

IRHA COMMITTEES

Purpose. Committees are created to encourage active participation in the Association. Committees have the responsibility to explore and research various subjects and report their findings and recommendations to the Board of Directors. The Board of Directors is responsible for establishing positions and policies.

Committee Structure. Each committee chairperson shall be on the Board of Directors and responsible for overseeing the actions of the committee and be responsible for the following: (i) Appointment of a vice-chairperson; (ii) Reporting to the President-Elect regularly on the progress of such committee; (iii) Assuring that minutes of each committee meeting are recorded and that all archival records are stored at a place designated by the Board of Directors; (iv) Being prepared to report committee activities at the regular meetings of the Board of Directors, in person or by written report; (v) Briefly summarizing activities for the past year for presentation at the annual meeting.

Committees of the Association Open to General Membership

The following committees shall serve as standing committees of the Association and open to general membership to serve. The President, President-Elect, and Executive Director shall serve ex- officio on all standing committees.

• **Policy, Bylaws, and Legislative Committee.** The purposes of the Policy, Bylaws, and Legislative Committee shall be to: (i) develop and present policy recommendations that address issues to the Board of Directors; (ii) review, update, and recommend proposed changes in the Code of Bylaws to the Board of Directors and general membership at the annual meeting; and (iii) advocate legislative interests of the Association as brought forth through resolutions or goals by the Board of Directors.

• **Membership and Public Relations Committee.** The purposes of the Membership and Public Relations Committee shall be to: (i) market the Association in the recruitment and retention of members; (ii) promote the organization through internal and external communication; and (iii) seek out for formal recognition on an annual basis those individuals and organizations that strive to fulfill the mission of the Association.

• **Annual Conference Committee.** The chairperson of the Annual Conference Committee shall recommend the subcommittee chairpersons to the board. The Annual meeting chairperson and the subcommittee chairpersons shall constitute the Annual Conference Committee.