

**AMTA-WI Chapter Board of Directors Meeting  
Portage, WI  
May 22, 2010 1pm**

Meeting called to order by Kay Peterson at 1:22pm

Board Members and Committee Chairs present: Kay Peterson (President), Ellen Wittwer (1<sup>st</sup> Vice President/Awards Chair), Amy Remillard (Immediate Past President) via gotomeeting, Amy McLoughlin (Outreach Chair) via phone, Corrin Burnell (3<sup>rd</sup> VP/Scholarship Chair), Terry Bauer (Secretary), Mya Rowe (Treasurer), Lynn Kutz (Display Unit Chair), Alan Weld (Finance Chair)

April 11<sup>th</sup>, 2011 Board of Directors

**Motion:** Mya moved to approve the minutes from April 11<sup>th</sup>, 2011 as corrected. Ellen seconded. All approved.

**Motion:** Ellen moved to approve the May 12<sup>th</sup>, 2011 emergency meeting minutes as corrected. Corrin seconded. All approved.

Expenses were submitted to President Kay Peterson and the Board approved them for reimbursement.

Kay reviewed the Rules of Engagement.

## **Board/Committee Reports**

1<sup>st</sup> Vice President/Awards: Ellen Wittwer reported that she is very excited for the Fall conference to give out the awards and recognize the long standing members.

Education: Kay read Erin's report: Education committee is working on details for the fall conference. There will be Karaoke following the member recognition dinner [on Saturday](#). They are also currently communicating with presenters for the Spring 2012 conference. Right now, the hopeful presenters are Carol Alvarez for Craniosacral massage and Christine Klim teaching Thai Massage. Kathy Ginn is also available to teach an 8 hour Ethics class. Mindy is in the process of contacting Bryan Born, to offer a 3<sup>rd</sup> class option for the spring conference. The [Olympia](#) resort will be contacted to remove the requirement for paying for unused room block and they are working on the

details for the Fall conference.

3<sup>rd</sup> Vice President/Scholarship: Corrin Burnell reported she is concerned about the low numbers of essays she has received.

Government Relations: Doug Radtke appointed to Government Relations Chair.

Finance: Alan Weld- reported that Mya and he are working things out so that he can see what is happening with the numbers. Also he is working on reconciling the Government Relations account figures.

Website: Casey Guilfoyle –Not present vacationing in Europe.

Display Unit: Lynn Kutz - reported that we don't need to get anything updated at this time but as we approach the conference she will e-mail and get updates for the new display.

Immediate Past President/Membership: Amy R. reported 1,786 members in the state.

Nominating Committee: Open Chair

Outreach: Amy M.- was unable to give her report due to technical difficulties.

Treasurer: Mya Rowe reported:

Balance Report as of April 30, 2011

Associated Bank	\$28,155.11
Edward Jone's General fund	\$79,937.03
Edward Jone's Gov. Relations fund	\$110,006.54
TOTAL	\$218,098.68

Profit - Loss Report 3-1-11 to 4-30-11

Income	\$11,558.63
Expense	\$2,768.00
Net Income	\$8,790.63

Newsletter: Cynthia "Sam" Licht was not in attendance but wanted us to know the Aug. deadline is June 30<sup>th</sup>.

## **New Business**

Policy manual: tabled

Discussion of Standing Rules change; adding 2 Members at Large to the Board of Directors and the Chapter fee allocation. These items may be presented to the membership in the Fall to be discussed and voted on.

**Motion:** Ellen moved that the cancellation policy for Chapter sponsored education events be as follows: Cancellations - full refund minus \$30.00 administrative fee. Cancellations less than 72 hours prior to the event receive no refund. Kay seconded. All approved.

Electronic media: Website policies and Facebook

**Motion:** Kay moved that all electronic media put forth by the AMTA-WI Chapter be briefly reviewed for content at regular intervals. Corrin seconded. All approved.

**Motion:** Kay moved, “In an effort to foster volunteerism and to identify future chapter leaders, AMTA-WI Chapter Officers shall refrain from running for the position of delegate to the National Convention House of Delegates. Chapter Officers may seek these positions only when there is insufficient participation by the assembled general membership.” Ellen seconded. 4 voted in favor 1 opposed. Motion passed.

There was discussion regarding AMTA-WI’s role in reporting non-compliance with licensing. A letter will be sent out to the members to pass on to non-compliant therapists.

## **Call for Additional New Business**

A request was made for a sitting board member to move to the position of 2<sup>nd</sup> Vice President. Position will remain open for now.

**Motion:** Ellen moved to adjourn the meeting. Corrin seconded. All approved. Adjournment was at 4:32pm.

Respectfully submitted by Terry Bauer, Secretary