



Indian Creek Schools

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School Board/Superintendent Expectations

The School Board Expects

1. That board members will redirect inquiries from Nineveh-Hensley-Jackson United School Corporation staff members and stakeholders to the superintendent, and the superintendent will keep the board informed of subsequent follow-up.
2. A regular communication from the superintendent on a weekly basis.
3. To be notified via email/text, and/or phone (if necessary) as soon as possible for:
 - a. School emergency (lockdown, fire, etc.)
 - b. Student emergency (arrest, significant injury, death, etc.)
 - c. Staff emergency (arrest, significant injury, death, etc.)
 - d. To receive board documents, via Heidi Baca, the Friday before the regularly scheduled board meeting.
4. That all board members will receive the same information:
 - a. One member's request for additional information results in all members receiving or having the same access to the information.
 - b. Special communications are done for all board members.
 - c. That board members will treat each other and staff with respect.
5. That the superintendent and staff will treat all board members with respect.
6. That reasonable requests for additional information will be satisfied in a timely manner.
7. No surprises!

The Superintendent Expects

1. That board members will inform the superintendent when they are visiting the schools and/or school personnel.
2. All inquiries are to be directed to the Superintendent where he/she will utilize the appropriate staff, if necessary, to acquire answers. Those answers are to be relayed back to the whole Board unless a designee is identified by the Superintendent to do so.
3. The direction is given when a majority of the board* votes to give direction, or when there is a clear consensus from the board directing the superintendent.
4. That board members will be respectful toward staff and be respectful of staff's time.
5. That board members will read all supporting documentation before the board meeting.
6. That board members will contact the Superintendent or Board President with questions about agenda items or supporting materials by noon, Monday, after they receive Board Documents, via Heidi Baca.
7. No surprises!

* Majority is defined as 3 or more board members