

# GET INVOLVED

The Indiana State Senate Republican Caucus offers spring-semester internships that provide **practical work experience in the state legislature and professional interaction with policymakers and staff.**

## BENEFITS

- \$800 Biweekly Stipend
- Academic Credit
- Scholarships
- Networking

## QUALIFICATIONS

- Must be at least a college sophomore
- Recent college graduates, graduate and law school students are also encouraged to apply
- Strong writing and interpersonal skills
- Ability to work in a fast-paced, multi-faceted work environment
- All majors are welcome

Apply Online!

Applications due  
October 31



INDIANASENATEREPUBLICANS.COM/INTERN

## HOW TO APPLY

- Complete online application at [IndianaSenateRepublicans.com/Intern](http://IndianaSenateRepublicans.com/Intern)
- Submit your resume, copy of academic transcripts, a writing sample and two letters of recommendation to [Kaitlyn.Gomez@iga.in.gov](mailto:Kaitlyn.Gomez@iga.in.gov)
- Apply before October 31



INDIANA SENATE  
REPUBLICANS

## Contact:

Kaitlyn Gomez  
Internship Director

Email: [Kaitlyn.Gomez@iga.in.gov](mailto:Kaitlyn.Gomez@iga.in.gov)

Phone: 317-234-9426



INDIANA SENATE  
REPUBLICANS



# INTERNSHIPS

INVOLVE - INVEST - INTERN

# INTERNSHIP OPPORTUNITIES



## LEGISLATIVE

- Track and analyze bill data
- Provide constituent services
- Staff Senate committee hearings and meetings
- Conduct legislative and policy research



## PRESS SECRETARY

- Track legislation and media coverage
- Write news releases and op-eds
- Create e-communication and social media strategies
- Work with members of the media



## MULTIMEDIA

- Serve as photographer and videographer
- Monitor online streaming of committees and session
- Create visual content for print and web
- Assist in website management



## POLICY

- Conduct legislative and policy research
- Track legislative proposals
- Review written communication for policy accuracy
- Write memos on legislation



## INFORMATION TECHNOLOGY

- Respond to IT needs of senators and staff
- Troubleshoot hardware and software issues
- Assist in the implementation of new technologies
- Reformat and reimage computers
- Set up, operate and troubleshoot audiovisual equipment, video switchers, audio/video teleconference equipment, webcasts and recordings



## LEGAL

- Conduct legal and policy research
- Draft and file Senate motions and resolutions
- Summarize amendments and conference committee reports
- Create the daily legislative agenda



## PAGE PROGRAM

- Assist in the daily operations of the Indiana Senate Page Program
- Teach students Indiana history and fun facts
- Instruct young Hoosiers on the legislative process and introduce students to state senators
- Facilitate students' experience in the Senate Chamber during session

