

New Members- Feb. 25th \$100, March 11th \$155 March 25th \$155, April 8th \$155, April 15th \$155, Total = \$720

2. Mandatory Recruitment Dates (Cameron will have a calendar to be voted upon)

UNDERLINED RED EVENTS ARE MANDATORY

Spring 2019 Recruitment Schedule

****At Every Chapter Meeting Recruitment Chair will provide instructions for social media blasts and coordinated social media posts****

Committee meetings every Tuesday @6 starting 1/15

Jan. 14- Dinner with (100) Recruits/ Open house

Time- 6

Who is invited: everyone

Cost: Free

Jan. 15-Tuesday - Names list calling/Meeting

Names list run through

Schedule confirmation

Jan. 16- Wednesday- Campus letters/get to know the Brothers

-All day on campus

-Members in between class

Jan. 17 - Thursday - Move in Bonfire

Time: 8:30

Location: Shelter

Who is Invited: Everyone

Who is Needed: Entire Chapter

Scope: Gets recruits to house to increase interactions

Cost/ other Logistics: Need wood pallets/ Everyone bring their own Food

Jan. 20 - Sunday: Football playoff watch party

Time: 12

Location: Shelter

Who is invited: Everyone

Who is needed: Entire Chapter

Scope: Get recruits and members into a good talking environment

Cost/Other Logistics: Snacks/Beverage provided

Jan. 21 - Monday - Priority recruits' lunch/dinner

Time: When available

Cost- \$30

Jan. 22 - Tuesday- Committee Meeting

Jan. 24 - Thursday- House Football/Basketball games

Time: 4

Location: Shelter

Who is invited: Everyone

Motioned by Brother Cameron Dobson to make event mandatory.

Seconded by Brother Ard

Outcome: Unanimous vote in favor of motion

Motion carries

Jan. 25 - Friday - BBQ

Time: 6:00

Location: Shelter/Potentially by pool depending on weather

Who is invited: Everyone

Who is needed: Entire Chapter Mandatory

Scope: Create interactions between members/potentials

Cost/Other Logistics: ~\$300

Who is in charge of setting up/getting potentials there: Cameron/James

Motioned by Brother Cameron Dobson to make event mandatory.

Seconded by Brother Ard

Outcome: Unanimous vote in favor of motion

Motion carries

Jan. 26-27: Saturday/Sunday - Hangout Days lunch/ followed by hanging at the house

Time: TBA

Location: Shelter

Who is invited: Top recruits/Everyone

Scope: Get potentials to talk more with members and build relations.

Cost/Other Logistics: Food (\$50)

Who is in charge of setting up/getting potentials there: Cameron

Jan. 28 - Monday - Call Names List

Scope: See where the potentials heads are at and who needs to be worked on

Who Is responsible: Recruitment Committee will divide it up

Jan. 29 - Tuesday - Committee Meeting

Time: 6:00 pm

Names List Audit

Figure out who needs to submit scholarships

Jan. 30 -Wednesday - Take priority recruits out to eat

Scope: One on one interactions

Cost/Other Logistics: ~\$35

Who is in charge of setting up/getting potentials there: Cameron/James

Jan. 31 -Thursday - Dinner @Humphreys

Time: 6:00 pm

Location: Humps

Who Is invited: Up to 5 top recruits

Who Is needed: as many members available

Scope: Get comfortable with recruits

Cost: \$100

Motioned by Brother Cameron Dobson to make event mandatory.

Seconded by Brother Dingle

Outcome: Unanimously vote in favor of motion

Motion carries

Feb. 1 - Friday - Call priority guys

Scope: To ensure that they are 100% Delt

Who Is responsible: Cameron

Feb. 3- Sunday – SUPERBOWL

Time: 4

Location: Shelter

Who is invited: Best recruits

Who is needed: all members

Scope: Get closer connections with some members and top potentials

Cost/Other Logistics: snacks drinks \$100

Who is in charge of setting up/getting potentials there: Cameron/James

Motion by Brother Cameron Dobson to make designated events mandatory.

Seconded by Brother South

Outcome: Unanimous vote in favor of motion

Motion carries

OTHER EVENTS

- Community Service
- Video Games @Shelter
- Hangout @pool (Vary by weather)
- Outside Game day (Corn Hole/Washers/Can Jam/Hammerschlagen)
- Ravens Nest Driving Range
- Taking 1-2 out to lunch x3 or x4 times
- Bonfires
- Intramural Games
- Rockets Game with Top recruit

3. Spring Break/Add-Drop Deadlines/Finals/Midterms: Spring Break- March 11th – March 17th/ Add Deadline- January 24th/ Drop Deadline- April 5th/ Finals- May 6th – 9th/ Midterms- March 8th.

4. 8 Week Pledgeship; February 17th – April 20th

5. Ritual Dates (New Member Ceremony; Rite of Iris; Initiation) New Member Ceremony- Feb. 17/ Rite of Iris- March 18th/ Initiation- April 20th

6. Formal Chapter Dates (One a Month) – Last Monday of every month

7. STAR Packet Due Date – May 12th

8. Sammy's Award Packet Due Date – Feb. 1st

9. Division Conference Dates – Feb. 7th-10th

10. Tentative Social Event Dates – Jan. 17th Recruitment bonfire, Jan. 31st recruitment bonfire, Feb. 3rd Superbowl, Feb. 9th Bid Day, March 1st Delt Dog Days, March 29th Date Party.

11. Faculty and Staff Appreciation Dinner – March 5th 5:00 P.M.

12. Charles T. Mallery Memorial Golf Tournament – May 4th

13. Chapter Consultant Visit – March 17th – March 20th

14. Tentative Brotherhood Event Dates (Retreat, Big Brother Night, others?) – Feb. 4th -Superbowl viewing; Feb. 14th- Bonfire night/ Big Brother Night- announcing soon

15. JDRF Gala/JDRF Walks – April 27th

16. Other Chapter Philanthropy Events/Comm Serv Events and Opportunities – April 27th- JDRF Gala, Comm. Serv. – Thursdays when Devin calls it

17. Sorority Social Events – March 29th Date Party

18. Sorority Philanthropic Events – Zeta Golf Tournament- Announcing on 1/21/19; Ronald Run- In April

19. Academic Probation Assessment Dates – biweekly on Tuesdays

20. Alumni E-Blast Dates (Dates Corresponding Secretary should send out alumni emails) –Feb. 22nd– Early pledgship/ March 29th- Before golf tournament to promote BBQ trailer

21. Sorority Recruitment – Jan. 23/24th- Open House

22. Saturdays at Sam – March 23th

8:03 PM Recruitment Expectations (Led by Cameron Dobson)

- Educate members on how to recruit more potentials
- Increase pledge class size from previous Spring Class
- Have no, to minimal drops
- Raise pledge class GPA
- Properly educate new members on the Values of Delta Tau Delta
- Have no new members on probation at end of semester

8:07 PM Academic Expectations (Led by Tyler Wilson)

- Grade checks with members throughout the semester
- Make sure member's GPA are above minimum
- Director of Academic Affairs will work more with members on probation to get their grades up
- Update Dr. Krienke with biweekly grade checks of members on probation
- Get every member on probation above the minimal GPA requirement

Academic Probation

- Level One – Under 2.5 but over 2.0 – 5 library hours weekly, biweekly grade checks
- Level Two – Under 2.0 – 10 library hours weekly, biweekly grade checks, monthly meeting with Dr. Krienke

8:11 PM Gavel Pass/Closing Remarks

Meeting Adjourned: **8:19 PM**

2019 Administrative Committee Member Roster

Brotherhood Committee

Chairman: Christian Smith

Assistant Chairman: Gage Grant

Dillon Angle

Eric Yarbro

Kyle Woodall

Chase Polit

James Ard

David Towne

Austin Andrew (New Member)

Jose Zaragoza (New Member)

Eric Webster (New Member)

Goals For Committee

1. To have at least 6 distinct brotherhood events each semester.
2. To have an attendance of at least $\frac{3}{4}$ at each brotherhood event.
3. To have at least 1 of the 5 brotherhood events be a sober event.

Social Committee

Chairman: Devin Dickerson

Assistant Chairman: Austin Evans

Charles Turrubiarde

Dawson Platt

Daniel Campos

AJ Diaz

Kyle Stanford

Rey Stoddart (New Member)

James Laya (New Member)

Goals For Committee

1. To have at least one date party each semester.
2. To have at least 2 sober mixer with a sorority.

Recruitment Committee

Chairman: Cameron Dobson

Assistant Chairman: James Ard

Sam Janney

Noah Browder

Beau Vela (New Member)

Josh Barletta (New Member)

Braden Loiodice (New Member)

Goals For Committee

1. To educate members on proper recruitment processes through Delts.org
2. Attend every Passports to Sam and add 25 names to our names list.
3. Continue to update names list.

Finance Committee

Chairman: Sam Janney

Assistant Chairman: Devin Dickerson

Brady Smith

Dylan Dingle

Alex Broussard

Stephen Morgan (Advisor)

Frank Mosca (Advisor)

Goals for Committee

1. Minimize outstanding amount due by members past 30 days due.
2. Everyone switch to Omega Fi and set up their accounts.

Community Service Committee

Chairman: Aaron Arcos

Assistant Chairman: Wesley Moyar

Garrett Gonzales

Josh Perrin

Jake Johnson

Darius Guillory

Ashton Nelson

Alex Broussard

Julian King

Hunter Brackett (New Member)

Cameron Cooper (New Member)

Mason Hoke (New Member)

Marshall Davis (New Member)

Goals For Committee

1. To arrange a schedule so members are accountable for their 17.5 hours owed of community service.
2. To make events so that the hours needed are easily obtained

Athletics Committee

Chairman: Sam Smart

Assistant Chairman: Adam Fuller

Benjamin Maklary

Noah Browder

Robert LaBuff (New Member)

Lane Murphy (New Member)

Goals For Committee

1. To be at every sporting event that we can be at each week

Philanthropy Committee

Chairman: Sam Smart

Assistant Chairman: Nicholas Ford

Sam Janney

Rudy Arias

Matthew Sewell

Chris Gunnels

Juan Fernandez

Noah Janney (New Member)

Phuc Le (New Member)

Alex Grifaldo (New Member)

Dylan Boone (New Member)

Goals For Committee

1. Make one big philanthropy event each month
2. Get a speaker for each philanthropy event that we host

Sweetheart/Sorority Relations Committee

Chairman: Cameron Dobson

Assistant Chairman: Eric Stanley

Devan Capps

Robert Dunham

Colby Hardy (New Member)

Alec Melkovitz (New Member)

Marcos Cera (New Member)

Goals For Committee

1. Form a consistent schedule of sororities events each week
2. Keep sweethearts informed of events coming up so that they can help

Tailgate Committee

Chairman: Zach Wright

Assistant Chairman: Austin Latta

Evan Fodor

Tyler Wilson

Dylan Dingle

Landon Rutledge (New Member)

Jaxon Day (New Member)

Grayson Leonard (New Member)

Mikey Cook (New Member)

Goals For Committee

1. Have at least $\frac{3}{4}$ of the chapter attend each tailgate
2. Construct new items to bring to our tailgates to increase fun and brother hood participation.

House and Grounds Committee

Chairman: Cy Payne

Assistant Chairman: Jake Johnson

Devin Dickerson

Rudy Arias

Brady Smith

Philip Neesham

Goals For Committee

1. Have monthly house cleanings mandatory to the chapter
2. Keep the house cleaning storage room stocked at all times