



National Member Development Director

Bold Goals:

- Inspire all members to continue to realize their potential through programmatic opportunities at all stages in membership.
- Ensure that the Member Development program is beneficial and relevant.
- Serve as a liaison to the National Lifetime Engagement Team on topics regarding programming for alumnae membership.

Outline of Responsibilities:

A Clear Vision of Life: The Wellbeing Program Team Management

- Create a calendar and timeline of implementation for A Clear Vision of Life: The Wellbeing Program.
- Communicate expectations with volunteers and lead monthly calls.
- Organize social media requests and blog posts.
- Ensure timely and relevant topics for alumnae.
- Encourage creativity and thoughtfulness from team members as they develop materials.

Liaison to National Lifetime Engagement Team

- Attend National Lifetime Engagement Team meetings and conference calls at the request of the National Alumnae Team or on an as-needed basis to discuss programmatic initiatives.
- Monitor opportunities for education and partnerships in order to benefit the alumnae membership of Alpha Xi Delta.
- Identify resources, as necessary, to assist in enhancing educational opportunities impacting or created for alumnae membership.

Undergraduate Education Support

- Guide Undergraduate Education Area Directors assisting chapters. Maintain frequent and open communication, delegating requests for assistance when applicable and following up on reports and correspondence. Recommend strategies as needed.
- Monitor opportunities for education and partnerships in order to benefit the undergraduate membership of Alpha Xi Delta.
- Monitor current trends in new member orientation both in our chapters and from a global perspective.
- Manage potential risk management concerns with consultation from appropriate staff and volunteers,

Time Commitment:

- Approximately 10 – 15 hours per month.
- Travel to college chapters as needed and approved.
- Attend trainings and educational opportunities provided by the Fraternity.

Staff Liaison:

- Director of Education and Leadership