

**Illinois Athletic Trainers Association  
BOARD OF DIRECTORS BUSINESS MEETING**

*Sunday, November 17, 2019*  
IATA State Meeting, Naperville, IL

**BOARD ROLL CALL**

**Present:**

<b>President</b>	<b>Holly Odean-Carpenter, ATC</b>
<b>President Elect</b>	<b>Jordan Anderson, ATC</b>
<b>Vice President</b>	<b>Jordan Anderson/Greg Garofalo, ATC</b>
<b>Treasurer</b>	<b>Kristin Trinite, ATC</b>
<b>Secretary</b>	<b>Jenny Ludwig, ATC</b>
<b>Reg 1 Representative</b>	<b>Mike Porters, ATC</b>
<b>Reg 2 Representative</b>	<b>Joe Cunnane, ATC</b>
<b>Reg 3 Representative</b>	<b>Thad Walker, ATC</b>
<b>Reg 4 Representative</b>	<b>Andrew Renner, ATC</b>
<b>Governmental Affairs Director</b>	<b>Kristen Streeter, ATC</b>
<b>Governmental Affairs Director Elect</b>	<b>Bill Durand, ATC</b>
<b>Public Relations Director</b>	<b>Mike Gilboe, ATC</b>
<b>Development Director</b>	<b>Megan Hutchins, ATC</b>
<b>Communications Director</b>	<b>Andrea Kovalsky, ATC</b>
<b>IL Representative to GLATA</b>	<b>Joe Whitson, ATC</b>
<b>Membership Director</b>	<b>Greg Garofalo, ATC</b>

**Absent: Walker, Streeter, Gilboe, Whitson not present but called in for voting matters**

**GUEST ROLL CALL**

**Present:**

<b>ATs Care Committee Chair</b>	<b>Tanya Marquez, ATC</b>
<b>Committee on Practice Advancement Chair</b>	<b>Charley Young, ATC</b>
<b>Education Committee Chair</b>	<b>Nick Grahovec, ATC</b>
<b>Secondary Schools Committee Co-Chairs</b>	<b>Gaa, Florence, ATCs</b>
<b>Archivist</b>	<b>Dave Jerbi, AT-Retired</b>
<b>Student Congress Advisor</b>	<b>Taylor Arman, ATC</b>
<b>Illinois Student Senator to GLATA</b>	<b>McCormack, Kirsch</b>
<b>IATA Student Congress President</b>	<b>Slovin</b>
<b>Young Professionals Chair</b>	<b>Anne Burke, ATC</b>

**Absent: Young, Grahovec coming late, McCormack, Kirsch. Slovin coming late**

**# = Motion and Vote Expected or Possible**

**1.0 CALL TO ORDER/INTRODUCTIONS 3:25pm**

**2.0 # APPROVAL of the Sunday, November 17, 2019 MEETING AGENDA**

Ludwig moves to approve the meeting agenda for the Sunday, November 17, 2019 IATA BOD meeting. Hutchins seconds.

President Odean-Carpenter adds section 4.1.2

Secretary Ludwig removes section 5.10

Jerbi adds sections 5.6.1 and 5.6.2

Garofalo makes a friendly amendment to move to accept the meeting agenda for today with all reports as reported. Cunnane seconds.

10-0-0. Motions pass. Whitson not present for this, and Durand's vote does not yet count.

**3.0 # APPROVAL of MINUTES**

3.1 Approval of Minutes from the October 27, 2019 Board of Directors Meeting (Appendix A)

Hutchins moves to approve the meeting minutes for the Sunday, October 27, 2019 IATA BOD meeting. Ludwig seconds. 10-0-0. Motion passes. Whitson not present.

**4.0 Reports - Board of Directors**

**#4.1 President Report (See report)** - Odean-Carpenter

#4.1.1 Strategic Planning Initiative (Appendices C, D, E, F)

Garofalo moves to discuss the strategic planning initiative with the potential to move forward with The Clark Group Associates Inc. proposal. Renner seconds. Whitson called in for this vote.

There was discussion on all three options, and which would be best. Included in this was discussion on engaging membership to see what projects would be best suited for this initiative. There was mention of third party reimbursement as part of the initiative, though this may or may not be a viable option to include in any initiative as this is not an option for our practice act, currently. Garofalo asked if Clark Group Associates Inc. can provide a second proposal that does not include third party reimbursement.

1-9-1. The above motion does not pass.

Anderson moves to accept proposal for strategic planning initiative from Ann Zanzig. Hutchins seconds. 8-2-0. Motion passes.

4.1.2 Membership Director Appointment  
See under New Business.

**4.2 President Elect Report (See report)** - Anderson

4.2.1 Discuss setting up meeting schedule for entire calendar year  
Anderson discussed creating a meeting calendar for an entire year so that we can provide enough time for Board members to submit agenda items and review everything for upcoming meetings. This is what the Bylaws state needs to be done.

4.2.2 Discuss scholarships

Technically this falls under the agenda of the VP, though as Anderson transitions from VP to President Elect, he is still working on this. Arman has been talking with NATA Foundation about how they do their scholarships and how they grade the criteria. She did this to allow for the IATA scholarships to fall in line with them. There was additional discussion on how criteria will change with the addition of the Masters only and the elimination of the strictly Bachelors program. Changes to applications and grading criteria will hopefully also improve the online portion of the application process (to be more streamlined).

**4.3 Vice President Report (See report)** - Anderson/Garofalo

4.3.1 Discuss setting up meeting schedule for entire calendar year  
Anderson transitioning out of VP role and into President Elect role.  
Garofalo transitioning into VP role at this meeting. See President Elect for this content.

**4.4 Treasurer Report (See report)** - Trinite

4.4.1 Account Updates, as of 11/14/19:

1. Operations: \$186,938.28
2. PAC: \$22,261.00
3. Development: \$33,327.82
4. Money Market: \$45,285.80
5. Endowment: \$9,038.25
6. Endowment Investment: \$25,538.52
7. RBC: \$57,437.59
8. Rewards point balance: \$489.50

**4.5 Secretary Report (See report)** - Ludwig  
As reported.

**#4.6 Membership Director Report (See report)** - Garofalo

#4.6.1 IATA/IHSA partnership (with SSC) (Appendix J)  
Garofalo moves to accept the IATA/IHSA partnership as proposed in Appendix J. Hutchins seconds. Whitson called in for this vote.

Florence noted that this would start with IHSA Football Championships games coming up in a few weeks, and then would be for a full calendar year starting from the day the IATA informs the IHSA it has been approved. This will go through 12/31/2020.

10-0-0. Motion passes.

- 4.7 Region 1 Representative Report (See report)** - Porters  
As reported.
- 4.8 Region 2 Representative Report (See report)** - Cunnane  
As reported.
- 4.9 Region 3 Representative Report (See report)** - Walker  
As reported.
- 4.10 Region 4 Representative Report (See report)** - Renner  
4.10.1 Bylaws  
Renner noticed (when recently reviewing the Bylaws) that there are a few committees that involve certain Board members that do not currently have said involvement. He asks that Board and Committee members review to ensure that everyone is serving as previously approved on the Bylaws.
- 4.11 Governmental Affairs Report (See report)** - K. Streeter  
As reported.
- 4.12 Public Relations Director Report (See report)** - Gilboe  
As reported.
- #4.13 Development Director Report (See report)** - Hutchins  
#4.13.1 Sponsorship level changes for 2020 (Appendices G,H)  
Hutchins moves to approve the proposed changes to the sponsorship packet which will take effect for the 2020 sponsorship year and be in effect until a change is proposed. Garofalo seconds. Whitson called in for this vote.

There was discussion about the education portion of these sponsorship benefits. Discussion was had to allow all tiers the opportunity to have a speaker submit a proposal for the annual meeting. There is no guarantee said proposal would be approved for the meeting, but each sponsor (regardless of tier) could have the opportunity for a speaker to submit one.

Anderson proposes friendly amendment to accept the proposed above motion with the addition for the opportunity to submit a proposal for state meeting speaker to all tiers. Trinite seconds. 10-0-0. Motion passes. Whitson called in for this vote.

#### 4.13.2 IATA golf outing 2020 (Appendix I)

A golf course reached out to Hutchins regarding potential location for 2020 golf outing. Appendix I is more of a FYI as an option for the golf outing. The IATA recently received numbers from the 2019 golf outing with the CSMS, and the IATA raised close to \$580 from this event.

#### 4.13.3 BioKinetix job postings

This is not possible to due to the NATA job board.

#### **4.14 Communications Director Report (See report) -Kovalsky**

4.14.1 Year in Review summaries from committee chairs

December 2019 Eblast due date is 11/25/2019. Please submit these by 11/25/2019 to Kovalsky so that she can put it out in the December Eblast.

#### **4.15 State Rep to GLATA Report (See report) -Whitson**

As reported.

Odean Carpenter calls for break at 5:05pm. Meeting resumed at 5:11pm.

Slovin joined meeting at 5:06pm.

### **5.0 Reports – Committees**

#### **#5.1 Finance Committee -Trinite, et al**

#5.1.1 2020 IATA Budget (Appendix B)

Trinite moves to approve the 2020 IATA budget as submitted in Appendix B. Hutchins seconds. Trinite noted changes to the budget (as there are now two secondary school committee members and two governmental affairs representatives), and as Anderson and Garofalo transition to their new roles). 10-0-0. Motion passes. Whitson called in for this vote.

#### **#5.2 Committee on Practice Advancement (See report) - Young**

#5.2.1 Approval of COPA flyer

Renner moves to approve the COPA flyer as shown in Appendix K. Cunnane seconds. 10-0-0. Motion passes. Whitson called in for this vote.

#### **#5.3 Secondary Schools Committee (See report) - Gaa/Flo**

#5.3.1 IATA/IHSA partnership (with Garofalo) (Appendix J)

See above. Motion passed.

Grahovec joined meeting at 5:15pm.

Marquez left meeting at 5:20pm.

#### **5.4 YP Committee Report (See report)**

-Burke

##### 5.4.1 CECAT (with Student Congress Advisor)

Discussed creating the ICECAT (Illinois CECAT). This will be structured after GLATA CECAT. Burke and Student Congress Advisor Arman discussed that students would probably apply to join at the beginning of the second year of their master's program. This would allow them to be on CECAT as a student and then also as a certified (for total of two years). Their proposal includes 5 students, 5 newly certified, and then two co-chairs. Arman proposes to launch this in 2020. This would eliminate ultimately Arman's role as Student Congress Advisor, but she would ideally transition out of this over the course of a few years. Burke's concern is that a young professional is one that goes up to the first 12 years of one's career. Burke proposed transitioning the YP committee to become the Committee on Personal and Professional Advancement (COPPA), though this is TBD. Current Student Congress Chair and YPC would move into these roles. However, Burke is not sure she is the best fit. She would open this opportunity up to one of the regional YP representatives. More to come and there may potentially be a call to approve the re-naming of this and provide the names of the co-chairs. If needed, the IATA will have another meeting conference call before the next scheduled IATA meeting for February 2020.

Slovin left the meeting at 5:33pm

#### **5.5 Education Committee Report (See report)**

-Grahovec

##### 5.5.1 Sexual Harassment Educational Requirement

Effective 1/1/2020, IDFP requires this moving forward for renewing licensure. This will apply for the upcoming licensure renewal in May/June 2020. Specific work trainings cannot count for this. This has to be an actual continuing education course. More to come on this. It would be ideal to be able to provide the benefit of directing the membership on how to complete this.

Florence left meeting at 5:42pm

##### 5.5.2 2019 IATA Meeting Educational Debrief

Grahovec and Arman discussed proposals for 2020 IATA meeting and what will be happening moving forward. Generally speaking, the VP is the State meeting committee chair, and Education Committee chair is not. Anderson proposed searching for keynote speakers to try to attract more attendees.

## **5.6. Archives Committee Report (See report)**

- Jerbi

### **5.6.1 Discuss conversation with Michelle Ganz**

Ganz is the Archivist with SAA. Ganz used to be employed by Abraham Lincoln Library. She will be advising Jerbi moving forward. Jerbi asks the BOD to consider what else should be put into the Archives moving forward. Jerbi also wants to bring archival information more to the membership. Jerbi does not want to burn bridges with the Library but is happy to continue submitting stuff to the Library (though this should be controlled).

### **5.6.2 D214 Foundation – leftover raffle items**

Jerbi has obtained the letter stating we donated items to the D214 raffle. This can be uploaded to the Google Drive. Trinite will keep a copy.

## **5.7 ATs Care Committee Report (See report)**

- Marquez

As reported.

## **5.8 Student Congress/Advisor Report (See report)**

-Arman

### **5.8.1 CECAT (with YP)**

Discussed during YP. See above.

## **5.9 Student Senator Report**

- Kirsch/McCormack

Not present.

## **5.0 UNFINISHED BUSINESS**

None.

## **7.0 NEW BUSINESS**

Whitson moves to approve funds to pay for Strategic Planning Initiative costs from Ann Zanzig's proposal from the Development account. Cunnane seconds. 10-0-0. Motion passes. Whitson called in to vote.

Anderson moves to spend no more than \$1000 to purchase two projectors for future IATA State Meetings out of the Operations budget. Garofalo seconds.

Hutchins moves to make a friendly amendment to approve up to \$1500 for two projectors and all necessary equipment. Trinite seconds. 10-0-0. Motion passes. Whitson called in to vote.

Hutchins motions to move to executive session at 6:03pm.

## **8.0 Executive Session**

Renner moves to exit executive session. Hutchins seconds.

## **9.0 ANNOUNCEMENTS (Informational Only)**

**9.1 Next Official BOD Meetings: 2/9/2020 6-9pm conference call**

**9.2 Next Newsletter Deadline: 11/25/2019**

**9.3 Next NATA News Deadline:**

**10.0 Adjournment: Hutchins moves to adjourn meeting. Cunnane seconds. 6:17pm.**